

**Regional Energy Committee Meeting
NRPC Office * January 12, 2010 * 7-9pm**

Agenda

- Welcome and Introductions
- Update on Regional and Municipal energy grants
- NRPC Energy webpage
- Energy Audits for Municipal Buildings
 - Discuss potential program for funding energy audits in 20-30 publicly-owned buildings in the region: how to select buildings, hire auditor(s), implement recommendations, and other logistics
- Topics for Future Meetings

Please Mark your Calendar! Future meetings of the Regional Energy Committee have been scheduled on:

Tuesday, February 9th from 7-9pm

Tuesday, March 9th from 7-9pm

Update: Municipal Energy Projects Moving to Step 2 for DPS Grant

Bakersfield- Energy Efficiency Retrofits for Town Hall

Georgia- Energy Efficiency Retrofits for Town Office, Library, and Highway Garage, Energy Efficient Streetlighting, Energy Efficient lighting at Georgia Elementary School

Isle La Motte- Energy Efficiency Retrofits for Town Hall

St. Albans City- Energy Efficient Streetlighting

Swanton Village- Energy Efficiency Retrofits for Municipal Complex, Energy Efficient Streetlighting

NRPC Energy Audit Program

Budget

- \$30,000 for audits in Franklin County**
- \$20,000 for retrofits in Franklin County (includes building retrofits and/or streetlighting)**
- \$7,000 for audits in Grand Isle County**
- \$5,000 for retrofits in Grand Isle County**

DRAFT Schedule

Late January: Provide each municipality with introductory information and building nomination form

February 28th: nomination forms due

March 9th: Committee meets to review and rank nominated buildings

End of March: Release Request for Proposals for auditors

April: select auditor(s)

April- August: Complete audits, receive reports

June: Committee meets for mid-project update and to begin planning streetlighting projects

DRAFT Roles and Responsibilities

NRPC will:

- Hire and oversee the work of the energy auditors
- Pay for cost of audits
- Assist with scheduling and provide general project coordination
- Provide assistance to fund implementation

Participating municipalities will:

- Submit building nomination form(s)
- Provide access to the selected building, including access to the basement, attic, etc as necessary
- Assign a local contact person to coordinate scheduling and to be available during the audit. This person may be asked to gather information including past energy bills, building plans, etc.
- Have the results of the audit reviewed at a public meeting of the legislative body
- Coordinate with the NRPC to explore opportunities for funding recommended actions
- Report back to NRPC on measures that are implemented