

EXECUTIVE COMMITTEE MEETING

July 29, 2009, 5:00 – 6:30 p.m.

NRPC Office, 155 Lake Street, St. Albans

Attendance: Colleen Steen, Raymond Larose, Paul Larner, Mike Guernsey, David Peirce, Pat Howrigan, Catherine Dimitruk

Updates: Brownfields, RPC Grant Program, Annual Dinner, Energy Committee

- C. Dimitruk updated the Executive Committee about the possibility of applying for a Revolving Loan Fund for Brownfields. Questions included concern about who was on the hook should a loan default and managing the application and loan servicing program. The Executive Committee noted overall support for moving forward.
- C. Dimitruk explained to the committee that the EPA was informed about the ownership challenges on one of the properties in the Brownfields assessment program, and determined that NRPC met its obligations under our EPA grant.
- The Committee discussed options for the annual dinner, determining to do a full dinner and focus on local foods.
- Letters have been sent encouraging communities to appoint regional energy committee members.
- M. Guernsey let the committee know that he and C. Dimitruk had determined that NRPC should not apply for RPC hardship funds available. NRPC has had sound fiscal management and therefore could not justify applying for hardship funds.

Financial Report (enclosed)

The committee reviewed the financial report.

Continuity of Operations Plan

Committee members reviewed the plan and made several minor corrections. Raymond moved to adopt the Co-op Plan as a working plan in progress. Raymond seconded the motion; motion carried.

Committee Assignments

Committee members provided feedback about the draft committee assignments. According to the bylaws, M. Guernsey will provide a recommendation to the full Board at the August meeting.

Goodrich Property Comments

C. Dimitruk explained that the timing of the Act 250 hearing necessitates Executive Committee review as described in the NRPC project review policy. D. Peirce moved to accept the draft letter. Raymond seconded the motion; motion carried.

Minutes of the April 2009 Meeting

D. Peirce moved to accept the minutes. P. Larner seconded; motion carried with one abstention.

Annual Evaluations and Personnel Committee Recommendations

C. Dimitruk reviewed the results of the annual evaluations, and a summary of the Personnel Committee recommendations. R. Larose moved to accept the recommendations of the Personnel Committee. C. Steen seconded the motion; motion carried.

There being no further business, P. Howrigan moved to adjourn. Motion carried.