

Executive Committee Meeting Minutes
March 30, 2011 5:30 p.m.
F-GI WIB Training Center, Swanton

Attendance: Laz Scangas, Mike Guernsey, Pat Howrigan, Colleen Steen, Paul Larner, Catherine Dimitruk, Dennis DeBevec (6:15)

Personnel Items

L. Scangas reviewed the recommendation to promote Greta Brunswick and Bethany Remmers to Senior Planners. The Committee discussed the recommendation and the impact to the budget and the staff profile. *P. Larner moved to promote Remmers and Brunswick to Senior planner, effective April 4, 2011. C. Steen seconded the motion; motion carried.*

RLF Manual

The Committee reviewed the RLF manual which reflects the changes discussed at the last meeting and includes the Executive Summary approved by the Board of Commissioners at the February 2011 meeting. *C. Steen moved to approve the manual. P. Larner seconded; motion carried.*

Continuity of Operations Plan

C. Dimitruk reviewed the updates to the plan. Committee members expressed an interest in adding email addresses to Appendix A. *L. Scangas moved to approve the Continuity of Operations plan with the addition of email addresses. P. Howrigan seconded; motion carried.*

Minutes

P. Larner moved to approve the minutes with the addition of L. Scangas to the attendance list. P. Howrigan seconded; motion carried.

Bylaws

C. Dimitruk let the Committee know that there is one necessary change to the bylaws related to conflict of interest that must be made in order to comply with the RLF grant. M. Guernsey invited D. DeBevec to present his idea to add a youth member to the Board of Commissioners. DeBevec proposed to add one member from each county to the Board, through nominations from principals or superintendents. Students would be appointed their junior year and serve their senior year. The Committee discussed the pros and cons of the concept, the timing of the change and reviewed different ways youth members could be appointed/selected. DeBevec proposed full voting membership; Dimitruk will check with the Secretary of State's office to ensure this is OK. Committee members were generally supportive and decided to bring the question to the full Board for discussion prior to moving forward on any draft bylaw language.

There being no further business, *P. Larner moved to adjourn. L. Scangas seconded; motion carried.*