



EXECUTIVE COMMITTEE MEETING MINUTES

Tuesday June 15, 2021

5:30 p.m. Virtual Meeting

Attendance: Kirk Waite, Bill Irwin, Laz Scangas, Lynn Douglas, Bob Buermann, Rowena Brown, Catherine Dimitruk, Lori Ruple

Adjustments to the Agenda

No adjustments to the agenda.

COVID Reopening, Office and Meetings, Progress Update

C. Dimitruk provided an update on the office reopening, with the goal of having full time staff in the office 2 times per week by September- the same timeline as state employees. The office will open to the public following the completion of construction, and staff has begun to go to the office. Work needs to be done to set up desk/office space for employees some of whom have not had an office location. C. Dimitruk noted that staff have a wide variety of preferences about coming back to the office; many staff are needing to take vacation time and take time to adjust their schedules and get used to in-person operations again. She is wanting to respect their needs and the gradual shift will allow for this transition. Weekly virtual staff meetings and monthly half day in person staff meetings will allow for staff proposal that follows the state office plans for re-opening. The committee discussed concerns about how often staff will be in the office and about how long this is taking. Committee members also noted support for the needs of staff and the impact the pandemic has had on individuals and families and the recognition that flexibility is a new expectation of employees. The committee discussed the need for hybrid technology. Consensus was to support this approach, with a check in again in July.

The committee discussed giving direction to Board committees about meeting in person. The consensus was that committee should strive for meeting approximately once per quarter in-person with virtual/hybrid meetings at other times.

Hiring Update and Additional Staffing Needs

L. Ruple and C. Dimitruk provided an update on the hiring process for the senior planner. C. Dimitruk noted that the FY 22 budget also includes another new position, focused on energy and climate. Recruitment for that position can begin after the budget is adopted.

June Board Agenda

The committee reviewed the proposed agenda including elections and budget adoption. The committee determined that the July meeting will be in-person and should include some time for re-connection and socializing.

FY 22 Officers and Nominations

The committee discussed the recommendations of the nominating committee. Kirk was thanked for his leadership as Chair.

Announcements

Kirk gave an update on his discussion with a Board member about conflict of interest and recusal.

There being no further business, B. Buermann moved to adjourn. L. Scangas seconded. Motion carried.