

Meeting Notice: NRPC TRANSPORTATION ADVISORY COMMITTEE (TAC)

Thursday July 13, 2023 - 6:30-8:00 PM

NRPC Conference Room, 75 Fairfield Street, St. Albans VT 05478

Hybrid Meeting Format (remote details below)

1. Adjustments to the Agenda

2. Welcome, Introductions, Opening Remarks

3. Opportunity for Public Comment

4. Regional Plan Update

-Regional Plan Schedule:

-July 17, 6:30 pm: Virtual Public Meeting, Final Public Hearing

Zoom link on the NRPC website

5. Review of the FFY 2024 Transportation Planning Initiative (TPI) Work Program (*Action Item*)

The TAC will review FFY 2024 work program and may recommend for approval by the NRPC Board of Commissioners

6. Looking Ahead to Future Meetings

-No August meeting

-Discussion of future meeting topics (EV Charging, etc.) *Tentatively scheduled for September 14*

-Topics of interest for other meetings?

7. Minutes of the June 6, 2023 Meeting (*enclosed*)

8. TAC Member and Staff Updates

9. Other Business

If you cannot attend the meeting, please notify Kyle Grenier at kgrenier@nrpcvt.com or 802-524-5958, ext. 23.

In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, the NRPC will ensure public meeting sites are accessible to all people or provide an opportunity for individuals to request special accommodations. Requests for free interpretive or translation services, assistive devices, or other requested accommodations should be made to Amy Adams, NRPC Title VI Coordinator, at 802-524-5958 or aadams@nrpcvt.com, no later than 3 business days prior to the meeting for which services are requested.

Information on how to attend the meeting remotely:

- By computer, smartphone, tablet, or other device: Click on the Zoom meeting invite- <https://us02web.zoom.us/j/82541157068> You may be prompted to enter a meeting ID: **825 4115 7068**
- By telephone: Dial + **1 646 558 8656**. When prompted enter the meeting ID: **825 4115 7068**. Regular toll call/cell phone charges may apply.
- If you have difficulty accessing the meeting, please email kgrenier@nrpcvt.com.



**Northwest Regional Planning Commission
FY 2024 Work Program and Budget
Vermont Agency of Transportation
Transportation Planning Initiative**

INTRODUCTION

The Northwest Regional Planning Commission (NRPC) hereby submits this FY 2024 Work Program and Budget for funding under the Vermont Agency of Transportation's (VTrans') Transportation Planning Initiative (TPI). The scope of work outlined herein represents a proposal for a one-year contract (October 1, 2023 to September 30, 2024) for the stated amount of ~~\$283,966~~ \$346,379. The proposed budget anticipates and includes the ten-percent regional match requirement for all tasks except Task 7: Bicycle and Pedestrian Planning Integration Pilot, Task 8: Regional LVRT Stakeholder Groups, Task 9: LVRT/MVRT Junction Feasibility Study, and Task 10: VT 207/Bushey Road Intersection Feasibility Study.

The TPI is intended to achieve the following goals:

- Improve linkages between transportation planning and planning for land use, economic development, emergency preparedness, and natural resources at the state, regional and local levels;
- Increase participation by municipalities and members of the public, in making transportation decisions; and
- Facilitate implementation of transportation projects through greater understanding of transportation issues and opportunities.

The transportation planning activities to be conducted by the NRPC will be in cooperation with its 23 member municipalities, the NRPC Board of Regional Commissioners, the Transportation Advisory Committee (TAC), and VTrans. This represents the twenty-eighth proposal submitted for funding under VTrans' TPI. Background on the program and list of accomplishments from previous work programs are included as **Attachment A**. Additional guidance on the work program tasks including deliverable deadlines can be found in the VTrans document, "*Transportation Planning Initiative Annual Work Program Guidance and Budget*", dated 5/15/2023.

WORK PROGRAM

TASK 1.0 ADMINISTRATION

This task includes basic overhead and the costs of general administrative work directly chargeable to the planning program, including, but not necessarily limited to: direct program support, contract administration, special project administration, and the development of related work plans and budgets. Specific tasks include:

- A. Retain and manage qualified transportation consultant(s) through adopted procurement procedures.
- B. Manage financial records in accordance with federal and state requirements; prepare monthly billing statements and progress reports; maintain all contract and project-related files and records and internal monitoring procedures (including staff timesheets and work summaries); participate in mid-

- 45 year work program review; prepare for an annual audit of accounts in accordance with state and
46 federal audit requirements. Submit weekly status reports to Planning Coordinators to keep planning
47 staff apprised of TPI activities of the RPC as well as emerging transportation issues.
- 48 C. Provide administrative support of all work tasks and complete program administration training as
49 needed. Participate in any trainings or conferences necessary to address work plan activities.
 - 50 D. Prepare and submit work program and budget for the next phase of the planning process
51 (tentatively scheduled for October 1, 2023 - September 30, 2024).
 - 52 E. Purchase supplies and equipment directly related to TPI activities examples include but are not
53 limited to traffic counters, bicycle and pedestrian counters, safety vests, maybe even a measuring
54 tape.
 - 55 F. Prepare TPI performance measure data for inclusion in the SFY 2023 VAPDA Annual Report.
 - 56 G. Participate in monthly TPI meetings. Organize and host up to one TPI meeting a year.

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58 Personnel: Director, Office Administrator, Assistant Director, and Transportation Planner

59 Match: RPC (10%), ACCD/Municipal Assessment Funds

60 Products:

- 61 ▪ Administrative activities will be ongoing throughout the contract period. Specific products will
62 include monthly invoices, progress reports, an annual audit report, and related proposals,
63 subcontracts, work programs, and budgets
- 64 ▪ VAPDA SFY 2024 Annual Report for each RPC that includes transportation performance measures.

65 66 **TASK 2.0 PUBLIC INVOLVEMENT AND COORDINATION**

67 This includes work efforts related to municipal and interagency coordination, citizen participation, public
68 informational meetings associated with the Regional Commission's transportation planning program and
69 special transportation planning projects. Specific tasks include:

- 70
71 A. Support the NRPC Transportation Advisory Committee (TAC) and hold regular meetings.
- 72 B. Coordinate with local officials and regional partners on transportation-related projects and
73 initiatives. Solicit and encourage public involvement in the planning process.
- 74 C. Coordinate and participate in regional/statewide transportation-related meetings and trainings.
75 Participate in activities that foster broader coordination and cooperation with the State of New York
76 and the Province of Quebec. Serve on various transportation-related task forces and study
77 committees as necessary.
- 78 D. Distribute a newsletter including a section on regional transportation issues and post transportation
79 studies on the NRPC website.
- 80 E. Participate in Annual STIP/Capital Program Hearings.
- 81 F. Assist municipalities in integrating good access management practices into local plans, development
82 and zoning regulations and ordinances. Review new/updated municipal plans with regard to
83 transportation-related goals, policies, objectives, and needed improvements. Provide transportation
84 technical assistance to municipalities as needed. Educate municipalities on the latest codes and
85 standards and encourage their adoption.
- 86 G. Provide coordination for redirecting the remaining funding in the Missisquoi Bay Bridge federal
87 earmark to water quality-related transportation projects that have been identified through the
88 Missisquoi Basin Project Identification and Prioritization effort that was completed under the FY19
89 TPI work program.

- 90 H. Coordinate regularly with road foreman and Vermont Local Roads including hosting at least two
- 91 regional road foreman meetings per year.
- 92 I. Participate in Travel Demand Management (TDM) planning efforts by promoting the Go Vermont
- 93 and Park Your Carbon programs and provide a summary of outreach to VTrans.
- 94 J. Work with VTrans to regularly coordinate aviation-related outreach and coordination activities.
- 95 K. Participate in the Transportation Equity Framework Project including coordinating regional meetings
- 96 and attending trainings focused on achieving equity and inclusion in the transportation planning
- 97 process.
- 98 L. Participate and collaborate on events organized by the State Highway Safety Office (SHSO), including
- 99 public outreach and dissemination of information, identification of stakeholders for engagement.

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101 Personnel: Director, Office Administrator, Assistant Director, Transportation Planner, Senior
 102 Planner(s), Regional Planner(s), GIS Technician, and Consultant/Contract staff as needed.

103 Match: RPC (10%), ACCD/Municipal Assessment Funds

104 Products:

- 105 ▪ Public participation and outreach activities will be ongoing throughout the contract period.
- 106 Specific products will include the newsletter, meeting announcements, minutes, written
- 107 recommendations, and correspondence as appropriate
- 108 ▪ Submit progress report on TDM activities to VTrans.
- 109 ▪ Hold at least two Regional Road Foreman meetings.
- 110 ▪ Prepare a summary memo of all transportation equity-related work carried out by the RPC during
- 111 the previous calendar year.

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113 **TASK 3.0 PLANNING**

114 This task includes activities to identify and evaluate transportation needs in the context of regional and
 115 local plans and propose solutions to meet those needs that respect Federal and State regulations and
 116 Vermont statutes. All modes of transportation should be considered and integrated cohesively into the
 117 overall transportation system. Specific tasks include:

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- 119 A. Promote bicycle, pedestrian, and active transportation efforts in the region. Implement tasks from
- 120 the Northwest Vermont Walkability Action Plan to support implementation of the 2020 VTrans
- 121 Bicycle and Pedestrian Strategic Plan.
- 122 B. Support regional and statewide organizations and facilities including (but not limited to) the Lake
- 123 Champlain Bikeways, Trails & Greenways Council, Northwest Vermont Rail Trail Council, Missisquoi
- 124 Valley Rail Trail, Lamoille Valley Rail Trail (LVRT), Friends of the Lamoille Valley Rail Trail and the
- 125 Northern Forest Canoe Trail.
- 126 C. Support schools and communities by encouraging students to walk and bike to school. The support
- 127 could include general outreach for the VTrans SR2S program, hosting trainings, participation in school
- 128 travel plan working groups, mapping, grant writing, and traffic data collection/monitoring.
- 129 D. Develop and maintain GIS data used in transportation planning including land use, roads, bike and
- 130 pedestrian resources, natural resources, emergency planning, and other related transportation
- 131 datasets. Participate in the ongoing review of VTrans and VCGI-generated data and information and
- 132 produce transportation-related maps as needed.
- 133 E. Coordinate all-hazards mitigation planning as it relates to transportation planning efforts including
- 134 watershed, stormwater, shoreline stabilization and other projects. Coordinate municipal outreach for

135 the Transportation Flood Resilience Planning Tool (TRPT) and integrate the tool into municipal and
136 regional planning efforts. Support VTrans' development of the Strategic Resilience Improvement
137 Plan.

- 138 F. Review and comment on potential transportation impacts from regional land use development and
139 Act 250 applications.
- 140 G. Participate in modal-specific planning (air, rail, bike/ped, etc.) and other VTrans-managed planning
141 projects. Participation may include meeting attendance; providing data; reviewing document drafts
142 and dissemination of information to TACs and the general public.
- 143 H. Participate in environmental policy and planning efforts which could include the Transportation
144 Climate Initiative, Climate Mitigation planning, vehicle electrification planning, wildlife/ecological
145 connectivity, regional energy planning, MS4 support, and promoting land use practices that promote
146 smart growth.
- 147 I. NRPC will coordinate municipal requests for Road Safety Audits and participate in Road Safety Audit
148 meetings and review the resulting reports. Work with VTrans to implement recommendations as
149 included with the VT 105 RSAR.
- 150 J. Participate in public transportation and human service transportation planning including (but not
151 limited to) coordinating with Green Mountain Transit (GMT), attending GMT-board meetings,
152 organizing quarterly regional E&D public transit advisory committee meetings, facilitating the
153 implementation of the regional E&D Committee work plans and participating in special public transit
154 efforts as needed.
- 155 K. Provide technical assistance to municipalities pursuing demonstration projects on state highways and
156 town highways.
- 157 L. Support planning for passenger and freight rail improvements in the region. Evaluate potential sites
158 for intermodal rail access development opportunities. Create GIS inventory of parcels zoned for
159 industrial and commercial uses that are or could be served by rail.
- 160 M. Continue to update transportation elements within the Northwest Regional Plan.
- 161 N. Participate in state-wide electric vehicle charging infrastructure planning.
- 162 O. Assist municipalities and non-profit organizations in writing grant proposals for transportation-related
163 initiatives and projects as requested.
- 164 P. Continue work on tasks identified in the 2022 US Route 7 Milton to Georgia corridor plan.

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166 Personnel: Director, Assistant Director, Transportation Planner, Senior Planner(s), Regional Planner(s),
167 GIS Technician, and Consultant/Contract staff as needed.

168 Match: RPC (10%), ACCD/Municipal Assessment Funds

169 Products:

- 170 ▪ GIS coverages/maps (updated base, land use, transportation network, natural resources,
171 emergency planning, and associated transportation data)
- 172 ▪ Products related to bike/ped promotion
- 173 ▪ Annual summary of environmental policy and planning efforts.
- 174 ▪ Annual summary of all-hazard/resiliency planning efforts.
- 175 ▪ Climate Mitigation Planning summary.
- 176 ▪ Intermodal Rail Access Planning parcel report and GIS inventory.

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178 **TASK 4.0 DATA COLLECTION AND MANAGEMENT:**

179 This task includes data collection and management activities to support planning. Specific tasks include:

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- A. Assist municipalities with town highway roadway and bridge/culvert and inventories. Bridge and culvert data will be collected in accordance with the latest standards and entered into the online database at VTCulverts.org. Verify that all town short structures (6ft-20ft, bridges, and large culverts) are included in the database-Hold at least one training using the VTCulverts Training Module.
- B. Collect up to 20 traffic, spot speed, or turning movement counts. This data will be used to update the regional transportation plan and support local and regional planning efforts. Submit applicable counts to VTrans for inclusion in the statewide database.
- C. Collect town highway major collector data to support VTrans' Highway Performance Monitoring System program such as information on major roadway projects, paving, lane/shoulder widening, speed zone changes, or changes to signal system.
- D. Conduct focused transportation problem studies and alternative analysis as needed.
- E. Complete usage counts at state-funded park and ride lots 3-times per year in July, October and February and municipal lots 2-times per year in October and February.
- F. Conduct bicycle and pedestrian usage counts at a minimum of three sites, three-four times a year following VTrans guidance.
- G. Conduct municipal Complete Streets implementation inventory for 2023.
- ~~H. Continue planning evaluation of the VT 120/VT 235/Middle Road intersection in Franklin. The evaluation will collect data needed to identify this intersection as a regional need through the Vermont Project Selection & Project Prioritization (VPSP2) process.~~
- I. Continue Town Road Surface Data Verification project.
- J. Review the proposed federal urban area boundary adjustments made by VTrans based on 2020 Census data and coordinate with municipalities on any proposed changes.

Personnel: Director, Assistant Director, Transportation Planner, Senior Planner(s), Regional Planner(s), GIS Technician, and Consultant/Contract staff as needed.

Match: RPC (10%), ACCD/Municipal Assessment Funds

Products:

- Municipal bridge and culvert data entered into VTCulverts.org
- Results of usage counts at state park-and-rides
- Results of the bicycle and pedestrian usage counts submitted to the UVM data portal
- Town highway major collectors data
- Results of traffic counts submitted to VTrans in an acceptable format
- Municipal Complete Streets implementation inventory submitted to VTrans

TASK 5.0 PROJECT DEVELOPMENT PLANNING:

This task-provides continuity between planning and implementation and provides a framework for on-going public participation as specific design alternatives, costs, and impacts are explored. RPC engagement during this process ensures the local and regional context are integrated.

Specific tasks include:

- A. Assist VTrans with project development outreach and coordination with local municipalities and regional entities. This outreach and coordination may include accelerated and/or high-impact projects. Participate in project scoping and other project development meetings. Provide input to VTrans on New Project Summaries (NPS) for assessment management projects.

- 225 B. Support municipalities who are managing Municipal Assistance Bureau (MAB) projects and other
- 226 locally managed transportation projects.
- 227 C. Identify and evaluate regional transportation needs and potential projects through the Vermont
- 228 Project Selection and Project Prioritization (VPSP2) process. This work includes participating in the
- 229 scope refinement process as needed.
- 230 D. Review recommendations from the VTrans Exit 17 project scoping/design effort, assist with public
- 231 outreach as needed, and provide regional input.
- 232 E. Work with VTrans and local stakeholders during the scoping process for the I-89 Exit 19/VT Route
- 233 104/SASH intersection.
- 234 F. Work with VTrans and local stakeholders during the Project Refinement process for the Fairfax VT
- 235 104/VT 128 intersection.
- 236 G. Work with VTrans and local stakeholders during the Project Refinement process for the Swanton I-89
- 237 Exit 21 Northbound Ramps.

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 239 Personnel: Director, Assistant Director, Transportation Planner, Senior Planner(s), Regional Planner(s),
 240 GIS Technician, and Consultant/Contract staff as needed.

241 Match: RPC (10%), ACCD/Municipal Assessment Funds

242 Products:

- 243 ▪ Annual project scoring submitted.

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 245 **TASK 6.0 MUNICIPAL ROADS GENERAL PERMIT (MRGP) SUPPORT:**

246 This task includes assisting municipalities with the MRGP including providing education/training,
 247 prioritizing needs and developing capital plans, and conducting collecting road erosion inventories when
 248 other funding is not available to complete this work.

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 250 Personnel: Director, Assistant Director, Transportation Planner, Senior Planner(s), Regional Planner(s),
 251 GIS Technician, and Consultant/Contract staff as needed.

252 Match: RPC (10%), ACCD/Municipal Assessment Funds

253 Products:

- 254 ▪ Road erosion inventory data submitted to DEC MRGP data portal.
- 255 ▪ Report with financial summary and report on MRGP support activities.

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 257 **TASK 7.0 STRATEGIC INITIATIVES BICYCLE AND PEDESTRIAN PLANNING INTEGRATION PROGRAM:**

258 Participate in the Bicycle and Pedestrian Planning Integration Pilot to create a map of regional bike routes
 259 and pedestrian facility improvement priorities. Work will include compiling and assessing existing
 260 resources/data, mapping infrastructure locations, participating in project meetings, and completing other
 261 tasks as identified during the planning process.

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 264 Personnel: Director, Assistant Director, Transportation Planner, Senior Planner(s), Regional Planner(s),
 265 and GIS Technician

266 Match: No regional match required.

267 Products:

- 268 ▪ Summary report to VTrans for statewide compilation.
- 269 ▪ GIS data of infrastructure locations

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TASK 8.0 REGIONAL LVRT STAKEHOLDER GROUP STATE-OWNED RAIL TRAILS:

Staff will support new Lamoille Valley Rail Trail (LVRT) stakeholder groups. Through this task, staff will support Rail Trail Councils, support the development and implementation of trail Management Plans using a collaborative and consistent approach. Work will also include implementation of the LVRT Management Plan through the LVRT and regional committee.

Personnel: Director, Assistant Director, Transportation Planner, Senior Planner(s), Regional Planner(s), Office Administrator, and GIS Technician

Match: No regional match required.

Products:

- To be determined.

TASK 9.0 LVRT/MVRT JUNCTION FEASIBILITY STUDY:

NRPC will contract with a firm to develop a trailhead design for the junction of the Missisquoi Valley and Lamoille Valley Rail Trails in Sheldon. The design will provide adequate space for trailhead parking, safe access for pedestrians and bicycles and improve the sense of place with public amenities and landscaping.

Personnel: Consultant/Contract Staff as needed

Match: No regional match required.

Products:

- Identification and prioritization of improvements
- Clear, written documentation of project issues and overall feasibility
- Complete preliminary cost estimate for further engineering, project administration, environmental review, and construction

TASK 10.0 VT 207/BUSHEY ROAD INTERSECTION FEASIBILITY STUDY:

NRPC Staff, in collaboration with the Town of Swanton, will retain a transportation planning consultant to evaluate the VT Route 207/Bushey Road/Town Highway 37(“Sholan Rd.”) intersection in the Town of Swanton; in an effort to collect and summarize information required for a future project to address safety, traffic flow and volume concerns.

Personnel: Director, Assistant Director, Transportation Planner, Regional Planner(s), Office Administrator, and Consultant/Contract Staff as needed

Match: No regional match required.

Products:

- Intersection Feasibility Study

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319 **Attachment A: TPI Background and List of Past Accomplishments**
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321 VTrans, in 1991, undertook its Planning Initiative to decentralize the Agency's transportation planning
322 process in order to provide for more local/regional participation in the state's transportation planning
323 efforts. The Agency's stated intent has been to carry out this initiative under contract with each of
324 Vermont's eleven regional planning commissions, under the direction of locally elected municipal
325 officials.

326
327 The Regional Commission has been supportive of this process since the outset. In 1992 the Regional
328 Commission's Transportation Planning Program was organized under the oversight of our Regional
329 Transportation Advisory Committee (TAC) which serves in an advisory capacity to our Board of
330 Commissioners. Each of the Regional Commission's twenty-three member municipalities has been invited
331 to participate in the Transportation Planning Program through the submission of a signed resolution and
332 the annual appointment of an elected official or representative to the TAC. The Green Mountain Transit,
333 Northwest Vermont Rail Trail Council, New England Central Railroad, and the fixed base operator, Border
334 Air, for the Franklin County State Airport in Highgate have voting representatives on the TAC, and efforts
335 have been undertaken to add seats representing the regional ferry services. The regional VTrans
336 representative has non-voting representation on the Commission's TAC.

337
338 The Regional Commission's Transportation Planning Program operates under and adheres to previously
339 adopted communication and public participation protocols, memoranda of understanding with adjoining
340 regional commissions, VTrans recommended procurement procedures, and all applicable federal and
341 state statutes and regulations. In addition, the region's TAC, with approval from the Board of Regional
342 Commissioners, adopted rules of procedure governing their actions and responsibilities. Previous
343 proposals financed:

- 344
- 345 • The organization of the Regional Commission's transportation planning program, including the
 - 346 development of the Regional Commission's first work program and budget (FY 93)
 - 347 • The development of a regional transportation plan (FY 94)
 - 348 • The development of a transportation improvement program, and special transportation studies such
 - 349 as the Route 2/78 Corridor Study and the Federal Street Extension Study (FY 95)
 - 350 • Continued coordination, long-range planning efforts, and special projects including a Route 7 Corridor
 - 351 Study and an access management handbook for area communities (FY 96)
 - 352 • Updates to the regional transportation plan, continued coordination with transportation groups,
 - 353 long-range planning efforts, and special projects including the Route 105 Corridor Study and bike and
 - 354 pedestrian planning in Grand Isle County (FY 97)
 - 355 • A corridor study of US Route 2 in Grand Isle County, Swanton Access Management Study, and Exit 20
 - 356 Improvement Study (FY 98)
 - 357 • An engineering study of the train bridge in Sheldon and the Swanton and Enosburg Village Circulation
 - 358 Study (FY 99)

- 359 • An update of the regional transportation plan, a feasibility study for bicycle and pedestrian facilities in
- 360 the Town of Highgate, a transportation enhancement program grant application to implement
- 361 improvements recommended in the Grand Isle County Roadway Corridor Study, and a St. Albans
- 362 Traffic Circulation Study (FY 01)
- 363 • Confirmation of Transportation Projects with the Regional Plan
- 364 • Roadway and culvert location and condition data inventories as part of the region-wide RSMS
- 365 development for individual municipalities
- 366 • Completion of access management conditions inventory (FY02)
- 367 • Completion and adoption of Regional Long-Range Transportation Plan (FY04)
- 368 • VT Route 104 Corridor Study (FY 04)
- 369 • Re-alignment study of the VT Route 105/US Route 7 Intersection (FY 03)
- 370 • Re-alignment study of the Commette/Fletcher Roads Intersection in Fairfax (FY 03)
- 371 • Update to the 1995 Federal St. Corridor Study (FY '06)
- 372 • A Sidewalk Feasibility Study for the Town of Franklin (FY '06)
- 373 • Update to the Financing Improvements to the Exit 20 Area Study (FY '06)
- 374 • VT 104/VT 128 Intersection Re-alignment Analysis (FY '06)
- 375 • Lamkin St. Corridor Study (FY '07)
- 376 • Northwest VT Project Report (FY '07)
- 377 • Update to the US 7 Corridor Study (FY '07)
- 378 • Update to Franklin Sidewalk Study (FY '08)
- 379 • Update of the Long Range Transportation Plan (FY'09)
- 380 • Update of the VT 104/SASH Intersection Study (FY' 09-10)
- 381 • Update of the Long Range Transportation Plan Draft (FY'11)
- 382 • VT 104/US 7 Intersection and Bridge B1 Feasibility Study (FY'12-13)
- 383 • Regional Highway Safety Forum (FY'14)
- 384 • Integrated Long Range Transportation Plan into the updated Regional Plan for 2015-2023 (FY '15)
- 385 • Update and reprint Missisquoi Valley Rail Trail Guide (FY '16)
- 386 • Grand Isle County Park and Ride Scoping Study (FY'17/FY'18)
- 387 • George South Village Transportation Master Plan (FY'18/FY'19)
- 388 • Missisquoi Valley Rail Trail Wayfinding Plan (FY' 20)
- 389 • Maintained active TAC member participation in remote meetings during the COVID pandemic (FY' 21)
- 390 • Assisted all member municipalities on the Municipal Roads General Permit (MRGP) (FY'22)
- 391 • Coordinated the VT 105 Road Safety Audit Review.
- 392 • Franklin VT 120/VT 236/Middle Rd. Intersection Evaluation (FY'23)
- 393 • Transportation Chapter updates within the Northwest Regional Plan 2023-2031, including Long Range
- 394 Transportation Plan.

NRPC TRANSPORTATION ADVISORY COMMITTEE (TAC)

Thursday June 8, 2023 at 6:30 PM

Hybrid Meeting Format

Attendance

Municipality	Rep.	Present	Municipality	Rep.	Present	Municipality	Rep.	Present
Alburgh Town	Vacant		Alburgh Village	Jason Beaulac		Bakersfield	Vacant	
Enosburg Falls	Gary Denton		Enosburg Town	Joey Clark		Fairfax	Tim Germaine	
Fairfield	Maurice Jettie Cathy Ainsworth (alt)		Fletcher	Vacant		Franklin	Peter Magnant	X
Georgia	Suzanna Brown	X	Grand Isle	Barclay Morris	O	Highgate	Heidi Britch-Valenta	
Isle La Motte	Vacant		Montgomery	Mark Brouillette		Richford	Wally Steinhour	
Sheldon	Seth Hungerford	O	South Hero	Bob Buermann		St. Albans City	Rep. Mike McCarthy	
St. Albans Town	David Allerton John Montagne (alt)		Swanton Town	Harold Garrett	X	Swanton Village	Reginald Beliveau	O
GMT (Transit)	Chris Damiani		NECR (Rail)	Charles Hunter		MVRT (Bike/Ped)	Vacant	
Air Rep.	Vacant		Berkshire	Vacant		North Hero	Vacant	

Other Participants: Kyle Grenier (NRPC), Representative Matt Walker (Frank. 4), Matthew Arancio (VTrans), Wendy Ainsworth (NRPC)

X = In person

O = Online

1. Adjustments to the Agenda – None

2. Welcome, Introductions, Opening Remarks –Chair, H. Garrett called the meeting to order at 6:33 PM, followed by introductions.

3. Opportunity for Public Comment – None

4. Annual Elections of Officers

B. Morris nominated H. Garrett for TAC Chair. S. Hungerford seconded. The nomination carried.

H. Garrett nominated P. Magnant for TAC Vice Chair. S. Brown seconded. The nomination carried. P. Magnant abstained.

5. Regional Plan Update

K. Grenier informed the Committee of the current schedule of public meetings, final revisions, and the planned final hearing:

-June 2023: Revised Draft and Final Revisions

-July 17, 6:30 pm: Virtual Public Meeting, Final Public Hearing

H. Garrett requested an update about the Committee’s previous discussion about EV charging stations and electric cars being included in the plan. K. Grenier explained that this topic will be more aligned with the Regional Energy Plan, which will be discussed in greater detail in following meetings.

General discussion was had about electrical grids and power usage.

6. Regional Project Priorities

K. Grenier presented the list of identified projects to the Committee, which was compiled based on the last two rounds of VPSP2. If an item has a VTrans project number attached, it means that the project has been accepted at some level by VTrans. K. Grenier went through the list and provided some individual updates for specific projects. The proposed Project Identification List is attached to the agenda for this meeting.

S. Brown requested that Ballard Rd in Georgia be added to the Roadway & Safety section.

B. Morris requested that VT 314/Ferry Rd in Grand Isle be added to the Roadway & Safety section.

S. Hungerford requested that Route 105 in Sheldon be added to the Roadway & Safety section; specifically looking at Machia Rd intersection, and the Route 120 intersection.

H. Garrett requested that the Route 207 and Woods Hill Road intersection be added to the Roadway & Safety section.

Request was made to add Route 78 Reconstruction in Swanton to the Roadway & Safety section.

Request was made to add Route 120 village to Lake Carmi in Franklin to be added to the Paving section.

S. Hungerford requested that Route 36 and Maquam Shore Rd in St. Albans be added to the Bicycle/Pedestrian section.

H. Garrett requested that the Railroad Depot be added to the Bicycle/Pedestrian section.

S. Brown requested that Route 104A in Fairfax be added to the Bicycle/Pedestrian section.

S. Brown requested that Polly Hubbard Rd to Reynolds Rd in Georgia be added to the Bicycle/Pedestrian section.

B. Morris requested that Route 2/Hyde Rd in Grand Isle be added to the Bicycle/Pedestrian section.

General discussion was had about also adding West Shore Rd in South Hero to West Shore Rd in Grand Isle to the Bicycle/Pedestrian section.

7. Looking Ahead to Future Meetings

K. Grenier gave an overview of the upcoming months:

- July meeting will include FY24 Transportation Planning Initiative (TPI) Workplan review.
- No August meeting.
- September meeting will include greater discussions about EV charging.

8. Minutes of the May 11, 2023 Meeting

72 P. Magnant suggested using different symbols for those who attended in-person verses those who
73 attended virtually in the minutes.

74 P. Magnant moved to approve May 11, 2023 meeting minutes. S. Brown seconded. 1 abstention, the
75 motion carried.

76 **7. TAC Member and Staff Updates**

77 B. Morris mentioned he would try to get a photo of the obstructing branches near the passing section
78 on US 2 in South Hero for M. Arancio.

79 K. Grenier shared that NRPC has ordered a new traffic counter and will be working on Rail Trail data
80 collection. K. Grenier also shared that W. Ainsworth is a NRPC summer intern that will be focusing on
81 data collection and traffic counts.

82 H. Garrett suggested that a traffic count be done on Route 105 in Sheldon.

83
84 **8. Other Business – None**

85
86 S. Brown motioned to adjourn the meeting. P. Magnant seconded. The motion carried. The meeting
87 adjourned at 8:17 PM