

**Northwest Vermont Regional Foundation, Inc.**

**Tuesday October 17, 2023**

**6:15 p.m.**

**Agenda**

**Attendance:** William Irwin, Kirk Waite, Lori Ruple, Peter Zamore, Andy Alling, Barclay Morris, Bob Buermann, Sarah Hadd, Bethany Remmers (staff)

*Chair President K. Waite called the meeting to order at 6:18 PM.*

**1. Additions or Changes to the Agenda**

*B. Buermann moved to add Approve August meeting minutes to the agenda. A. Alling seconded. The motion carried.*

**2. August Meeting Minutes**

*B. Morris moved to accept the minutes from the August 2023 meeting. P. Zamore second. The motion carried.*

**3. Budget and Financial Report**

B. Remmers presented the balance sheet as of 9/30/2023 showing a balance of \$10,225. This is unchanged from the 6/30/2023 balance sheet.

There was a general discussion about how to grow the foundation through donations and grants and the foundation board would like to set aside time at a future meeting to explore this further. If possible, it would be good to schedule the meeting on a night separate from the NRCP executive committee meeting to have more time. It was noted that there may be opportunities to use the foundation to build upon the outcomes of the Working Communities Challenge.

**4. Bylaw Review**

Board members noted they would welcome Catherine's feedback on which sections of the Bylaws should be updated. B. Morris asked if the NRPC Code of Conduct automatically covers the Foundation board, or if it should be adopted separately. The members suggested that of the four meetings a year, maybe two could be held on a different day from the NRPC executive committee to have more time for foundation business.

**5. Member and Staff Reports**

None.

*B. Buermann moved to adjourn the meeting. W. Irwin seconded. The meeting adjourned at 6:41 PM.*