

South Hero Mitigation Plan Outreach Meeting

Meeting Minutes

Sept. 26, 2024 at 2:00 p.m.

South Hero Town Office and virtual

Participants: Sue Arguin, South Hero Town Administrator
Shaun Coleman, Northwest Regional Planning Commission

The meeting began at 2:00 p.m.

Shaun provided information on FEMA requirements, community outreach, timeline and participation from all sectors of the community. He reviewed a sample communication outreach strategy that was developed for other communities in Vermont. He also reviewed the history of the South Hero Mitigation Plan and noted that mitigation plans are on a five-year cycle. FEMA requirements for mitigation plan approval changed at the beginning of last year.

Sue provided input on the outreach plan and which groups should be involved. The South Hero Local Emergency Management Plan was reviewed for information on vulnerable populations and community groups.

Shaun also reviewed a community survey and flyer that was used by other municipalities in order to gain greater input.

They discussed creating a website on the Town dedicated to the mitigation plan update. Meeting agendas, minutes, the survey and copies of the draft plan and current plan could be posted along with other information.

Shaun agreed to

- Send Sue a draft South Hero Outreach Plan related to the mitigation plan and community survey.
- Contact Naomi King about creating a Mitigation Plan page on the Town website.
- Provide Sue and Naomi a link to the survey and a copy of the survey flyer.

Sue agreed to:

- Update the Outreach Plan and return a copy to Shaun.
- Contact selectboard members to participate in the mitigation planning process.
- Identify meeting dates and times based on availability of participants and inform Shaun.

The meeting ended at approximately 3:00 p.m.