

Municipal Plan – Implementation Assessment

Guidelines and Standards for Confirmation of Municipal Planning Processes

Municipality: Town of Alburgh

Date: 3/5/2024

Municipal Plan Expiration: 2/24/2033

Planning Process Currently Confirmed? ☒ Yes ☒ No (Expired 12/31/2024)

Activity	Progress? (select all that may apply)	Explanation of Progress
Preparation or adoption of bylaws or amendments:	<div>Activity Completed</div> <div><input checked="" type="checkbox"/> Currently Implementing</div> <div><input type="checkbox"/> Not a Priority During Time Period</div> <div><input type="checkbox"/> Not a Priority in Plan</div> <div><input type="checkbox"/> Hindered or Delayed</div> <div><input type="checkbox"/> No Activity</div>	Alburgh does not currently have zoning regulations. As part of the 2019 Village Master Plan effort, the Planning Commission developed an initial draft Village Zoning Regulation. In 2023, the Town Plan survey had mixed results regarding municipal development regulations. There is a need for more education and discussion on possible development regulations. An implementation action of the new 2024 Town Plan going forward is for the Planning Commission to consider applying for Municipal Planning Grant to conduct outreach on development regulations.
Capital budgets and programs:	<div><input type="checkbox"/> Activity Completed</div> <div><input type="checkbox"/> Currently Implementing</div> <div><input type="checkbox"/> Not a Priority During Time Period</div> <div>X Not a Priority in Plan</div> <div><input type="checkbox"/> Hindered or Delayed</div> <div><input type="checkbox"/> No Activity</div>	Developing a capital plan is not currently a priority for the Town.

<p>Supplemental plans: (list one or more identified in the plan, but not necessarily all. Examples: Hazard Mitigation Plan, Sidewalk Plan, etc.)</p>	<p>Activity Completed <input checked="" type="checkbox"/> Currently Implementing <input type="checkbox"/> Not a Priority During Time Period <input type="checkbox"/> Not a Priority in Plan <input type="checkbox"/> Hindered or Delayed <input type="checkbox"/> No Activity</p>	<p>In 2019, the Town of Alburgh developed a Village Master Plan for streetscape improvements and potential redevelopment opportunities along Route 2/Main Street in the village center. While the plan was never officially approved by the Selectboard due to concerns about the plan's recommendation on pursuing local control of a portion of Route 2, key findings from the plan were included in the town plan update and discussion about the plan is ongoing.</p> <p>In 2022, Alburgh utilized a Municipal Planning Grant to complete a Recreation Master Plan for the town-owned Industrial Park Road parcel. The Planning Commission is actively seeking grant funding to construct the first phase of trails on the property.</p> <p>The Town of Alburgh is currently in the process of drafting a Local Hazard Mitigation Plan. An RFP was put out in December 2023.</p>
<p>Other actions, programs, or measures undertaken or scheduled to implement the adopted plan: (list one or more identified in the plan, but not necessarily all)</p>	<p>Activity Completed <input checked="" type="checkbox"/> Currently Implementing <input type="checkbox"/> Not a Priority During Time Period <input type="checkbox"/> Not a Priority in Plan <input type="checkbox"/> Hindered or Delayed <input type="checkbox"/> No Activity</p>	<p>The Alburgh Family Clubhouse project is currently underway to construct a childcare center in Alburgh. The Clubhouse will help address the need for affordable childcare for Alburgh residents reflected in the Town Plan.</p> <p>Several water and wastewater projects are currently underway to address issues identified in the plan. An extension of the South Alburgh water system will allow more residents to connect to municipal water and reduce reliance on private lake direct systems, which have water quality issues. Construction for Phase 2 of this project will begin in late 2024, and the town plans to obtain exploratory funding for a Phase 3 extension afterward. The town is also actively pursuing a project to identify and address sources of excess flow on the village wastewater system to increase capacity.</p>

24 V.S.A. 4350(c): *In order to retain confirmation or the planning process, a municipality shall document that it has reviewed and is actively engaged in a process to implement its adopted plan.*

- (1) When assessing whether a municipality has been actively engaged in a process to implement its adopted plan, the regional planning commission shall consider the activities of the local boards and commissions with regard to the preparation or adoption of bylaws and amendments; capital budgets and programs; supplemental plan; or other actions, programs, or measures undertaken or scheduled to implement the adopted plan. The regional planning commission shall consider factors that may have hindered or delayed municipal implementation efforts.*
- (2) The consultation may include guidance by the regional planning commission with regard to resources and technical support available to the municipality its adopted plan and recommendations by the regional planning commission for plan amendments and for updating the plan prior to readoption under section 4387 of this title.*

In order to obtain or retain confirmation, a municipality must be actively engaged in a process to implement its adopted plan. Actively engaged is defined as making progress in all of the four implementation categories above or a determination that the plan does not call for any implementation actions in a category.

Notes: Staff recommends that the Town receive confirmation of the planning process.