

1 **NRPC Board of Commissioners Meeting**  
2 **April 30, 2025, at 6:30 PM**  
3 **Hybrid Meeting (Zoom and NRPC Office)**  
4 **Northwest Regional Planning Commission**  
5 **75 Fairfield Street, St. Albans, VT 05478**  
6

7 Attendance: *See attached.* A quorum was present to conduct business.

8 Staff: Bethany Remmers, Dean Pierce

9 Other Attendees: Christine Porcaro (Healthy Roots-CVOEO); Nora Lindberg (Feeding Champlain  
10 Valley-CVOEO)

11 **Welcome, Introductions, Opening Remarks**

12 Chair P. Zamore called the meeting to order at 6:30 PM.

13 **Adjustments to Agenda**

14 None.

15 **Opportunity for Public Comment**

16 None.

17 **Minutes of the March 2025 Meeting**

18 *H. Demars moved to accept the minutes of the March 2025 meeting. M. Scholten seconded. The*  
19 *motion carried.*

20 **Healthy Roots and Feeding Champlain Valley Update and Overview**

21 C. Porcaro updated the board on Healthy Roots' work since it transitioned from NRPC to become  
22 a program under Feeding Champlain Valley with Champlain Valley Office of Economic  
23 Opportunity (CVOEO) in July 2024. She thanked the board for its past support of Healthy Roots  
24 and she noted that under CVOEO's umbrella, Healthy Roots has continued to provide services for  
25 both consumers and producers in northwest Vermont that focus on food education, access, and  
26 infrastructure. N. Lindberg provided an overview of Feeding Champlain Valley and its mission to  
27 increase food access and how Healthy Roots complements this work.

28  
29 **Commission Reports:**

30  
31 Finance/Operations- K. Waite reported that the FY25 budget adjustment would be discussed  
32 later in the agenda.

33  
34 Personnel- No additions to the written report provided in the meeting materials.

35  
36 Executive Committee- P. Zamore reported that the executive committee discussed the wrap-up  
37 to the FY24 audit and FY25 budget adjustment at its last meeting.

38 Project Review- No additions.

39

40 Transportation Advisory Committee (TAC)- No additions.

41

42 Brownfields Committee- No additions.

43

44 Regional Plan and Policy Committee- No additions.

45

46 Vermont Economic Progress Council (VEPC)- No additions.

47

48 Green Mountain Transit- B. Buermann reported that GMT was able to transfer ownership of two  
49 buses it was not using to another eligible organization. The buses were purchased using federal  
50 funds and GMT would not be able to sell the vehicles.

51

52 Northwest Vermont Regional Foundation- No additions.

53

54 Office- No additions.

55

### 56 **FY 25 Budget Adjustment**

57 K. Waite highlighted the major proposed changes to the FY 25 budget including a 12.3%  
58 decrease in projected revenues and an 11.4% decrease in expenses. He noted that the memo  
59 in the meeting packet outlined these changes in more detail. He reported that the finance  
60 committee reviewed the budget adjustment at the April 14<sup>th</sup> meeting and recommended its  
61 approval by the full board.

62

63 *K. Waite moved that the NRPC Board of Commissioners approve the FY 25 budget adjustment.*

64 *B. Morris seconded. The motion carried.*

### 65 **Project Review Committee Chair Election**

66 Chair P. Zamore opened the floor for nominations.

67

68 *B. Buermann moved to nominate Bill Irwin as the Project Review Committee Chair. H. Demars*  
69 *seconded. After calling for other nominations and hearing none, P. Zamore called for the vote*  
70 *and the motion carried.*

71

### 72 **Commissioner Announcements**

73 C. Sawyer announced that 87 new housing units will be constructed at the former Fonda  
74 property. The City is also working with VTrans on a project to extend the Missisquoi Valley Rail  
75 Trail to connect with the Federal Street corridor.

76

### 77 **Adjournment**

78 *Y. Dandurand moved to adjourn. B. Murphy seconded. The meeting adjourned at 7:18 PM.*

**FY25 NPRC Board of Commissioners- Meeting Attendance**

Municipality	Board Member	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
		7/31/24	No Meeting	9/25/24	10/30/24	No Meeting	12/11/24	1/29/25	2/26/25	3/26/25	4/30/25	5/28/25	6/25/25
Frkln Cty Youth	Vacant												
GI Cty Youth	Vacant												
Alburg Town	Alex McCracken	X		X			X	X	X	X	X		
Alburg Town	Danielle Choiniere									X			
Alburg Village	Vacant												
Alburg Village	Vacant												
Bakersfield	William Irwin	X			E		X	E	X		X		
Bakersfield	Linda McCall	X		X	X		X	X	X	X	X		
Berkshire	Josh Grims						X	X	E	X	X		
Berkshire	Claude Charron									X			
Enosburg Falls	Leonard Charron												
Enosburg Falls	Vacant												
Enosburgh Town	Jesse Woods												
Enosburgh Town	Vacant												
Fairfax	Barbara Murphy	X		X	X		X	X	E	X			
Fairfax	Sarah Hadd (End 1/25)	E		X	X		X						
Fairfax	Nicholas Nadeau (Start 2/25)							X					
Fairfield	Julia Callan	X		X	X		E	X	X	E	E		
Fairfield	Chuck Verderber	X		X	X		X	X	X		E	E	
Fletcher	Michelle Frennier									E	X		
Fletcher	Lori Ruple	X			X		X	X	X	X			
Franklin	Yvon Dandurand	X		X	X		X	E	X	E	X		
Franklin	Wesley Kempton												
Georgia	Carl Rosenquist	X		X	X		X	E		X	X		
Georgia	Kirk Waite	X		X	X		X	X	X	X	X		
Grand Isle	Barclay Morris	X			X		X	X	E	X			
Grand Isle	Howard Demars	X		X	X		X	X	X	X	X		
Highgate	Jack Pelkey	X			X		X	X	X	X			
Highgate	vacant	X		X									
Isle La Motte	Sylvia Jensen	X			X			X	E	X			
Isle La Motte	Mary-Catherine Graziano												
Montgomery	Leanne Barnard												
Montgomery	Mark Brouillette												
North Hero	Andy Alling	X		X	X		X	X	X	X	X		
North Hero	Mike Curtis	X		X	X			X		X			
Richford	Marissa Tessier												
Richford	Vacant												
Sheldon	Vacant												
Sheldon	Mathew Stebbins												
South Hero	Peter Zamore	X		X	X		X	X	X	X	X		
South Hero	Bob Buermann	E		X	X		X	X	X	X	X		
St. Albans City	Elisabeth Nance	X		X	E		X	X	X	X	X		
St. Albans City	Chip Sawyer			X	E		X	X	X	X	X		
St. Albans Town	Marietta Scholten			X	E		X	X		X	X		
St. Albans Town	Megan Sherlund	X			X		X	X	E	X			
Swanton Town	Harold Garrett (End 3/25)	X		X	E		X	X	X				
Swanton Town	Nicole Draper			X	X		X	X	X	X	X		
Swanton Village	Heidi Britch-Valenta	X		X	X		X		E	X	X		
Swanton Village	Neal Speer- (End 3/25)				X								
Swanton Village	Damon Broderick (Start 4/25)										X		
	<b># Municipalities</b>	<b>16</b>	<b>0</b>	<b>14</b>	<b>14</b>	<b>0</b>	<b>16</b>	<b>15</b>	<b>12</b>	<b>15</b>	<b>13</b>	<b>0</b>	<b>0</b>

QUORUM = 12

E= Excused ; X=Present