



EXECUTIVE COMMITTEE MEETING MINUTES

Tuesday June 17, 2025 5:30 p.m. **Virtual Meeting**

Attendance: Peter Zamore, Barclay Morris, Barbara Murphy, Bob Buermann, Kirk Waite, Andy Alling, Lori Ruple, William Irwin, Catherine Dimitruk

1. Adjustments to the Agenda and Public Comment
P. Zamore asked for adjustments to the agenda and any public comment. No adjustments were made and no public was present.
2. Executive Director Updates
C. Dimitruk noted that staff was spending time with year end reporting and contract close outs. Regional Plan tabling events are going well. Participation is mixed but we are talking with people who may not have attended a traditional meeting.
3. Nominating Committee Report
C. Dimitruk reported that the nominating committee met and chose to re-nominate all officers and representatives in their current role.
4. FY 26 Budget Update
C. Dimitruk reported that the budget had taken a positive turn since the last meeting. Due to two new grants and a new contract to be negotiated with VTrans, the budget had a surplus. K. Waite and the Finance Committee recommended using the surplus to offer our Eco-Americorps member a staff position and to make extra mortgage payments to reduce the balloon payment in 2028.
5. FY 26 Personnel Recommendations
C. Dimitruk reported that the annual check-in went well and that all staff members are meeting or exceeding expectations. The committee discussed the recommendations of the Personnel Committee in regards to FY 26 salary. B. Buermann moved to approve the recommendations of the Personnel Committee. B. Morris seconded. Motion carried.
6. June Board Meeting Agenda
C. Dimitruk reported that unfortunately our schedule speaker, Treasurer Peichek, needed to cancel. Other agenda items include elections, the work program and budget and committee sign-ups.
7. Member and staff announcements
B. Morris asked whether NRPC staff had met yet regarding future land use plans at exit 17. C. Dimitruk noted the meeting was planned for next week. Committee members discussed the

construction of the bridge at exit 17 and the impact of the closures and detours.

8. Executive Director Evaluation

K. Waite moved to enter Executive Session to discuss the Executive Director evaluation [1 V.S.A. § 313(a)(3).] B. Murphy seconded. Motion carried and C. Dimitruk left the meeting at 6:13 p.m.

K. Waite motioned to exit Executive Session. W. Irwin seconded. Motion carried and the Committee exited Executive Session at 6:28 p.m. K. Waite motioned to offer the Executive Director the raise and bonus as discussed in Executive Session. B. Murphy seconded the motion. Motion carried.

It was discussed that the Chair of Personnel Committee will pass those amounts to Executive Director.

With no objection the Chair adjourned the meeting at 6:35 p.m.