

1 **NRPC Board of Commissioners Meeting**  
2 **June 25, 2025, at 6:30 PM**  
3 **Hybrid Meeting ([Zoom](#) and NRPC Offices)**  
4 **75 Fairfield Street, Saint Albans City VT 05855**  
5  
6

7 Board Member Attendance: *See attached*. A quorum was present to conduct business.

8 Staff: Catherine Dimitruk, Shaun Coleman, Marlena Valenta

9 Other Attendees: None

10 **Welcome, Introductions, Opening Remarks**

11 Chair P. Zamore called the meeting to order at 6:30 PM. Roll was called.

12 **Adjustments to Agenda**

13 None.

14 **Opportunity for Public Comment**

15 None.

16 **Minutes of the April 2025 Meeting**

17 *Y. Dandurand moved to accept the minutes of the April 2025 meeting, E. Nance seconded. The*  
18 *motion carried.*

19 **Committee Reports**

20  
21 Finance/Operations- K. Waite was unable to attend the meeting due to a last-minute conflict and  
22 therefore did not give an update. C. Dimitruk clarified that the corrected financial report was correct  
23 in all substance except for a missing negative sign.  
24

25 Personnel- B. Buermann noted that the committee met and did annual staff reviews.  
26

27 Project Review- W. Irwin noted the committee met and one point that was notable is the continuation  
28 of the connector project in Saint Albans City. They determined it did not have a regional impact,  
29 though W. Irwin noted that it is likely to have an impact on the city itself. They were pleased with the  
30 addition of many neighborhood sidewalks to the project to increase pedestrian access. No action is  
31 required by the full board.  
32

33 Transportation Advisory Committee (TAC)- B. Morris noted the TAC met but did not have a quorum.  
34 An informational meeting was still held. A work plan is not being presented because they couldn't  
35 vote on it.  
36

37 Brownfields Committee- M. Sherlund was not in attendance and therefore did not give an update.  
38

39 Regional Plan and Policy Committee- L. Ruple was not in attendance but wanted it noted that there  
40 was nothing to report from the committee.

41  
42 Vermont Economic Progress Council (VEPC)- B. Murphy noted that there was a meeting and the key  
43 points are included in the packet.

44  
45 Green Mountain Transit- C. Dimitruk noted that the decision has been made that RCT will take over  
46 rural routes from GMT beginning in FY27. RCT already runs many routes across Vermont. There are  
47 details to figure out ahead of the switch and the focus is on ensuring this results in as little adverse  
48 impacts as possible and with as much benefit as possible.

49  
50 Healthy Roots Committee- M. Scholten was unable to attend the meeting and therefore is unable to  
51 give an update.

52  
53 Northwest Vermont Regional Foundation- K. Waite was unable to attend the meeting due to a last-  
54 minute conflict. C. Dimitruk noted they did not meet.

55  
56 Office- No reports.

57  
58 **Elections**

59  
60 Y. Dandurand noted that the Nomination Committee met on June 12<sup>th</sup> and created the slate of  
61 nominations for FY26 as seen in the packet.

62 Y. Dandurand entered the nominations for Officers as shown in the packet. Nominations closed and  
63 the slate passed unanimously.

64 Y. Dandurand entered the nominations for Representative appointments as shown in the packet.  
65 Nominations closed and the slate passed unanimously.

66 Y. Dandurand entered the nomination of Amelia Demars as a youth member appointment from  
67 Grand Isle County. Nominations closed and the slate passed unanimously.

68 H. Demars noted that while he is related to Amelia Demars, the youth member appointed, he is  
69 confident she is a passionate and valuable addition. She is currently a volunteer for multiple  
70 community organizations and is interested in the work of NRPC.

71  
72 **Review Work Program and Budget**

73  
74 C. Dimitruk noted that the budget, as presented in the packet, was reviewed extremely thoroughly  
75 by the finance committee.

76  
77 Key points from the budget are as follows:

- 78 • After concern with loss of certain funding streams, NRPC is still able to maintain a  
79 balanced budget.
- 80 • There is a new staff position added. NRPC won't be able to have two Americorps members  
81 as it traditionally has due to federal cuts. This will be a 12-month temporary position that  
82 will complete similar work to the Americorps positions.
- 83 • The balloon payment for the mortgage will be due in three years and given that there is room  
84 in the budget, that payment amount will be split for the next three years. Payment won't be

85 made until mid-year to confirm everything is running as planned given the uncertainty with  
86 some funding programs and federal policy.

- 87 • NRPC has 60-70 revenue streams and the finance committee reviewed them in detail.

88

89 B. Murphy expressed appreciation that in a time of uncertainty to be able to maintain a balanced  
90 budget that the commissioners can feel good about.

91

92 W. Irwin expressed appreciation for the treasurer K. Waite who is doing a wonderful job. It was his  
93 idea to spread out the balloon payment over three years.

94

95 B. Morris motioned to accept the budget and work plan, W. Irwin seconded. Motion passed.

96

### 97 **Commissioner Announcements**

98

99 P. Zamore noted that next meeting will focus on committee assignments, so commissioners  
100 should consider if they want to switch or join any committees. Commissioners should reach out to  
101 C. Dimitruk with any proposed switches to be discussed and voted on at next meeting. P. Zamore  
102 noted that much of the important work done by the board is done at the committee level.

103

104 N. Brosseau asks as a new member for a general description of the existing committees. C.  
105 Dimitruk gives a brief overview and members of different committees add details.

106

107 H. Britch-Valenta mentions that the Alternatives Presentation from VTrans for rehabilitating B6  
108 bridge over the Missisquoi will be held July 14<sup>th</sup> and will have in person and remote options.

109

110 N. Brosseau introduces himself as he is a new member. He is currently a selectboard member in  
111 Swanton and was appointed to the commission in May. He looks forward to serving on the board.

112

113 July 30<sup>th</sup> is the annual in person board meeting (hybrid option still available) and Kevin Chu from  
114 Vermont Futures Project will be a guest presenter.

115

### 116 **Adjournment**

117 *C. Rosenquist moved to adjourn. B. Murphy seconded. The meeting adjourned at 7:01PM.*