



## EXECUTIVE COMMITTEE MEETING MINUTES

Tuesday August 19, 2025 5:30 p.m. **Virtual Meeting**

**Attendance:** Peter Zamore, Barclay Morris, Barbara Murphy, Bob Buermann, Kirk Waite, William Irwin, Catherine Dimitruk

### 1. Adjustments to the Agenda and Public Comment

P. Zamore asked for adjustments to the agenda and any public comment. No adjustments were made and no public was present.

### 2. Executive Director Updates

C. Dimitruk noted that staff was spending time on the regional plan and preparing for the audit. P. Zamore asked about outreach events; they are going well. Participation is mixed but we are talking with people who may not have attended a traditional meeting.

### 3. Brownfields Revolving Loan Fund

Edgar May Health and Recreation Center Loan and Subgrant

C. Dimitruk reviewed the main points of the proposed loan and subgrant. Committee members asked about priority for granting and loaning outside of the region. It was noted this was common and EPA appreciates cooperation. In response to questions it was clarified that the sub-committee recommended very favorable terms due to the timing of the loan and the need to spend the funds by 9/30/25.

B. Murphy moved to approve the Subcommittee recommendation to approve the \$35,000 loan to EMRHC and \$35,000 grant to SMCS and the following terms for the loan to EMHRC:

1) Term: 10 Years

2) Interest Rate: 0%

3) Collateral/Security: EMHRC signs a guarantee agreement for the value of the loan.

B. Morris seconded. Motion carried.

### 4. Member and staff announcements

The Committee discussed the September Board meeting being primarily in-person prior to shifting to primarily virtual in the winter months.

B. Buermann moved to adjourn. B. Morris seconded. Motion carried and the meeting adjourned at 5:45 p.m.