

MINUTES

Northwest Vermont Regional Foundation, Inc.

Tuesday October 21, 2025

6:00 p.m. Virtual Meeting

Attendance : Peter Zamore, Barclay Morris, Andy Alling, Kirk Waite, Lori Ruple, Bob Buermann, William Irwin, Barbara Murphy, Catherine Dimitruk

1. Additions or Changes to the Agenda, Public Comment
K. Waite opened the meeting and noted that as part of the annual meeting agenda item there would be a brief discussion of the goals of the Foundation.

2. Annual Meeting- Election of Officers

C. Dimitruk provided an overview of the history of the Foundation and its purpose to complete projects and programs that implement the regional plan. During the last discussion of the goals of the Foundation the board identified several actions including: NRPC website presence- include goals from the regional plan; letter to municipal officials and partners reminding them of the Foundation; investigate a logo etc.; ensure all staff know details of Foundation.

K. Waite asked for interested parties to serve as officers of the Foundation. B. Moris moved the current slate of officers for re-election. B. Murphy seconded. Motion carried.

Officers elected: Kirk Waite, President, William Irwin, Vice-President, Bob Buermann, Treasurer, Andy Alling, Secretary

3. Financial Report
C. Dimitruk provided an overview of the finances of the Foundation, showing an activity report since July 2024 and the current balance of the account. Of the \$16,215 balance, \$5,000 is the initial contribution provided from NRPC.
4. Audit Update
C. Dimitruk noted that the auditor has determined that the Foundation is a Component Unit of NRPC and will therefore be included in some schedules in the NRPC audit. Board members discussed this result and the consensus was that this is good step for the Foundation.
5. Member and Staff Reports
None.

B. Murphy moved to adjourn. P. Zamore seconded. Motion carried.