

**Brownfields
Steering Committee Meeting
Monday January 12, 2026
1:00 PM**

Meeting Minutes

Attendance: C. Sawyer, B. Savage, M. Sherlund, B. Stebbins, J. Leddy, T. Smith, G. Brunswick, D. Turin

C. Sawyer opened the meeting at 1:09pm.

1) Adjustments to the Agenda: G. Brunswick requested to postpone Highgate Village Core Building Abatement Grant and Loan (agenda item #6) as no action is required currently.

2) Finance Reports on All Grants: G. Brunswick stated reports have not been completed yet for December 31 but will be compiled by end of month.

3) Project updates from Staff: G. Brunswick: 6 South River St. may move forward soon due to potential zoning changes. Highgate Village Core loan and grant agreements are being finalized. 113 Main St. is underway with a spring timeframe. 20-22 Stebbins St. has completed a soil management plan. LaPointe Auto is awaiting QAPP approval from EPA. South Hero Meeting House is pending CAP approval at today's meeting. 200 Bridge St. is in coordination to determine a cleanup solution. 24 Maple St. is pending coordination of a purchase and sales agreement.

4) Champlain Transmission Loan Restructure: Borrower has requested a restructuring of the NRPC loan with proposed new terms of \$90,000 over ten years with 1% interest. *T. Smith motion to approve; M. Sherlund second. Motion carried.*

5) Site Specific Requests/Site Nominations

- South Hero Meeting House: 2023 EPA Assessment Request for CAP; KAS cost estimate of \$6,224. *M. Sherlund motion to approve \$6,224 plus 10% allowance; B. Savage second. Motion carried.*

6) Meeting Summary of November 2025: Font errors noted in minutes. *M. Sherlund motion to approve with errors corrected; T. Smith second. Motion carried.*

5) Other Business: Discussion to set next meeting date for February 9, 2026.

Adjourned 1:37PM.