

SWANTON, VT
LOCAL HAZARD MITIGATION PLAN – STAKEHOLDER AND PUBLIC OUTREACH PLAN

To meet FEMA requirements and to ensure public, neighboring community, local and regional agency input opportunities, the following communication methods are recommended.

Goals:

1. Inclusive Participation and collaboration – Ensure all relevant stakeholders and the public have opportunities to contribute including people with disabilities, access and functional needs. Foster collaboration among all stakeholders.
2. Informed Decision-Making – Provide necessary education and information regarding hazards and risks.
3. Community Buy-In – Foster community support and ownership by involving stakeholders and public from the start.
4. Transparency - Build trust through clear, transparent and consistent communication throughout the planning process
5. Effective Implementation = Gather input that is practical, sustainable and responsive to the needs of the community.
6. Compliance –Ensure federal, state and local requirements for public involvement in hazard mitigation planning are met.

Identifying Planning Team and Stakeholders

- Local Government Officials – Town Administrator, Village Manager, Town and Village Emergency Management Director, Selectboard Chair, Trustee Chair, Selectboard members, Trustees members, public works director, first response agencies, health officer, finance, zoning administrator, planning, and regional planning commission, Health Department
- School representatives
- Local and regional entities that support people with disabilities, access, and functional needs (PDAFN) or vulnerable populations (vulnerability specific to hazard mitigation)
 - Hospital / medical care (Northwest Medical Center, Northern Tier Center for Community Health (NOTCH))
 - Visiting Nurses Association Hospice of the Southwest Region (Bennington, Franklin and Rutland Counties)
 - Champlain Valley Office of Economic Opportunity
 - Age Well (Meals on Wheels)
 - Mobile home properties
 - People living in flood zones
 - Turning Point of Franklin County
- Franklin County Natural Resource Conservation District
- Friends of Northern Lake Champlain
- Neighboring communities (Fairfield, Highgate, Sheldon, St. Albans Town)
 - Public Safety Answering Point (PSAP) Dispatch Center (St. Albans City)
 - Franklin County Mutual Aid
 - EMS Services (Missiquoi Valley Rescue, Inc.)
 - Neighboring EMDs
 - Town Clerks
 - St. Albans Town Manager
 - Fairfield Town Administrator
 - Highgate Town Administrator
 - Sheldon Town Administrator
- Businesses that support hazard mitigation / emergency response

- Business and Community Association (EBCA)
- Swanton Village Electric
- Northern Vermont Economic Development District
- Franklin County Industrial Development
- Franklin County Chamber of Commerce
- Northwest FiberWorx (community broadband)
- Non-Profit organizations – Including community-based organizations that work directly with or provide support to people with disabilities or functional accesses needs or front-line communities – housing, health care, etc.
 - Food Shelf, Healthy Roots Collaborative, Champlain Valley Office of Economic Opportunity, Northern Tier Center for Health, Meals on Wheels)

Communication Methods and Implementation:

- Post meeting information (agenda, slides, zoom link, etc.) on municipal website
- Post meeting information (agenda, slides, zoom link, etc.) on municipal social media sites
- Post Online surveys / questionnaires on Swanton Mitigation Project website
- Send email notifications (e.g., meeting dates, agenda, slides, etc.) to the entities listed below
- Post hard copies of meeting information (agenda, slides, etc.) in municipal buildings (municipal offices, library)
- Post hard copy of meeting information (agenda, slides, etc.) including non-municipal buildings (e.g., post office, NOTCH, etc.)

Processing Feedback

Feedback opportunities included public meetings, public comment period, requests. online feedback via email link, phone, regular updates and follow-ups. Comments and feedback received were incorporated during the plan update.

Planning Team and Stakeholders		
Name	Organization	Role
Reg Beliveau, Jr.	Emergency Management Director Regional Emergency Management Committee	Planning Team Lead (Planning Team Lead County EM services and first responder)
Brian Savage	Town Administrator	Planning Team Member (Community Lead POC-Town)
Bill Sheets	Village Manager Swanton Village Electric	Planning Team Member (Community Lead POC-Village)
Heidi Britch	Swanton Village Grants Specialist and Project Manager	Planning Team Member (Engagement)
Shaun Coleman	Northwest Regional Planning Commission	Planning Team Member (Project Leader)
Dan Chevalier	Fire Chief	Planning Team Member (Fire Response Agency Chief)
Kevin Lapan	Road Foreman	Planning Tam Member (Highway Dept)
Dean Ryan	Public Works Director	Planning Team Member (Community PW Lead)
Diane Day	Village Clerk	Planning Team Member (Local official)
Dennis Nolan	Historical Society	Stakeholder (Historical and Cultural Resources)

Stephen Dodd	Sheldon Selectboard Chair	Stakeholder (Neighboring Community Official)
Erin Creely	Director, Vermont Department of Health, St. Albans District	Stakeholder (Community Health Including Disabilities and Individuals with Functional Access Needs)
Reginald Beliveau, Jr.	Interim Chair, Franklin County Regional Emergency Management Committee	Stakeholder (County EM services and first responders)
Jess Graff	Director, Champlain Valley Office of Economic Opportunity	Stakeholder (People with Disabilities and Functional Access Needs)
Swanton Food Shelf	Swanton Food Shelf	Stakeholder (Food, Shelter)
Ashley Bartley	Visiting Nurses Association (formerly Franklin County Home Health Agency)	Stakeholder (Senior Healthcare, Hospice and Community Support Services)
Lauren Weston	Franklin County Natural Resources Conservation District	Stakeholder
Karen Heinlein-Grenier	Director Turning Point of Franklin County	Stakeholder (Recovery Support and Services)
Sean Smith	Northwest Medical Center Emergency Ops Manager	Stakeholder (Regional Hospital)
Justina Jennet	Highgate Elementary School	Stakeholder (Education)
Dan Palmer	Missisquoi Valley Union High School	Stakeholder (Education)
Carl Watkins	Franklin County Regional Chamber of Commerce	Stakeholder (Local Businesses)
Tim Smith	Franklin County Industrial Development & Northern VT Economic Development District Office	Stakeholder (Economic Development and Industry)
Lindsey Whilte	Missisquoi River Basin Assoc., ED	Stakeholder (Natural Resources)

Outreach Contacts	
Apartment Complex	None
Senior Living	None
Airport – State	VT Agency Of Transportation Franklin County Airport Border Air Ltd. 629 Airport Road Highgate, VT 05488 (802) 373-4136 / 868-2822
Businesses	Franklin County Regional Chamber of Commerce Manager Carl Watkins 2 N Main St.#101 St. Albans, VT 05478 (802)524-2444
Community Action	Champlain Valley Office of Economic Opportunity (CVOEO) Director Jess Graff 5 Lemnah Dr., Suite 5 St. Albans, VT 05478 (802) 527-7392
Conservation District	Franklin County Natural Resources Conservation District USDA – NRCS Field Office Lauren Weston, District Manager 50 South Main St. Ste B-20 St. Albans, VT 05478 (802)489-8596
Environment	Missisquoi River Basin Association Lindsey Wight, Executive Director 2839 VT-105, East Berkshire, VT 05447
Economic Development and Industry	Franklin County Industrial Development Corp. Northern VT Economic Development District Tim Smith, Director, Board member 2 N Main Street St. Albans City, VT 05478 (802)524-2194
Food Shelf	Highgate Methodist Church Community Center 3060 Rte. 78 Highgate, VT 05459 (802)868-4921
Library	Swanton Public Library Abigael Gaudette, Director 1 First St. Swanton, VT 05488 (802)868-7656
Government Office (	Swanton Town Office Brian Savage, Town Manager 1 Academy Lane Swanton, VT 05488

	(802)868-4421
Government Office	Swanton Village Office William Sheets, Village Manager 120 First Street Swanton, VT 05488 (802)868-3397
Government Office (neighboring)	St. Albans Town Office Casey Toof, Town Manager 398 Georgia Shore Road St. Albans Bay, VT 05458 (802)524-7589
Government Office (neighboring)	Highgate Town Office AJ Johnson, Town Administrator 2996 Route 78 Highgate, VT 05459 (802)868-4697
Government Office (neighboring)	Fairfield Town Office Cathy Ainsworth, Town Administrator 25 North Road Fairfield, VT 05455
Government Office (neighboring)	Sheldon Town Office Matthew Stebbins, Town Administrator 1640 Main Street Sheldon, VT 05483
Historical	Swanton Historical Society 58 S River St, Swanton, VT 05488 (802)868-5436
Hospital	Northwest Medical Center Shawn Smith, Emergency Manager 133 Fairfield St. St. Albans, VT 05478 (802)524-5911
Mobile Home Park	Roys Mobile Home Park VT State Housing Authority Middle Road Swanton, VT 05488 (802)828-3295
Mobile Home Park	Swanton Village Apartments VT State Housing Authority 39 Platt Street Swanton, VT 05488 (802)828-3295
Municipal Public Works Department	Swanton Municipal Complex Dean Ryan, PW Foreman 120 First Street Swanton, VT 05488 (802) 868-3397
Police Department	Swanton Village Police Department

	Chief Matthew Sullivan 120 First St. (802)868-4100
Religious Facility	Swanton Christian Church Pastor Dan Brueckner 7 Academy St. Swanton, VT 05488 (802)868-5826
Religious Facility	Holy Trinity Episcopal Church The Reverend Kathleen Schott 28 Grand Ave. Swanton, VT 05488 (802) 868-7185
Religious Facility	Swanton Methodist Church Preston Fuller, Pastor 23 Grand Ave. Swanton, VT 05488 (802)922-3274
Religious Facility	Church of the Nativity Rev. Fr. James Dodson 65 Canada St, Swanton, VT 05488 (802) 868-4262
Senior and Disabled Subsidized Housing	Swanton School Apartments Champlain Housing Trust 59 Church St. Swanton, VT 05488
School	Swanton Elementary School Yeshua Pastina, Principal 24 4 th . St. Swanton, VT 05488 (802)868-4920
School	Missisquoi Valley Union Middle and High School Dan Palmer, Principal 100 Thunderbird Drive Highgate, VT 05489 (802)868-7311
US Customs and Border Patrol	GSA Highgate Springs Port of Entry 482 Welcome Center Road, Highgate Springs, VT 05489 (802) 578-3486
US Postal Service	US Post Office – Swanton 21 Grand Ave. Swanton, VT 05488 (800)275-8777
Utility	Swanton Village Electric William Sheets, Village Manager 120 First Street

	Swanton VT 05488 (802)868-3397
Utility	Vermont Gas Systems Inc. 85 Swift Street South Burlington, VT 05403 (802)863-4511