



EXECUTIVE COMMITTEE MEETING

Tuesday June 16, 2026

5:30 p.m. Virtual Meeting

Attendance: *Barabara Murphy, Peter Zamore, Lori Ruple, Andy Alling, Kirk Waite, Bob Buermann, William Irwin, Catherine Dimitruk*

Adjustments to the Agenda and Public Comment

P. Zamore opened the meeting. There were no adjustments to the agenda and no public comment.

Executive Director Updates

C. Dimitruk noted that she continued to research AI policies and will bring some examples to the next meeting of the committee. She shared that the LURB decision has been distributed, and that with the decision to approve NRPC's plan, the designations are in place and the Tier 1B is effective immediately for towns that opted in.

FY 27 Budget Preview

K. Waite explained that the Finance Committee had reviewed the draft budget and that it is responsible and conservative. He noted that as always, it will evolve over time and grants and contracts shift and new opportunities arise. The committee reviewed the budget the reserve fund recommendation and the building repayment plan. It was noted that the building will be fully paid in 2 years. B. Murphy moved to send the budget, reserve fund recommendation and building repayment plan to the Board with Executive Committee endorsement. L. Ruple seconded. Motion carried.

Highgate Brownfields Loan Adjustment

The committee reviewed the memo prepared by G. Brunswick. B. Murphy moved to accept the recommendation of the brownfields committee and increase the grant by \$15,906 to \$151,906 and increase to the loan by \$3,977 to \$37,977 to cover cost increases for the project. K/ Waite seconded. Motion carried.

June Board meeting, elections

The committee reviewed the June board meeting agenda, and discussed the elections. It was noted that this was Andy Alling's last Executive Committee meeting. Committee members expressed appreciation and thanks for his work on the committee. A. Alling added that he was honored to be part of the group.

Annual reviews

B. Buermann and C. Dimitruk presented the summary of annual reviews and salary recommendations as recommended by the Personnel Committee. K. Waite moved to approve the

Personnel Committee recommendations. B. Murphy seconded. Motion carried.

B. Murphy moved to enter Executive Session for the purposes of the Executive Director evaluation. K. Waite seconded and the motion carried. C. Dimitruk left the meeting.

B. Murphy motioned to exit Executive Session. K. Waite seconded, motion carried. K. Waite moved to accept the Chair and Personnel Committee Chair recommendation for the Executive Director salary for FY 27. L. Ruple seconded. Motion carried.

B. Murphy motioned to adjourn. A. Alling seconded. Motion carried.