

TRANSMITTAL MEMO

TO: MISSISQUOI BASIN WATER QUALITY COUNCIL (BWQC)
FR: MISSISQUOI BASIN CLEAN WATER SERVICE PROVIDER (CWSP) STAFF
RE: MATERIALS FOR MEETING ON October 7
DA: SEPTEMBER 30, 2026

Happy Fall, BWQC members and others. Our next meeting will take place on October 7. Meeting materials are attached. The core of the meeting will relate to the review of several funding applications received in response to the latest Call for Applications (‘Round 12’). Other agenda items include a request for approval of project related legal expenses and discussion of some policy matters, as time allows. Brief notes on the agenda items are provided below.

Introductions/Meeting protocols/Conflict of interest disclosures, if any

As reminder, this is a standing agenda item that provides BWQC members and others opportunity to note possible conflicts of interest that could arise later in the meeting.

Approval of Minutes

Minutes are included in the meeting packet. Please feel free to suggest corrections.

Budget Adjustments

Right now, it doesn’t appear there will be budget adjustments (pending and/or completed) to report at the meeting.

Seating of New BWQC Representative

This is a standing agenda item. One new alternate for the RPC sector will be recognized.

Action on previously un-invoiced legal expenses

Since the last meeting, when eligibility of legal expenses was discussed, CWSP staff became aware of one or more invoices that were not included in the estimate of such costs. To recap, legal review is necessary to ensure the validity of easements when easements are required. These costs can be substantial. As use of CWSP funds for these invoices was not explicitly authorized, a recommendation to use CWSP funds is being requested.

Application Reviews

For Round 12, the Clean Water Service Provider received six grant applications requesting \$261,763 across the Missisquoi River watershed. The two Project Development proposals received (\$44,827 total) focus on site identification, landowner outreach, and project design in the Lake Carmi and Missisquoi Bay subwatersheds. The four Implementation proposals (\$216,936 total) request funding for native tree plantings and beaver dam analogs. Together, the four projects would reduce phosphorus pollution by 110 kilograms annually. The three buffer projects in Troy and Westfield demonstrate high cost-effectiveness, ranging from \$1,259 to \$3,178 per kilogram of phosphorus reduced.

Project Development Projects

Item	ID 14979 (Lake Carmi Watershed PD)	ID 15000 (Riparian Planting PD)
Applicant & Location	Franklin County NRCD; Lake Carmi	Franklin County NRCD; Lake Carmi
Funding Requested	\$19,938.80	\$ 24,888
TBP Alignment & Priority	High - Lake Carmi TMDL Focus	High - Agricultural Subwatershed Focus
Primary Co-Benefits	Resiliency, Recreation, Clean Water	Habitat Connectivity, Climate Resiliency

Implementation Projects

Project ID & Short Title	Funds Requested	Applicant	Annual P Reduction (kg/yr)	GrossAnnual Cost-Effectiveness (\$/kg P)
14780 Burton Mainstem	\$121,129.00	MRBA	68.5	\$1,768.31
14781 Burton Tributaries	\$ 42,261	MRBA	13.3	\$ 3,178.00
14834 Immaculate Heart	\$33,870	MRBA	26.9	\$1,259.00
14996 The Branch	\$19,425.63	FCNRCD	1.084	\$17,920

Policy Topics

The agenda also includes time for discussion of two policy topics. The first relates to the question of when costs for a specific project become eligible for reimbursement by the CWSP using Clean Water Funds. The second concerns the timing of BWQC officer elections. Regarding reimbursement, the CWIP funding policy currently states that:

Agreements must be fully executed (signed by both parties) before incurring expenses unless pre-award expenses are authorized by CWIP within the agreement. CWIP only authorizes pre-award expenses for specific funding programs at the program-level and does not accept case-by-case requests.

The policy also states that most block grant agreements are structured as cost-reimbursable, meaning recipients can only invoice DEC for allowable expenses incurred during the active, executed award duration. In the view of some, the BWQC might do well to consider asking DEC to allow project expenses to become eligible for reimbursement as of BWQC approval rather than waiting until full execution of a Task Award.

Regarding the timing of elections, as most of you know, elections occur at the first meeting following the start of the state Fiscal Year, which is July 1. A representative of a partner organization has suggested that elections take place closer to /prior to when DEC provides approval of work plans. CWSP staff will be prepared to offer some thoughts on such a change.

Updates

As time allows, updates will be provided regarding future funding rounds, the CWSP reappointment process, and training opportunities.

Next Application Round

As reflected on the agenda, the next Call for Applications will launch on December 16, with a deadline of January 20, 2027. One question staff may pose to the board is whether members wish to continue receiving every single item submitted as part of applications—or whether a subset of items is preferred.

CWSP Reappointment process

As we have noted previously, reappointment of a Clean Water Service Provider is governed by Act 76 and the CWSP Rule, which mandate a formal performance evaluation prior to the expiration of a five-year term. Before October 31st, CWSP Staff must provide a DEC with an extensive self-assessment addressing a number of performance criteria, as well as files relating to two completed projects within the Basin.

Training opportunities

Various training opportunities currently available will be referenced at the meeting.

Updates/Conclusion/Adjourn

If time allows, staff will provide a brief overview of the CWSP Reappointment process. (Additional information can also be provided on request.)

The next meeting after the October 7 meeting will take place on December 2nd.

The short list of possible topics for the meeting continues to include the following:

- Progress toward P targets
- Update on Year 5 contract
- Update regarding of new/proposed to be revised DEC policies

We also note that the BWQC might begin discussion of extension of the so-called ‘Expedited Project Development’ ‘program’.

AGENDA

Missisquoi Basin Water Quality Council (BWQC) MEETING

Wednesday, October 7, 2026

11:00 AM -1:00 PM

Online meeting

(Zoom details below)

1. Welcome and introductions
2. Meeting protocols
3. Conflict of interest declarations (standing item)
4. Review/adjust and approve agenda
5. Approval of minutes
6. Public comment not related to items on agenda
7. Seating of members/alternates
8. Report on budget adjustments
9. BWQC Action on previously un-invoiced legal expenses
10. Application Review
 - Project Development applications
 - Implementation applications
11. Policy Items – As time allows
 - Reimbursement eligibility
 - Timing of elections
12. Updates/In brief – “
13. Future Meeting topics /Conclusion

Please Note: The schedule for the upcoming application round in MISSISQUOI Basin is as follows:

Round #	Open	Deadline
13	December 16, 2026	January 20, 2027
14	April 14, 2027	May 19, 2027
15	August 19, 2027	September 22, 2027

Join Zoom Meeting

<https://us02web.zoom.us/j/81332571725?pwd=UktCekQ5R2ZSbVNtMXlUcUlpYnVl3UT09>

Meeting ID: 813 3257 1725

Passcode: 103651

One tap mobile

+13052241968,,81332571725# US

+13092053325,,81332571725# US

Dial by your location

+1 309 205 3325 US

+1 646 558 8656 US (New York)

Staffing provided by Northwest Regional Planning Commission (NRPC), the Basin 6 Clean Water Service Provider. NRPC's physical / mailing address is 75 Fairfield Street, St. Albans, Vermont 05478.

In accordance with provisions of the Americans with Disabilities Act (ADA) of 1990, and Vermont's Open Meeting Law, the NRPC will ensure public meeting sites are accessible to all people or provide an opportunity to request accommodations. Requests for free interpretive or translation services, assistive devices, designation of a physical meeting location, electronic access to a meeting, or other requested accommodations, should be made to Amy Adams, NRPC Title VI Coordinator, at 802- 524-5958 or aadams@nrpcvt.com, no later than 2 business days prior to the meeting for which services are requested.

- Welcome and introductions
- Meeting protocols
- Conflict of interest declarations (standing item)

Zoom Norms and Inclusive Language

- Introductions of all participants at each meeting
- As possible, BWQC members should have in their Zoom Name/Title the following: Name, Organization, “Voting” or “Alternate”, and pronouns (if desired)
- BWQC members are expected to have cameras turned on during entirety of meeting, as technically possible.
- BWQC members are expected to stay focused / avoid multi-tasking and follow the guidance of: if you wouldn't do something in an in-person meeting don't do it in a virtual meeting”
- BWQC members will use the “raise hand” function on Zoom to indicate a request to speak / come off mute – this is in an effort to make sure all are heard in turn.
- All members will stay muted until called upon; if needed, CWSP staff may mute participants to avoid background noise
- Any comments made in the chat will be read aloud at the appropriate time by the CWSP staff in full for the public record / record.

Inclusive Language

<https://pronouns.org/what-and-why>

- Review/adjust and approve agenda

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- Approval of minutes

Missisquoi Basin Water Quality Council (BWQC)

Wednesday, August 5, 2026

11:00 AM to 1:00 PM

Hybrid Meeting

Meeting video posted at <https://www.youtube.com/watch?v=Ke2JB0B6als>

A VIDEO RECORDING OF THE MEETING IS AVAILABLE THROUGH THE NRPC YOUTUBE CHANNEL (Link above).

THE WRITTEN MINUTES ARE A SYNOPSIS OF THE DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED. MINUTES WILL BE SUBJECT TO CORRECTION BY THE COUNCIL. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COUNCIL

Council Members: Lindsey Wight (Q), Bridget Butler (q), Lauren Weston (Q), Ted Sedell (Q), Heidi Britch-Valenta (Q), Dan Seeley (Q), Beth Torpey (Q), Allaire Diamond (Q), July Medina-Triana (q)

Q= towards quorum q= towards quorum when representative has recused or is absent

Staff: Dean Pierce, Lorna Peters

Others present: Josh Serpe (FNLC), Mel Auffredou (FCNRCD), Chris Rottler (DEC), Sadie Preece (FCNRCD)

1. Welcome and introductions

Lindsey opened the meeting at 11:00 as Chair. A round of introductions was made.

2. Meeting protocols

Lindsey reviewed norms for meeting on Zoom.

3. Conflict of interest declarations, if any

Lauren declared a conflict of interest and did not vote on the project proposal from FCNRCD.

4. Review/adjust and approve agenda

No changes to the agenda were made. Dan motioned to approve. Ted seconded. Agenda was approved.

5. Approval of minutes

No changes were made. Heidi motioned to approve. Dan seconded. Minutes were approved.

6. Public comment not related to items on agenda

No public comments were made.

7. Seating of members/alternates

Dean explained that this is a standing agenda item and shared the timeline for terms. Dean showed a picture of the table of representatives and alternates from the NRPC website. Lauren noted that Dorothy's last name should be updated on the website.

8. Report on budget adjustments/Budget adjustment request

No budget adjustments were requested.

9. Election of Officers

Dean presided for the vote regarding the BWQC Chair and asked for nominations. Heidi nominated Lindsey Wight as Chair. Dan seconded. There were no other nominations. Dean called for the vote, and Lindsey was elected as Chair.

Lauren noted that the Tactical Basin Plan Workplan timeline does not match up with the BWQC election timelines and asked whether these should be shifted to match each other. Dean clarified that this timeline is referring to funding that voting members can use to get reimbursed for their time on the BWQC, and that the amounts for Chair and Vice Chair differ from the rest of the voting members. He noted that this should be sorted at a later time but would shorten the elected terms. Lindsey asked if all basins are on the same schedule, and Dean shared that the annual meeting is defined as the first meeting of the fiscal year.

Heidi nominated Kent Henderson as Vice Chair, in abstention. Lauren seconded. It was noted that Kent could step down at any point, given that he was not at the meeting. Kent was elected as Vice Chair.

10. Consideration of amendment for project

Lauren gave a brief overview of their amendment to the Black Falls Restoration Project. The project was identified by the Montgomery Flood Resiliency Study, and an application was

originally put together for the FEMA BRIC program, which was cancelled. The final design phase was funded by the BWQC, but the FEMA BRIC grant has since been reinstated and FCNRCD has submitted an application for the implementation phase. This grant program requires a local match of 25%.

To start, FCNRCD would like to expand the project area to have a better phosphorus credit, so they requested an increase to the final design budget. They also requested that this project be turned into a multi-stage project, and that the local match for FEMA BRIC would be provided by the CWSP, if FCNRCD was awarded the grant. Stacy Pomeroy and Karen Bates both approve of this request, and Dean shared that the request has support from the CWSP.

Lindsey asked about the timeline for FEMA BRIC. Lauren explained that the results should come out in September, at which point she would need to have the local match secured, and the deadline to accept is before the next BWQC meeting. The additional area has been surveyed but models need to be made. Heidi asked where the project site is, and Lindsey explained the location.

Allaire asked if the final design funds could be used as the local match, to which Lauren said no because the funds are for a different project phase. Dean brought up the topic of multiple-phase approvals, which could be a bigger conversation within this BWQC. Heidi asked how projects get a WPD ID, and Lauren explained her process of going to Stacy and Karen. Dean pointed out that the cost effectiveness improves with this outside funding.

Heidi also asked about NRCS funding and where that funding can go. Lauren explained the different programs that NRCS has, and that those likely wouldn't work for this project, also noting that NRCS works on private land. Ted asked for clarification on the estimate for archaeology review. Mel shared that the original estimate for archaeology was a guess, and VHB found that the site would need stratigraphic analysis, requiring more funds.

Heidi motioned to approve the request for additional funding and contingent funds based on the FEMA BRIC outcome. Ted seconded. Lauren abstained. Motion passed.

11. BWQC approval of legal expenses

Dean shared some slides explaining the legal fees that projects incur when a site access easement is required. He shared that, in the future, when requests for implementation projects over \$200,000 come to the BWQC, they will have an additional ~\$2,500 per parcel added to the budget for legal fees incurred by the CWSP. Lauren asked if anyone else would incur fees in this easement process. Allaire shared that a recent project of hers did incur legal fees on VLT's end and will be budgeted for bigger projects in the future.

12. Updates/In brief

Dean shared that Nora will be leaving NRPC at the end of the month to attend graduate school in Berlin and thanks her for her work.

Dean shared that there was a DEC request for moving some of the Missisquoi Basin Year 5 funding to the Memphremagog and Lamoille Basins (~\$300,000-\$400,000 each). Each years contract for the Missisquoi Basin amounts to about \$1.5 to 2 million, and that the Memphremagog and Lamoille Basins are running low on funds, where the Missisquoi has a lot of money.

Lauren asked for clarification on this request since the cost rate methodology is supposed to allocate money according to phosphorus reduction needs for each basin. Dean explained that the overall P-reduction will decrease with the budget decrease, and that over the years, the targets have changed. The target will decrease for Year 5 only.

Allaire asked if the cost effectiveness is the same in the Memphremagog and is being met. Dean answered that the Memphremagog has an unanticipated amount of projects and they are hopefully cost effective. Lauren asked for clarification on why funds would be transferred from the Lake Champlain to Memphremagog given that the Memphremagog has a separate TMDL. Chris clarified that the cost rate methodology is not changing since it is a formula used to convert dollars allocated to P-reduction targets. He also explained that the funding allocation does not follow a formula and that some minor adjustments are made.

Chris also mentioned that the legislature will be looking into unused funds and could pull uncommitted funds back, and the Missisquoi Basin receives the largest funding. The Missisquoi likely won't reach this money within the next year, where the Memphremagog would and money would get spent faster. Chris shared that this will hopefully be a one-time change. Chris offered clarification that the cost effectiveness follows the same formula in the Memphremagog, and that there are factors beyond Missisquoi Basin organizations' control that contribute to excess funding being had and that it is not a reflection of the work being done in the Missisquoi Basin.

Dean also outlined the reappointment process for NRPC to be designated as the CWSP. The CWSP has to show adequate annual progress, the pipeline of projects, fiscal management for two projects, and open meeting law compliance. A public opinion survey will be released in mid-September, and the CWSP will submit a self-assessment. DEC should release the results in January of 2027.

Lauren asked if a public participation policy overview could be discussed at the next meeting, and if the BWQC could revisit the expedited funding process for project development. Dean explained that the expedited amount has been set until June 2027 but could be revisited once the CWSP has been reappointed. Lauren asked if all of the task awards with the CWSP end in June 2027, and Dean answered that that is not the case.

Lauren asked about potential for billing hours before a task award has been signed. Dean brought up that there had been a conversation around having the start date of a task award be the date that the BWQC had taken action, and that this conversation has been started up again after being shut down the first time. Lauren asked if the fiscal year contractor invoice discussion could be brought up at a future meeting.

13. Future Meeting topics /Conclusion

Future meeting topics could be progress towards P targets, public outreach, CWIP policy, or others mentioned in this meeting.

14. SITE TOURS

Allaire motioned to recess the meeting to the site visits, and Bridget seconded. Dan, Heidi, Allaire, Lindsey, Bridget, and Lauren visited the first site near Longley Bridge in Montgomery. Lindsey gave an overview of the project and anticipated future work. Bridget left after this site. The meeting was recessed to the next site, Trout Brook Dam in Berkshire. Lauren gave a project overview and the meeting was adjourned at Trout Brook at 1:53.

- Public comment not related to items on agenda
- Seating of members/alternates

MEMORANDUM

TO: MISSISQUOI BASIN WATER QUALITY COUNCIL
FR: CWSP STAFF
RE: SEATING OF NEW MEMBERS / ALTERNATES
DA: SEPTEMBER 30, 2026

As most of you know, this is a standing agenda item included to recognize any new Representatives or Alternates who will serve on the BWQC. In anticipation of Beth Torpey's absence on October 7, Beth's colleague at NVDA—Sophie Phelan—has been identified to attend in her place. For the colleague to count towards the quorum, she will be recognized as an Alternate.

- Report on budget adjustments
- BWQC Action on previously un-invoiced legal expenses

MEMORANDUM

TO: MISSISQUOI BASIN WATER QUALITY COUNCIL
FR: CWSP STAFF
RE: ACTION ON PREVIOUSLY UN-INVOICED LEGAL EXPENSES
DA: SEPTEMBER 30, 2026

As described in the cover memo, since the last meeting, CWSP staff became aware of invoices for legal expenses that were not included in the estimate of legal costs provided at the annual meeting.

To recap, legal review is necessary to ensure the validity of easements when easements are required. These costs can be substantial. The total expense at issue here is \$3,095 Please see the invoices attached.

Because use of CWSP funds for these invoices was not explicitly authorized by any prior BWQC actions, a recommendation to use CWSP funds is being requested.

INVOICE

Invoice # 33117
07/10/2026
Due Upon Receipt

Northwest Regional Planning Commission (NWRPC)
Attn: Amy Adams
75 Fairfield Street
St. Albans, VT 05478

Northwest Regional Planning Commission (NWRPC) - Stone Dam Removal

Date	Description	Quantity	Rate	Professional	Amount
06/24/2026	Telephone call with Dean re Stone dam project; e-mails re same	0.50	\$250.00	Z. Berger	\$125.00
06/25/2026	Review lease and title documents	0.30	\$250.00	Z. Berger	\$75.00
06/30/2026	Review easement documents; prepare for and attend meeting with Dean re same; e-mails with VLT counsel re same; e-mails with C. Atwell re title research re same	2.20	\$250.00	Z. Berger	\$550.00
CURRENT INVOICE TOTAL					\$750.00

Statement of Account

Current Invoice

Invoice Number	Date	Amount	Payments Received	Balance Due
33117	07/10/2026	\$750.00	\$0.00	\$750.00
				\$750.00
Balance Now Due				\$750.00

Checks should be made payable to:
SRH Law PLLC | P.O. Box 545 | Burlington, VT 05402-0545
For eCheck or Credit Card payments: <https://secure.lawpay.com/pages/srhlaw/operating>
Please contact our bookkeeper, Suzanne Schipper, with any inquiries:
(802) 860-1003 ext. 109 | accounting@srhlaw.com
Tax ID: #03-0369135

INVOICE

Invoice # 33187
08/10/2026
Due Upon Receipt

Northwest Regional Planning Commission (NWRPC)
Attn: Amy Adams
75 Fairfield Street
St. Albans, VT 05478

Northwest Regional Planning Commission (NWRPC) - Stone Dam Removal

Professional Services Rendered

Date	Description	Quantity	Rate	Professional	Amount
07/01/2026	Prepare for and attend meeting with C. Mcshea re easement; telephone call and e-mails with C. Atwell re same	1.30	\$250.00	Z. Berger	\$325.00
07/07/2026	Various e-mails re easement and title matters	1.00	\$250.00	Z. Berger	\$250.00
07/09/2026	E-mails re easement language; review MSA re same	0.50	\$250.00	Z. Berger	\$125.00
07/10/2026	Revise easement agreement; e-mails re same	0.40	\$250.00	Z. Berger	\$100.00
07/13/2026	E-mails with C. Atwell re title	0.20	\$250.00	Z. Berger	\$50.00

Reimbursable Expenses

Date	Description	Amount
07/13/2026	Clarke Atwell #1965: title search and fees	\$1,495.00

CURRENT INVOICE TOTAL **\$2,345.00**

Statement of Account

Current Invoice

Invoice Number	Date	Amount	Payments Received	Balance Due
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33187	08/10/2026	\$2,345.00	\$0.00	\$2,345.00
				\$2,345.00
Balance Now Due				\$2,345.00

Checks should be made payable to:
 SRH Law PLLC | P.O. Box 545 | Burlington, VT 05402-0545
 For eCheck or Credit Card payments: <https://secure.lawpay.com/pages/srhlaw/operating>
 Please contact our bookkeeper, Suzanne Schipper, with any inquiries:
 (802) 860-1003 ext. 109 | accounting@srhlaw.com
 Tax ID: #03-0369135

- Application Reviews

MEMO

TO: MISSISQUOI BASIN WATER QUALITY COUNCIL (BWQC)
FR: MISSISQUOI BASIN CLEAN WATER SERVICE PROVIDER (CWSP) STAFF
RE: APPLICATION REVIEW
DA: SEPTEMBER 30, 2026

This memo summarizes the six requests for clean water funding in Round 12. Together these projects should help reduce a significant amount of pollution from reaching our local waterways. Two of the applications seek support for Project Development, while four seek support for implementation. There are no design stage applications in the current pool of applicants.

- **Total grant money requested:** \$261,763.03
- **Total number of projects:** 6
- **Total phosphorus pollution these projects will clean up:** 109.8 kilograms per year (across 4 construction and planting projects)

Planning Projects

Project development grants essentially serve as "scouting" missions, helping to identify the next generation of water quality restoration project sites.

Project Details	What it Will Do
Project ID 14979 (Lake Carmi Watershed Planning) Applicant: Franklin County NRCD Grant Request: \$19,938.80	Find future project sites to help clean up Lake Carmi.
Project ID 15000 (Riparian Planting Planning - Missisquoi Bay) Applicant: Franklin County NRCD Grant Request: \$24,888.00	Meet with farmers and landowners to plan tree plantings near Missisquoi Bay.

The primary aim of these projects is to conduct site assessments and feasibility studies that align with the Lake Carmi TMDL and Missisquoi Bay targets. By identifying high-load areas now, they should help improve the supply of projects for future funding cycles.

Planting Projects

Four of the applications propose to plant trees and address land to stop phosphorus from entering the water.

1. **Burton Mainstem (ID 14780)**

- **Applicant:** MRBA
 - **Location:** Troy
 - **Grant Request:** \$121,129.00
 - **Pollution reduction:** 68.5 kg of phosphorus per year.
2. **Burton Tributaries (ID 14781)**

- **Applicant:** MRBA
 - **Location:** Troy
 - **Grant Request:** \$42,261.00
 - **Pollution reduction:** 13.3 kg of phosphorus per year.
3. **Immaculate Heart Abbey (ID 14834)**

- **Applicant:** MRBA
 - **Location:** Westfield
 - **Grant Request:** \$33,870.00
 - **Pollution reduction:** 26.9 kg of phosphorus per year.
 - **Note:** This is the most cost-effective project in this round.
4. **The Branch Buffer Planting (ID 14996)**

- **Applicant:** Franklin County NRCD
 - **Location:** Bakersfield
 - **Grant Request:** \$19,676.23 (Total project cost: \$20,426.23 with local match)
 - **Pollution reduction:** 1.084 kg of phosphorus per year

Cost Effectiveness

The table below shows how much it costs to clean up one kilogram of phosphorus for each construction project.

Project Name	Cost	Kilograms of Phosphorous	Cost per kg of Phosphorus
Immaculate Heart Abbey	\$33,870.00	26.9	\$1,259.00/kg
Burton Mainstem	\$121,129.00	68.5	\$1,768.31/kg
Burton Tributaries	\$42,261.00	13.3	\$3,178.00/kg
The Branch Buffer Planting	\$19,676.23	1.084	\$18,843.00/kg

The Branch project has a high cost per kg because it covers a very small area of land. The Burton mainstem has a high absolute cost relative to others because the project would restore an extensive buffer (50+ feet wide) across large mainstem floodplain fields along the Missisquoi River. Because the project is not constrained by CREP program limits, the applicant is planting whole floodplain field sections that are being retired from active mowing. The Burton tributaries project includes installation of Beaver Dam Analogs, which may require some cultural resource review if not exempt.

3. Additional Details --Project Development Projects

Project 14979: Lake Carmi Watershed Development

- **Development Milestones:** Expected deliverables include landowner recruitment, site assessments, and the completion of 30% design for identified restoration opportunities.
- **Eligibility Justification:** Project is directly driven by the **Lake Carmi Phosphorus TMDL** requirements.

Project 15000: Riparian Planting Development - Missisquoi Bay Basin

- **Development Milestones:** Landowner outreach, site suitability mapping, and coordination with agricultural partners for buffer establishment.
- **Eligibility Justification:** This project addresses a critical policy gap by targeting **Agricultural Subwatersheds** that are not covered by jurisdictional farm requirements (Required Agricultural Practices/RAPs), making them eligible for CWSP/BWQC funding.

4. Additional Details -- Implementation Projects

Project 14780: Burton Mainstem Implementation

- **Technical Screening & Eligibility (Table 4A):**
 - **Act 250:** Screening triggered a requirement to identify existing permits at the parcel. Consultation with the District Coordinator is mandatory to determine if a formal permit amendment is required.
 - **Wetlands:** The Wetland Screening Tool indicates wetlands are "likely." This necessitates consultation with the District Wetlands Ecologist.
 - **Stream Alteration:** Because work is within a perennial channel, review by a Stream Alteration Engineer is required.
- **Co-Benefits & TBP Alignment:**
 - **Habitat Priority:** Medium to Low.
 - **Resilience Scores:** Segment-specific analysis shows **0.4 for Mainstem 2** and **0.1 for Mainstem 3**.
 - **TBP Alignment:** Directly supports Missisquoi River Basin goals for floodplain restoration and riparian buffer establishment.
- **Operation & Maintenance (O&M):** MRBA has secured a "Yes" commitment from a qualified responsible party (Table 5A). The project budget includes dedicated funding for ongoing obligations: \$583 for project oversight and \$574 for reporting.

Project 14781: Burton Tributaries Planting

- **Technical Screening & Eligibility:** Screening via Table 4A specifically flagged River Corridor impacts and Flood Hazard Areas. This project requires consultation with a Floodplain Manager to ensure compliance with municipal bylaws and state authorities.
- **Co-Benefits & TBP Alignment:** Aligns with Basin-wide water quality standards for tributary phosphorus loading.
- **Operation & Maintenance (O&M):** The O&M responsible party has confirmed commitment (Table 5A) to ensure the longevity of the riparian buffer plantings.

Project 14834: MRBA Westfield Implementation

- **Technical Screening & Eligibility:** Verified via WPD-ID. Standard Natural Resource Impact screening (Table 4A) must be completed.
- **Co-Benefits & TBP Alignment:** High-priority alignment due to superior cost-efficiency in meeting phosphorus reduction targets.
- **Operation & Maintenance (O&M):** Landowner and O&M responsible party support is confirmed for the project implementation phase.

Project 14996: Branch Kings Implementation

- **Technical Screening & Eligibility:**
 - **Archaeological Sensitivity:** Site screening identified potential for archaeological historic properties. This project requires both an Archaeological Resource Assessment (ARA) and a Phase 1 archaeological investigation by a qualified consultant.
- **Co-Benefits & TBP Alignment:** Targeted intervention in the Branch Kings sub-watershed to mitigate high-load phosphorus areas.
- **Operation & Maintenance (O&M):** Commitment from a qualified O&M responsible party is to be secured.

PROJECT DEVELOPMENT APPLICATIONS

14979 Lake Carmi PD

15000 MB Riparian PD

Step/Phase	Assessment/Identification	Assessment/Identification
Applicant Name	Lauren Weston	Lauren Weston
Applicant Organization	Franklin County Natural Resources Conservation District	Franklin County NRCD
Applicant Email	lauren@franklincountynrcd.org	lauren@franklincountynrcd.org
Project ID from WPD	15000	14979
Description of Project	This project aims to identify and develop additional riparian plantings in Missisquoi Bay. Previously, we completed a project development grant that focused on a subset of waterways and criteria to identify riparian plantings. We have conducted outreach to those landowners multiple times and have moved forward all projects with interested landowners at this time. Now, we want to expand the geographic scope of where we are identifying projects to determine additional priority projects and new landowners to connect with.	Developing additional projects from the Lake Carmi BMP assessment completed in 2024 by FCNRCD, FWC, and FEA to continue to reduce P loading to Lake Carmi.
Project Latitude	44.8575	44.98099
Project Longitude	72.912	-72.86930
Project Phase	Assessment ID or Development	Assessment ID or Development
Total Cost of Proposed Phase	24888.00	19938.80
Amount of Funding Requested (Proposed Phase)	\$24,888.00	\$19,938.80
Non DEC Funding as part of Total Project Costs (a	\$0.00	\$0.00
Total Project Costs (All Phases)	\$24,888.00	N/A
DEC Screening Form Uploaded	Yes	Yes
Map of Project Area Uploaded	Yes	Yes
Project Budget Uploaded	Yes	Yes
Project Schedule Uploaded	Yes	Yes
Landowner Support uploaded	No (project is for ID/Development, so not required)	No (project is for ID/Development, so not required)
Phosphorus Calculator Tool uploaded	No (Project is for ID/Assessment or Development)	No (Project is for ID/Assessment or Development)
ID/Development app pollution criterion	Yes	Yes
ID/Development app cost effectiveness 1	Yes	Yes
ID/Development app cost effectiveness 2	8296	~\$10,000
ID/Development app design life criterion	Yes	Yes
ID/Development app O&M criterion	Yes	Yes
ID/Development app TBP criterion	Yes	Yes
ID/Development app cobenefits criterion		Clean Water and Sanitation, Ecosystem Services and Climate Resiliency, Recreation and Community
ID/Development app cobenefits number	3	3
O&M Interest	Not sure	Not sure
continued project	No	No

Lake Carmi Project Development

APPENDIX A. CLEAN WATER INITIATIVE PROGRAM - PROJECT ELIGIBILITY SCREENING FORM

This fillable PDF form is designed to assist with project review by systematically walking through all eligibility criteria. It should be completed for all projects seeking funding for 30% + design or implementation work. It may be applied to projects seeking funding for assessment or development if helpful for determining their alignment with eligibility criteria 2, 3, 6, and 8.

Step 1: Conduct Eligibility Criteria #1 Screening: Project Purpose

Table 1A: Project Purpose	
From the drop-down list to the right, please select which of the four objectives of Vermont's Surface Water Management Strategy this project addresses. If multiple, please list below: Minimize anthropogenic nutrient and organic pollution; minimize flood and fluvial erosion hazards; protect and restore aquatic and riparian habitats	Multiple

Step 2: Conduct Eligibility Criteria #2 Screening: Project Types and Standards

Table 2A: Project Types and Standards		
Please select the most representative project type from the drop-down list to the right.^{1,2} If multiple BMPs are included in the project, please list below: This is a project development project.	None (not eligible for CWIP funding)	
Is the project type an eligible project type for the funding program you are applying to as listed in column B of the CWIP Project Types Table? (Answer must be YES to proceed)	Yes ☒	No ☐
Does the project meet the project type definitions and minimum standards as provided in column C of the CWIP Project Types Table? (Answer must be YES to proceed)	Yes ☒	No ☐
Will the project result in the standard performance measures, milestones, and deliverables as defined by project type in columns D-F of the CWIP Project Types Table? (Answer must be YES to proceed)	Yes ☒	No ☐
Is the project listed as an ineligible project or activity in the CWIP Funding Policy? If Yes, please explain below how project meets the allowable exceptions within the CWIP Funding Policy. (Answer must be NO to proceed, unless reasonable justification is provided above)	Yes ☐	No ☒

Step 3: Conduct Eligibility Criteria #3 Screening: Watershed Projects Database

Verify project has been recorded in the [Watershed Project Database](#) (WPD). Each project must have a Watershed Project Database number specific to the proposed project phase (for example,

¹ Note that Road/Stormwater Gully project-types must not otherwise be considered intermittent or perennial streams by the DEC Rivers Program and therefore project proponent must show documentation of this determination in order to select this project type.

² One project may include multiple best management practices (BMPs) that cross “project types.” For example, a single project may include both stormwater and lake shoreland BMPs. Proponents should use their best judgement in selecting the most representative project type for the purposes of eligibility screening and reporting.

a final design will have a different WPD-ID from a preliminary design even if for the same project). If the project, or the specific phase, is not yet in the Watershed Project Database, follow directions provided in the CWIP Funding Policy to secure a WPD-ID. Please see [CWIP Funding Policy](#) for more information on the WPD-ID.

Table 3A. WPD-ID	
Watershed Project Database ID number assigned	14979
Watershed Project Database Project Name	Lake Carmi Watershed - Project Development - Franklin

Step 4: Conduct Eligibility Criteria #4 Screening: Natural Resource Impacts³

Agency of Natural Resources (ANR) permit screening for natural resource impacts includes 1) an initial desktop review to identify which ANR permitting programs should be contacted, 2) a review by the relevant ANR permitting staff, and 3) a response summary from the project proponent addressing any permitting staff concerns.⁴

- 1) **Table 4. Natural Resource Impacts** facilitates a high-level desktop review of the most likely ANR permits to apply to clean water projects. Project proponents should answer all the questions to identify likely permit needs.⁵ Please note that “project site” may include both the active restoration location as well as any additional impact footprint related to staging, site access, or storage of waste or disposed materials.
- 2) If responses to the **Table 4. Natural Resource Impacts** desktop review trigger a permitting staff consultation, **Table 4** provides appropriate contact information.
 - a. Proponents should send the identified permitting staff the following:
 - i. The watersheds project database identification number (WPD-ID) (if available),
 - ii. Project location (GPS coordinates)
 - iii. Summary of proposed scope of work, and
 - iv. Any other relevant information they request that will be utilized in their review.
 - b. **Proponents should clarify they are seeking permitting staff input on potential permitting needs, permit-ability of proposed scope of work, and other design considerations but they are NOT seeking a formal permit determination.**
 - c. Project proponents must attempt to communicate with the permitting staff and provide them with at least thirty days to review the project and provide a

³ Easements and Riparian Buffer Plantings are excluded from this eligibility requirement/step.

⁴ In cases where this screening may have already occurred in a prior project phase, project proponents may supply attachments or links to relevant permit needs assessment documents in place of completing Table 4.

⁵ Entities selected for funding are expected to perform due diligence to ensure all applicable permits (including non-ANR state, local, and federal permits) are discovered and secured prior to implementation. The [ANR Permit Navigator](#) and an Environmental Compliance Division Community Assistance Specialist can help confirm ANR permitting needs for any projects once selected for funding.

response. Project proponents are encouraged to perform this screening during a project development phase as opposed to during a project solicitation round to allow for more time for feedback. Permitting feedback may be up to one year old.

- 3) Proponents should summarize permitting staff feedback and how the proposed scope of work will address this at the bottom of **Table 4**. Specifically, please include:
 - a. Which permits or permit amendment are needed or might be needed?⁶
 - b. What type might be needed? (e.g., a general or individual permit?)⁷
 - c. What concerns were voiced by permitting staff?
 - d. How will the proposed scope of work address these concerns?⁸

Table 4A: Natural Resource Impacts		
I. Act 250 Permits		
1. Have any Act 250 (Vermont's Land Use and Development Control Law) Permits been issued in the project site's parcel location? ⁹	Yes ☐	No ☐
If yes , please provide the permit number and list any water resource issues or natural resource issues found ¹⁰ : PermitNumber: _____ ResourceIssues: _____ If yes , use the Water Quality Project Screening Tool to identify the appropriate regulatory contact for an Act 250 consultation. Regulatory Point of Contact Name/Position: _____		
II. Lake and Shoreland		
1. Is the project site located within 250 feet of the mean water	Yes ☐	No ☐

⁶ Occasionally permit staff may indicate they need a field visit or to see more completed designs prior to making a permit need determination.

⁷ Design phase projects that require an individual wetlands permit must have the permit in hand at the close of the final design phase. Implementation phase projects must have the individual permit in hand to be eligible for funding.

⁸ Examples could include planned design changes or inviting permitting staff to stakeholder meetings.

⁹ An Act 250 Permit is required for certain categories of development, such as subdivisions of 10 lots or more, commercial projects on more than one acre or ten acres (depending on whether the town has permanent zoning and subdivision regulations), and any development above the elevation of 2,500 feet. The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located on an Act 250 parcel. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

¹⁰ Note that Act 250 permit amendments may require more extensive review of project impacts to natural resources including wildlife habitat, significant natural communities, and riparian zones. Please consult with the Act 250 District Coordinator regarding the nature and scope of that review and what bearing it may have on your project design.

level (shoreline) of a lake or pond? ¹¹		
If yes, you might need either a Shoreland Protection Act Permit or a Lake Encroachment Permit. Use the Water Quality Project Screening Tool to find the Lakes and Ponds Program contact for your project's region. Regulatory Point of Contact Name/Position:		
III. Rivers, River Corridors, and Flood Hazard Areas		
1. Is there any portion of the project site located within 100' of a river corridor and/or mapped Federal Emergency Management Agency (FEMA) flood hazard area¹²? (e.g. a stormwater pond's pipe draining into a river corridor area)? Any permanent excavation/filling or construction within a flood hazard area or river corridor may trigger regulatory requirements through municipal bylaws or through state authorities.	Yes ☐	No ☐
If yes, you will need to speak with a Floodplain Manager. Use the Water Quality Project Screening Tool to find the Floodplain Manager for your project's region. Regulatory Point of Contact Name/Position:		
2. Is any portion of the project site within a perennial river or stream channel? ¹³	Yes ☐	No ☐
If yes, you will need to speak with a Stream Alteration Engineer. Use the Water Quality Project Screening Tool to find the Stream Alteration Engineer for your project's region. Regulatory Point of Contact Name/Position:		
IV. Wetland		

¹¹ The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located in the jurisdictional zone to trigger a Lakeshore permit. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

¹² FEMA mapped Flood Hazard Areas are not available statewide on the ANR Natural Resources Atlas. For projects located in Grand Isle, Franklin, Lamoille, Addison, Essex, Orleans, Caledonia, and Orange Counties, maps are available via the FEMA Flood Map Service Center: <https://msc.fema.gov/portal/home>. ANR Floodplain Managers are available to provide technical assistance if needed.

¹³ Stream Alteration Permits regulate all activities that take place within perennial river and stream channels. Examples of regulated activities include streambank stabilization, dam removal, road improvements that encroach on streams, and bridge/culvert construction or repair. The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located in the jurisdictional zone to trigger a Stream Alteration permit. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

1. Does the Wetland Screening Tool¹⁴ provide a result of wetlands likely, very likely, or present at the project site?	Yes ☐ No ☐
2. Does your project site involve land that is in or near an area that has <u>any</u> of the following characteristics: o Water is present – ponds, streams, springs, seeps, water filled depressions, soggy ground under foot, trees with shallow roots or water marks? o Wetland plants, such as cattails, ferns, sphagnum moss, willows, red maple, trees with roots growing along the ground surface, swollen trunk bases, or flat root bases when tipped over? o Wetland Soils – soil is dark over gray, gray/blue/green? Is there presence of rusty/red/dark streaks? Soil smells like rotten eggs, feels greasy, mushy or wet? Water fills holes within a few minutes of digging? (See Landowners Guide to Wetlands for additional information on identifying wetlands onsite.)	Yes ☐ No ☐ Not Sure ☐
If you answered yes or not sure to <u>either</u> of the above questions, you will need to contact your District Wetlands Ecologist using the Wetland Inquiry Form. The District Wetlands Ecologist can help determine the approximate locations of wetlands and whether you need to hire a Wetland Consultant to conduct a wetland delineation. Alternatively, if you answered yes or not sure to <u>either</u> of the above questions, you can simply budget for a Wetland Consultant in the proposed scope of work. Any activity within a Class I or II wetland or wetland buffer zone (minimum of 100 feet and 50 feet respectively) which is not exempt or considered an “allowed use” under the Vermont Wetland Rules requires a permit. All permits must go through review and public notice process, which takes at minimum 6 weeks for a General Permit and 5 months for an Individual Permit. Regulatory Point of Contact Name/Position:	
1. Is your project a Wetland Restoration project type?	Yes ☐ No ☐
If you answered yes, under the Vermont Wetland Rules you will need an “allowed use” determination from the DEC Wetlands Program. Contact your District Wetlands Ecologist using the Wetland Inquiry Form. Regulatory Point of Contact Name/Position:	
V. Fish and Wildlife	
State law protects endangered and threatened species. No person may take or possess such species without a Threatened & Endangered Species Takings permit. 1. Does your project involve cutting down trees larger than 5 inches in diameter in any of the following towns? Addison, Arlington, Benson, Brandon, Bridport, Bristol, Charlotte, Cornwall, Danby, Dorset, Fair Haven, Ferrisburgh, Hinesburg, Manchester, Middlebury, Monkton, New Haven, Orwell, Panton, Pawlet, Pittsford, Rupert, Salisbury, Sandgate, Shoreham, Starksboro, St. George, Sudbury, Sunderland, Vergennes, Waltham, West Haven, Weybridge, Whiting	Yes ☐ No ☐

¹⁴ To view the Wetland Screening Tool introduction video, see <https://youtu.be/6lv5en0AB1o>

2. Is the project site within 1 mile of a mapped ¹⁵ Significant Natural Community or Rare, Threatened, or Endangered Species?	Yes ☐ No ☐
If yes to either of the above questions, connect with the VT Fish and Wildlife department (everett.marshall@vermont.gov 802-371-7333) to discuss your project and any necessary permitting. Regulatory Point of Contact Name/Position:	
VI. Stormwater	
1. Will the project disturb more than an acre of land during construction, add or redevelop impervious surface, create new development or otherwise require a Stormwater permit ?	Yes ☐ No ☐
If yes, forward to the appropriate Stormwater specialist to ensure necessary permitting. Use the Water Quality Project Screening Tool to find the Stormwater specialist for your project's region. Regulatory Point of Contact Name/Position:	
VII. Solid Waste	
2. Will you be creating any debris (including construction and demolition waste, stumps, brush, untreated wood, concrete, masonry, and mortar) with your project that you intend to bury on site? ¹⁶	Yes ☐ No ☐
If yes, connect with the Waste Management & Prevention Division (dennis.fekert@vermont.gov 802-522-0195) to discuss your project and any necessary permitting. Regulatory Point of Contact Name/Position:	
Provide below or attach a narrative summary of Table 4 findings. Please include: a. Which permits or permit amendment are needed or might be needed? b. What type might be needed? (e.g. a general or individual permit)? c. What concerns were voiced by permitting staff? d. How will the proposed scope of work address these concerns?	
Is the project, as proposed, reasonably considered permit-able by all applicable	Yes ☐ No ☐

¹⁵ Find both of these layers on the ANR Atlas under Atlas Layers/Fish and Wildlife. Use the Measurement tool to 1) Plot Coordinates for your project 2) select the coordinates from the left panel 3) select the Radius Tool 4) click on your project location 5) Indicate 1 mile distance 6) look for overlap with either of these mapped layers.

¹⁶ If your project will result in the transfer and disposal of debris (including construction and demolition waste, stumps, brush, untreated wood, concrete, masonry and mortar), you do not need a permit from this office as long as you hire a [licensed solid waste hauler](#) and bring the material to a certified facility.

ANR permitting programs? (Answer must be Yes to continue)	
--	--

Step 5: Conduct Eligibility Criteria #5-8 Screenings

Table 5A. Eligibility Criteria 5-8	
Landowner and Operation and Maintenance Responsible Party Support. Project identifies and demonstrates commitment from a qualified and willing operation and maintenance responsible party. Project demonstrates landowner support for the proposed project phase. (Answer must be YES to proceed)	Yes ☐ No ☐
Budget. Project budget includes ineligible expenses. (Answer must be NO to proceed)	Yes ☐ No ☐
Leveraging. Proposed leveraging meets required leveraging levels (if applicable), meets the definition of leveraging, and comes from eligible sources (Answer must be YES or N/A to proceed)	Yes ☐ No ☐ N/A ☐
Funding Program Specific Eligibility. Project meets additional funding program eligibility requirements*. Please list applicable funding program below: (Answer must be YES to proceed) *If Water Quality Restoration Formula Grant, complete Step 6 below	Yes ☐ No ☐

Step 6: Screening Projects on Agricultural Lands (Water Quality Restoration Formula Grants Only)

For Water Quality Restoration Formula Grant projects, please complete the following information as part of your Funding Program Specific Eligibility Screening (Criteria 8). Please note this must be completed for all projects located on agricultural lands regardless of project type. See [CWIP Project Types Table](#) for eligible project types.

Table 6A. Screening Projects on Agricultural Lands	
1. Is the proposed project located on a jurisdictional farm operation ¹⁷ ? Complete a preliminary review to	☐ Yes - Proceed to next question below.

¹⁷ Jurisdictional farm operations are required to meet Vermont's Required Agricultural Practices (RAPs).

determine if it is a jurisdictional farm operation, and any case that requires consultation with AAFFM will occur via the farm determination process. Please note this form must be submitted by the farm operation/landowner seeking the determination.	☐ No¹⁸ - There is no additional requirements related to agricultural review for these projects.
2. Is the proposed project an agricultural project? Examples of agricultural projects include but are not limited to Production Area Practices – (e.g. Waste Storage Facilities, Heavy Use Area, Diversion) Fence, Livestock Exclusion, Filter Strip, Cover Crop, Reduced Tillage, Manure Injection, Rotational Grazing. Please note this is not an exhaustive list of all agricultural practices.	☐ Yes - Agricultural Projects on jurisdictional farms are not an eligible project type. You can provide a referral to an applicable state or federal agricultural assistance program, or a local organization. ☐ No - The natural resource, innovative, or other project type will require an agricultural project review and approval from the Vermont Agency of Agriculture, Food and Markets (VAAFM) to ensure a consistent approach on farms statewide that follows rules, regulations, and laws in place. Please follow Steps 1 & 2 below. Step1- Please submit a detailed description of the project, project site, project details, landowner, farm operation, and any other relevant information to VAAFM at AGR.WaterQuality@Vermont.gov . Step2- Once you complete this Agricultural Project Review, please allow 30 days for a response. Once that response has been received, please include a summary of the response in the next section.
Agricultural Project Review Status & Summary:	
Check as Applicable	Status
☐	Submitted/ Pending
☐	Approved
☐	Denied

¹⁸ Note CWIP's Agricultural Pollution Prevention project type eligibility is limited to land where owner or operator is not a jurisdictional farm (i.e., not required to meet the Required Agricultural Practices (RAPs)). As such, projects that meet the definition of the Agricultural Pollution Prevention project type in the Appendix B. Project Types Table are not subject to review by VAAFM.

Please include a summary of the response here:

Please note that it is expected that all projects with the status “submitted/pending” will be “approved” prior to a project approval for funding.

Franklin County Natural Resources Conservation District

Project ID - 14979

Lake Carmi Watershed - Project Development - Franklin

Budget Category	Budget Narrative	Amount Allocated
Staff expenses (i.e., salary and fringe benefits or ad hoc employees)	FCNRCD will perform landowner outreach, field visits, determine project feasibility, coordinate with DEC programmatic staff, and complete reporting. 262 hours at \$75/hr.	\$ 19,650.00
Total mileage charges	10 field visits with landowners (38 miles round trip at \$0.76/mile)	\$ 288.80
Other eligible costs (see 2023 CWIP Funding Policy)	N/A	\$ -
Indirect Expenses	N/A	\$ -
TOTAL		\$ 19,938.80

Lake Carmi Watershed Project Development Schedule

Franklin County Natural Resources Conservation District

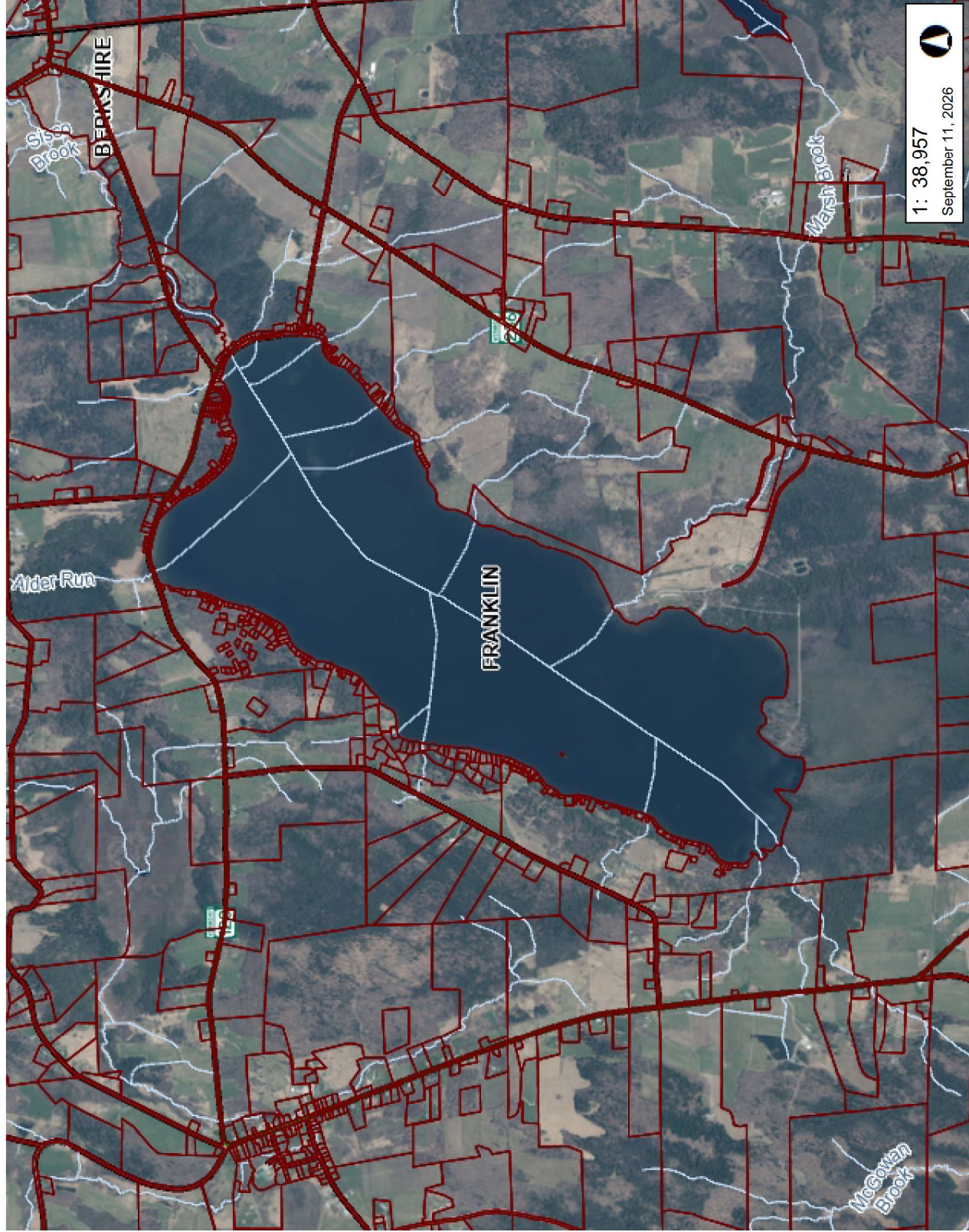
Task #	Title	Description	Schedule
1	Landowner Outreach	FCNRCD will conduct outreach to Franklin landowners who were previously identified and prioritized via FCNRCD's watershed-scale Lake Carmi BMP Assessment	November 2026 – August 2027
2	Site Visits	FCNRCD will conduct site visits with interested landowners to discuss potential projects, landowner priorities, and determine landowner support.	April – October 2027
3	Consult Basin Planner and DEC Staff	FCNRCD will consult with the Basin 6 Watershed Planner and other relevant DEC staff to determine permitting needs.	April – December 2027
4	Document landowner support and next steps	For projects with landowner support, FCNRCD will obtain documentation of landowner support and determine project scope, permitting needs, and next steps.	April – December 2027
5	Reporting	FCNRCD will complete reporting for CWSP funding requirements. Deliverables will include submitting ANR Online Clean Water Project - New Project Form (once available) for any projects absent from the Watershed Projects Database, and Project Development Findings Report.	December 2027



Lake Carmi Watershed

Vermont Agency of Natural Resources

vermont.gov



1: 38,957
September 11, 2026

LEGEND

Parcels (standardized)

Stream

Intermittent Stream

Roads

Interstate

US Highway; 1

State Highway

Town Highway (Class 1)

Town Highway (Class 2, 3)

Town Highway (Class 4)

State Forest Trail

National Forest Trail

Legal Trail

Private Road/Driveway

Proposed Roads

Town Boundary

NOTES

Map created using ANR's Natural Resources Atlas

DISCLAIMER: This map is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. ANR and the State of Vermont make no representations of any kind, including but not limited to, the warranties of merchantability, or fitness for a particular use, nor are any such warranties to be implied with respect to the data on this map.

1,979.0 0 990.00 1,979.0 Meters

1" = 3246 Ft. 1cm = 390 Meters

THIS MAP IS NOT TO BE USED FOR NAVIGATION

WGS_1984_Web_Mercator_Auxiliary_Sphere

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15000 MB Riparian Project Development

APPENDIX A. CLEAN WATER INITIATIVE PROGRAM - PROJECT ELIGIBILITY SCREENING FORM

This fillable PDF form is designed to assist with project review by systematically walking through all eligibility criteria. It should be completed for all projects seeking funding for 30% + design or implementation work. It may be applied to projects seeking funding for assessment or development if helpful for determining their alignment with eligibility criteria 2, 3, 6, and 8.

Step 1: Conduct Eligibility Criteria #1 Screening: Project Purpose

Table 1A: Project Purpose	
From the drop-down list to the right, please select which of the four objectives of Vermont's Surface Water Management Strategy this project addresses. If multiple, please list below:	Minimize anthropogenic nutrient and organic pollution

Step 2: Conduct Eligibility Criteria #2 Screening: Project Types and Standards

Table 2A: Project Types and Standards		
Please select the most representative project type from the drop-down list to the right. ^{1,2} If multiple BMPs are included in the project, please list below:	Riparian Buffer Plantings	
Is the project type an eligible project type for the funding program you are applying to as listed in column B of the CWIP Project Types Table ? (Answer must be YES to proceed)	Yes ☒	No ☐
Does the project meet the project type definitions and minimum standards as provided in column C of the CWIP Project Types Table ? (Answer must be YES to proceed)	Yes ☒	No ☐
Will the project result in the standard performance measures, milestones, and deliverables as defined by project type in columns D-F of the CWIP Project Types Table ? (Answer must be YES to proceed)	Yes ☒	No ☐
Is the project listed as an ineligible project or activity in the CWIP Funding Policy ? If Yes, please explain below how project meets the allowable exceptions within the CWIP Funding Policy. (Answer must be NO to proceed, unless reasonable justification is provided above)	Yes ☐	No ☒

Step 3: Conduct Eligibility Criteria #3 Screening: Watershed Projects Database

Verify project has been recorded in the [Watershed Project Database](#) (WPD). Each project must have a Watershed Project Database number specific to the proposed project phase (for example,

¹ Note that Road/Stormwater Gully project-types must not otherwise be considered intermittent or perennial streams by the DEC Rivers Program and therefore project proponent must show documentation of this determination in order to select this project type.

² One project may include multiple best management practices (BMPs) that cross “project types.” For example, a single project may include both stormwater and lake shoreland BMPs. Proponents should use their best judgement in selecting the most representative project type for the purposes of eligibility screening and reporting.

a final design will have a different WPD-ID from a preliminary design even if for the same project). If the project, or the specific phase, is not yet in the Watershed Project Database, follow directions provided in the CWIP Funding Policy to secure a WPD-ID. Please see [CWIP Funding Policy](#) for more information on the WPD-ID.

Table 3A. WPD-ID	
Watershed Project Database ID number assigned	15000
Watershed Project Database Project Name	Riparian Planting Project Development - Missisquoi Bay Basin

Step 4: Conduct Eligibility Criteria #4 Screening: Natural Resource Impacts³

Agency of Natural Resources (ANR) permit screening for natural resource impacts includes 1) an initial desktop review to identify which ANR permitting programs should be contacted, 2) a review by the relevant ANR permitting staff, and 3) a response summary from the project proponent addressing any permitting staff concerns.⁴

- 1) **Table 4. Natural Resource Impacts** facilitates a high-level desktop review of the most likely ANR permits to apply to clean water projects. Project proponents should answer all the questions to identify likely permit needs.⁵ Please note that “project site” may include both the active restoration location as well as any additional impact footprint related to staging, site access, or storage of waste or disposed materials.
- 2) If responses to the **Table 4. Natural Resource Impacts** desktop review trigger a permitting staff consultation, **Table 4** provides appropriate contact information.
 - a. Proponents should send the identified permitting staff the following:
 - i. The watersheds project database identification number (WPD-ID) (if available),
 - ii. Project location (GPS coordinates)
 - iii. Summary of proposed scope of work, and
 - iv. Any other relevant information they request that will be utilized in their review.
 - b. **Proponents should clarify they are seeking permitting staff input on potential permitting needs, permit-ability of proposed scope of work, and other design considerations but they are NOT seeking a formal permit determination.**
 - c. Project proponents must attempt to communicate with the permitting staff and provide them with at least thirty days to review the project and provide a

³ Easements and Riparian Buffer Plantings are excluded from this eligibility requirement/step.

⁴ In cases where this screening may have already occurred in a prior project phase, project proponents may supply attachments or links to relevant permit needs assessment documents in place of completing Table 4.

⁵ Entities selected for funding are expected to perform due diligence to ensure all applicable permits (including non-ANR state, local, and federal permits) are discovered and secured prior to implementation. The [ANR Permit Navigator](#) and an Environmental Compliance Division Community Assistance Specialist can help confirm ANR permitting needs for any projects once selected for funding.

response. Project proponents are encouraged to perform this screening during a project development phase as opposed to during a project solicitation round to allow for more time for feedback. Permitting feedback may be up to one year old.

- 3) Proponents should summarize permitting staff feedback and how the proposed scope of work will address this at the bottom of **Table 4**. Specifically, please include:
 - a. Which permits or permit amendment are needed or might be needed?⁶
 - b. What type might be needed? (e.g., a general or individual permit?)⁷
 - c. What concerns were voiced by permitting staff?
 - d. How will the proposed scope of work address these concerns?⁸

Table 4A: Natural Resource Impacts		
I. Act 250 Permits		
1. Have any Act 250 (Vermont's Land Use and Development Control Law) Permits been issued in the project site's parcel location? ⁹	Yes ☐	No ☐
If yes , please provide the permit number and list any water resource issues or natural resource issues found ¹⁰ : PermitNumber: _____ ResourceIssues: _____ If yes , use the Water Quality Project Screening Tool to identify the appropriate regulatory contact for an Act 250 consultation. Regulatory Point of Contact Name/Position: _____		
II. Lake and Shoreland		
1. Is the project site located within 250 feet of the mean water	Yes ☐	No ☐

⁶ Occasionally permit staff may indicate they need a field visit or to see more completed designs prior to making a permit need determination.

⁷ Design phase projects that require an individual wetlands permit must have the permit in hand at the close of the final design phase. Implementation phase projects must have the individual permit in hand to be eligible for funding.

⁸ Examples could include planned design changes or inviting permitting staff to stakeholder meetings.

⁹ An Act 250 Permit is required for certain categories of development, such as subdivisions of 10 lots or more, commercial projects on more than one acre or ten acres (depending on whether the town has permanent zoning and subdivision regulations), and any development above the elevation of 2,500 feet. The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located on an Act 250 parcel. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

¹⁰ Note that Act 250 permit amendments may require more extensive review of project impacts to natural resources including wildlife habitat, significant natural communities, and riparian zones. Please consult with the Act 250 District Coordinator regarding the nature and scope of that review and what bearing it may have on your project design.

level (shoreline) of a lake or pond? ¹¹		
If yes, you might need either a Shoreland Protection Act Permit or a Lake Encroachment Permit. Use the Water Quality Project Screening Tool to find the Lakes and Ponds Program contact for your project's region. Regulatory Point of Contact Name/Position:		
III. Rivers, River Corridors, and Flood Hazard Areas		
1. Is there any portion of the project site located within 100' of a river corridor and/or mapped Federal Emergency Management Agency (FEMA) flood hazard area¹²? (e.g. a stormwater pond's pipe draining into a river corridor area)? Any permanent excavation/filling or construction within a flood hazard area or river corridor may trigger regulatory requirements through municipal bylaws or through state authorities.	Yes ☐	No ☐
If yes, you will need to speak with a Floodplain Manager. Use the Water Quality Project Screening Tool to find the Floodplain Manager for your project's region. Regulatory Point of Contact Name/Position:		
2. Is any portion of the project site within a perennial river or stream channel? ¹³	Yes ☐	No ☐
If yes, you will need to speak with a Stream Alteration Engineer. Use the Water Quality Project Screening Tool to find the Stream Alteration Engineer for your project's region. Regulatory Point of Contact Name/Position:		
IV. Wetland		

¹¹ The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located in the jurisdictional zone to trigger a Lakeshore permit. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

¹² FEMA mapped Flood Hazard Areas are not available statewide on the ANR Natural Resources Atlas. For projects located in Grand Isle, Franklin, Lamoille, Addison, Essex, Orleans, Caledonia, and Orange Counties, maps are available via the FEMA Flood Map Service Center: <https://msc.fema.gov/portal/home>. ANR Floodplain Managers are available to provide technical assistance if needed.

¹³ Stream Alteration Permits regulate all activities that take place within perennial river and stream channels. Examples of regulated activities include streambank stabilization, dam removal, road improvements that encroach on streams, and bridge/culvert construction or repair. The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located in the jurisdictional zone to trigger a Stream Alteration permit. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

1. Does the Wetland Screening Tool¹⁴ provide a result of wetlands likely, very likely, or present at the project site?	Yes ☐ No ☐
2. Does your project site involve land that is in or near an area that has <u>any</u> of the following characteristics: o Water is present – ponds, streams, springs, seeps, water filled depressions, soggy ground under foot, trees with shallow roots or water marks? o Wetland plants, such as cattails, ferns, sphagnum moss, willows, red maple, trees with roots growing along the ground surface, swollen trunk bases, or flat root bases when tipped over? o Wetland Soils – soil is dark over gray, gray/blue/green? Is there presence of rusty/red/dark streaks? Soil smells like rotten eggs, feels greasy, mushy or wet? Water fills holes within a few minutes of digging? (See Landowners Guide to Wetlands for additional information on identifying wetlands onsite.)	Yes ☐ No ☐ Not Sure ☐
If you answered yes or not sure to <u>either</u> of the above questions, you will need to contact your District Wetlands Ecologist using the Wetland Inquiry Form. The District Wetlands Ecologist can help determine the approximate locations of wetlands and whether you need to hire a Wetland Consultant to conduct a wetland delineation. Alternatively, if you answered yes or not sure to <u>either</u> of the above questions, you can simply budget for a Wetland Consultant in the proposed scope of work. Any activity within a Class I or II wetland or wetland buffer zone (minimum of 100 feet and 50 feet respectively) which is not exempt or considered an “allowed use” under the Vermont Wetland Rules requires a permit. All permits must go through review and public notice process, which takes at minimum 6 weeks for a General Permit and 5 months for an Individual Permit. Regulatory Point of Contact Name/Position:	
1. Is your project a Wetland Restoration project type?	Yes ☐ No ☐
If you answered yes, under the Vermont Wetland Rules you will need an “allowed use” determination from the DEC Wetlands Program. Contact your District Wetlands Ecologist using the Wetland Inquiry Form. Regulatory Point of Contact Name/Position:	
V. Fish and Wildlife	
State law protects endangered and threatened species. No person may take or possess such species without a Threatened & Endangered Species Takings permit. 1. Does your project involve cutting down trees larger than 5 inches in diameter in any of the following towns? Addison, Arlington, Benson, Brandon, Bridport, Bristol, Charlotte, Cornwall, Danby, Dorset, Fair Haven, Ferrisburgh, Hinesburg, Manchester, Middlebury, Monkton, New Haven, Orwell, Panton, Pawlet, Pittsford, Rupert, Salisbury, Sandgate, Shoreham, Starksboro, St. George, Sudbury, Sunderland, Vergennes, Waltham, West Haven, Weybridge, Whiting	Yes ☐ No ☐

¹⁴ To view the Wetland Screening Tool introduction video, see <https://youtu.be/6lv5en0AB1o>

2. Is the project site within 1 mile of a mapped ¹⁵ Significant Natural Community or Rare, Threatened, or Endangered Species?	Yes ☐ No ☐
If yes to either of the above questions, connect with the VT Fish and Wildlife department (everett.marshall@vermont.gov 802-371-7333) to discuss your project and any necessary permitting. Regulatory Point of Contact Name/Position:	
VI. Stormwater	
1. Will the project disturb more than an acre of land during construction, add or redevelop impervious surface, create new development or otherwise require a Stormwater permit ?	Yes ☐ No ☐
If yes, forward to the appropriate Stormwater specialist to ensure necessary permitting. Use the Water Quality Project Screening Tool to find the Stormwater specialist for your project's region. Regulatory Point of Contact Name/Position:	
VII. Solid Waste	
2. Will you be creating any debris (including construction and demolition waste, stumps, brush, untreated wood, concrete, masonry, and mortar) with your project that you intend to bury on site? ¹⁶	Yes ☐ No ☐
If yes, connect with the Waste Management & Prevention Division (dennis.fekert@vermont.gov 802-522-0195) to discuss your project and any necessary permitting. Regulatory Point of Contact Name/Position:	
Provide below or attach a narrative summary of Table 4 findings. Please include: a. Which permits or permit amendment are needed or might be needed? b. What type might be needed? (e.g. a general or individual permit)? c. What concerns were voiced by permitting staff? d. How will the proposed scope of work address these concerns?	
Is the project, as proposed, reasonably considered permit-able by all applicable	Yes ☐ No ☐

¹⁵ Find both of these layers on the ANR Atlas under Atlas Layers/Fish and Wildlife. Use the Measurement tool to 1) Plot Coordinates for your project 2) select the coordinates from the left panel 3) select the Radius Tool 4) click on your project location 5) Indicate 1 mile distance 6) look for overlap with either of these mapped layers.

¹⁶ If your project will result in the transfer and disposal of debris (including construction and demolition waste, stumps, brush, untreated wood, concrete, masonry and mortar), you do not need a permit from this office as long as you hire a [licensed solid waste hauler](#) and bring the material to a certified facility.

ANR permitting programs? (Answer must be Yes to continue)	
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Step 5: Conduct Eligibility Criteria #5-8 Screenings

Table 5A. Eligibility Criteria 5-8	
Landowner and Operation and Maintenance Responsible Party Support. Project identifies and demonstrates commitment from a qualified and willing operation and maintenance responsible party. Project demonstrates landowner support for the proposed project phase. (Answer must be YES to proceed)	Yes ☐ No ☐
Budget. Project budget includes ineligible expenses. (Answer must be NO to proceed)	Yes ☐ No ☐
Leveraging. Proposed leveraging meets required leveraging levels (if applicable), meets the definition of leveraging, and comes from eligible sources (Answer must be YES or N/A to proceed)	Yes ☐ No ☐ N/A ☐
Funding Program Specific Eligibility. Project meets additional funding program eligibility requirements*. Please list applicable funding program below: (Answer must be YES to proceed) *If Water Quality Restoration Formula Grant, complete Step 6 below	Yes ☐ No ☐

Step 6: Screening Projects on Agricultural Lands (Water Quality Restoration Formula Grants Only)

For Water Quality Restoration Formula Grant projects, please complete the following information as part of your Funding Program Specific Eligibility Screening (Criteria 8). Please note this must be completed for all projects located on agricultural lands regardless of project type. See [CWIP Project Types Table](#) for eligible project types.

Table 6A. Screening Projects on Agricultural Lands	
1. Is the proposed project located on a jurisdictional farm operation ¹⁷ ? Complete a preliminary review to	☐ Yes - Proceed to next question below.

¹⁷ Jurisdictional farm operations are required to meet Vermont's Required Agricultural Practices (RAPs).

determine if it is a jurisdictional farm operation, and any case that requires consultation with AAFFM will occur via the farm determination process. Please note this form must be submitted by the farm operation/landowner seeking the determination.	☐ No¹⁸ - There is no additional requirements related to agricultural review for these projects.
2. Is the proposed project an agricultural project? Examples of agricultural projects include but are not limited to Production Area Practices – (e.g. Waste Storage Facilities, Heavy Use Area, Diversion) Fence, Livestock Exclusion, Filter Strip, Cover Crop, Reduced Tillage, Manure Injection, Rotational Grazing. Please note this is not an exhaustive list of all agricultural practices.	☐ Yes - Agricultural Projects on jurisdictional farms are not an eligible project type. You can provide a referral to an applicable state or federal agricultural assistance program, or a local organization. ☐ No - The natural resource, innovative, or other project type will require an agricultural project review and approval from the Vermont Agency of Agriculture, Food and Markets (VAAFM) to ensure a consistent approach on farms statewide that follows rules, regulations, and laws in place. Please follow Steps 1 & 2 below. Step1- Please submit a detailed description of the project, project site, project details, landowner, farm operation, and any other relevant information to VAAFM at AGR.WaterQuality@Vermont.gov . Step2- Once you complete this Agricultural Project Review, please allow 30 days for a response. Once that response has been received, please include a summary of the response in the next section.
Agricultural Project Review Status & Summary:	
Check as Applicable	Status
☐	Submitted/ Pending
☐	Approved
☐	Denied

¹⁸ Note CWIP's Agricultural Pollution Prevention project type eligibility is limited to land where owner or operator is not a jurisdictional farm (i.e., not required to meet the Required Agricultural Practices (RAPs)). As such, projects that meet the definition of the Agricultural Pollution Prevention project type in the Appendix B. Project Types Table are not subject to review by VAAFM.

Please include a summary of the response here:

Please note that it is expected that all projects with the status “submitted/pending” will be “approved” prior to a project approval for funding.

Franklin County Natural Resources Conservation District
 Project ID - 15000
 Riparian Planting Project Development - Missisquoi Bay Basin

Budget Category	Budget Narrative	Amount Allocated
Staff expenses (i.e., salary and fringe benefits or ad hoc employees)	FCNRCD will perform desktop analysis, landowner outreach, field visits, determine project feasibility, coordinate with DEC programmatic staff, and complete reporting. 325 hours at \$75/hr.	\$ 24,375.00
Total mileage charges	15 field visits with landowners (45 miles round trip at \$0.76/mile)	\$ 513.00
Other eligible costs (see 2023 CWIP Funding Policy)	N/A	\$ -
Indirect Expenses	N/A	\$ -
TOTAL		\$ 24,888.00

Riparian Planting Project Development – Missisquoi Bay Basin Schedule

Franklin County Natural Resources Conservation District

Task #	Title	Description	Schedule
1	Desktop Analysis	FCNRCD will perform a desktop analysis using FFI, aerial imagery, and other existing maps to identify priority projects in previously un-evaluated subwatersheds	November 2026 – August 2027
2	Consult Basin Planner and DEC Staff	FCNRCD will consult with the Basin 6 Watershed Planner and River Scientist and other relevant DEC staff to determine permitting needs.	April – October 2027
3	Landowner Outreach	FCNRCD will reach out to priority feasible project landowners to determine interest in site visits and continue to develop projects across Basin 6	October 2026 – October 2027
4	Site Visits	FCNRCD will conduct site visits with interested landowners to discuss potential projects, landowner priorities, and determine landowner support.	April – October 2027
4	Document landowner support and next steps	For projects with landowner support, FCNRCD will obtain documentation of landowner support and determine project scope, permitting needs, and next steps.	April – December 2027
5	Reporting	FCNRCD will complete reporting for CWSP funding requirements. Deliverables will include submitting ANR Online Clean Water Project - New Project Form (once available) for any projects absent from the Watershed Projects Database, and Project Development Findings Report.	December 2027

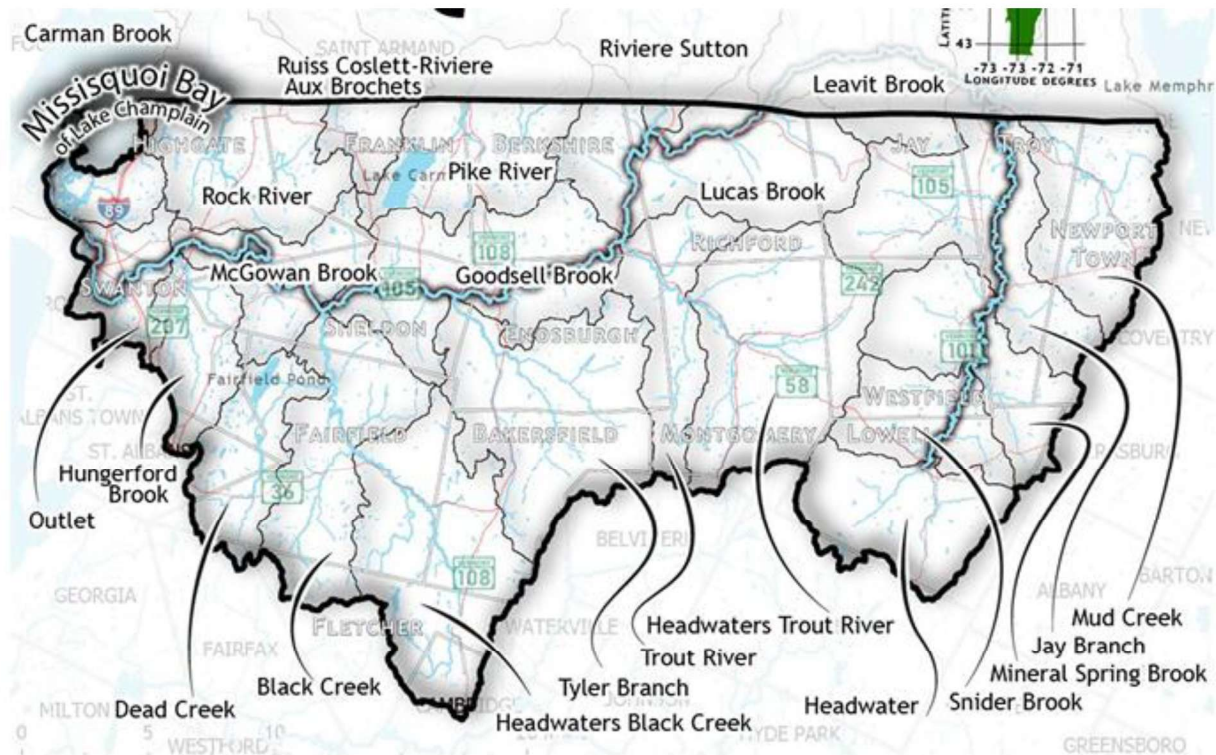


Figure 4. The Missisquoi Basin and subbasins (HUC12)

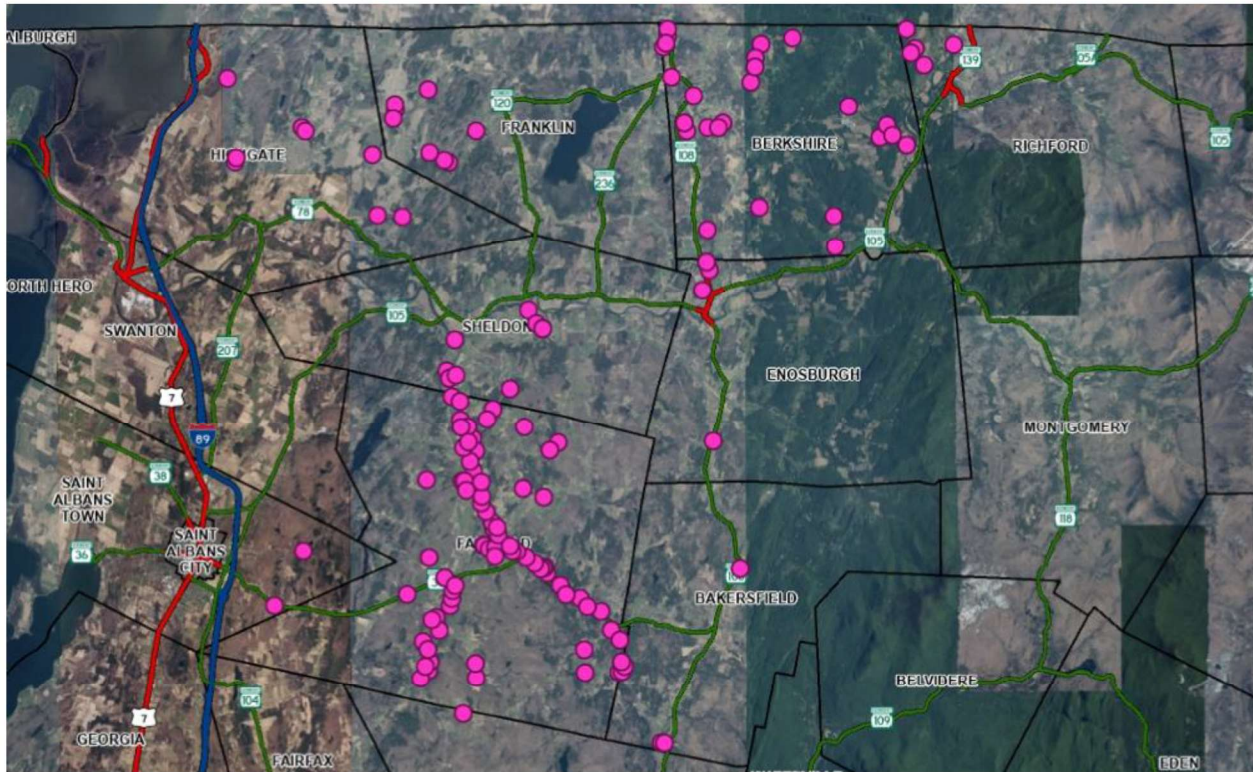
Past project development focused on:

- Rock River
- Berry Brook
- Godin Brook
- Trout Brook
- Wanzer Brook
- Saxe River
- Morrow Brook
- Samsonville Brook
- Coburn Brook

These are impaired surface waters in Franklin County, listing nutrients and sedimentation as the pollutants. In particular, we looked at the reaches called out on Table 4 of the Missisquoi Bay Basin tactical basin plan.

We also examined 4 of the top 5 HUC12s with the highest P loading from agricultural land:

Previously evaluated areas with riparian planting locations shown by pink circles in the map below:



IMPLEMENTATION APPLICATIONS

14780 Burton

14781 Planting Burton tributaries

14834 Planting Immaculate Heart Abbey

14996 The Branch Kings Hill Rd

Step/Phase	Implementation	Implementation	Implementation	Implementation
Applicant Name	Lindsey Wight	Lindsey Wight	Lindsey Wight	Lauren Weston
Applicant Organization	Missisquoi River Basin Association	Missisquoi River Basin Association	Missisquoi River Basin Association	Franklin County Natural Resources Conservation District
Applicant Email	lindsey@mrbavt.com	lindsey@mrbavt.com	lindsey@mrbavt.com	lauren@franklincountynrcd.org
Project ID from WPD	14834	14781	14780	14996
Description of Project	Riparian plantings along tributaries to the Missisquoi on privately-owned land between Route 100 and the river in Westfield. Improving the riparian buffer to at least 50-100 feet along the tributaries will reduce erosion, improve water quality, and provide wildlife habitat.	Riparian plantings along tributaries on privately-owned land south of the Village of North Troy. Improving the riparian buffer to 50 feet and installing beaver dam analogs along these tributaries will reduce erosion, improve water quality, and provide wildlife habitat.	Riparian plantings along the mainstem of the Missisquoi River on privately-owned land south of the Village of North Troy. Improving the riparian buffer to 50+ feet along the Missisquoi River will reduce erosion, improve water quality, and provide wildlife habitat.	Riparian buffer planting project along The Branch in Bakersfield, resulting in a buffer approx. 500 feet long and 100 feet wide on the west side of the stream. Planting includes native bare root trees and live alder and willow stakes. Aim is to benefit water quality by restoring buffer currently in developed pervious use.
Project Latitude	44.84075	44.99065	44.98092	44.77232
Project Longitude	-72.43083	-72.40496	-72.38639	-72.79402
Project Phase	Implementation	Implementation	Implementation	Implementation
Annual P Reduction KG	26.9	13.3	68.5	1.084
Any one time P reduction KG				No
Total Cost of Proposed Phase	33870.00	42261.00	121129.00	19676.23
Amount of Funding Requested (Proposed Phase)	\$33,870.00	\$42,261.00	\$121,129.00	\$19,676.23
Non DEC Funding as part of Total Project Costs (a	\$0.00	\$0.00	\$0.00	\$0.00
Total Project Costs (All Phases)	\$33,870.00	\$42,261.00	\$121,129.00	\$20,426.23
Design Life	20	20	20	20
Estimated Annual O&M cost total	\$1,500.00	\$1,500.00	\$1,500.00	\$2,400.00
Conformance with Tactical Basin Plan TBP	10	10	10	5
Number of Co-benefit Areas	2	3	3	2
DEC Screening Form Uploaded	Yes	Yes	Yes	Yes
Map of Project Area Uploaded	Yes	Yes	Yes	Yes
Project Budget Uploaded	Yes	Yes	Yes	Yes
Project Schedule Uploaded	Yes	Yes	Yes	Yes
Landowner Support uploaded	Yes	Yes	Yes	Yes
Phosphorus Calculator Tool uploaded	Yes	Yes	Yes	Yes
Using_As_Match	No	No	No	No
Cultural Resource Review	No	No	No	Yes
O&M Interest	Yes	Yes	Yes	Yes
continued project	Yes	Yes	Yes	Yes
earlier P estimate	NA	NA	NA	N/A
LEGALCOSTS				N/A

14780 Burton Planting

APPENDIX A. CLEAN WATER INITIATIVE PROGRAM - PROJECT ELIGIBILITY SCREENING FORM

This fillable PDF form is designed to assist with project review by systematically walking through all eligibility criteria. It should be completed for all projects seeking funding for 30% + design or implementation work. It may be applied to projects seeking funding for assessment or development if helpful for determining their alignment with eligibility criteria 2, 3, 6, and 8.

Step 1: Conduct Eligibility Criteria #1 Screening: Project Purpose

Table 1A: Project Purpose	
From the drop-down list to the right, please select which of the four objectives of Vermont's Surface Water Management Strategy this project addresses. If multiple, please list below: Minimize flood and fluvial erosion hazards Protect and restore aquatic and riparian habitats Minimize anthropogenic nutrient and organic pollution	Multiple  

Step 2: Conduct Eligibility Criteria #2 Screening: Project Types and Standards

Table 2A: Project Types and Standards		
Please select the most representative project type from the drop-down list to the right. ^{1,2} If multiple BMPs are included in the project, please list below:	Riparian Buffer Plantings 	
Is the project type an eligible project type for the funding program you are applying to as listed in column B of the CWIP Project Types Table ? (Answer must be YES to proceed)	Yes 	No 
Does the project meet the project type definitions and minimum standards as provided in column C of the CWIP Project Types Table ? (Answer must be YES to proceed)	Yes 	No 
Will the project result in the standard performance measures, milestones, and deliverables as defined by project type in columns D-F of the CWIP Project Types Table ? (Answer must be YES to proceed)	Yes 	No 
Is the project listed as an ineligible project or activity in the CWIP Funding Policy ? If Yes, please explain below how project meets the allowable exceptions within the CWIP Funding Policy. (Answer must be NO to proceed, unless reasonable justification is provided above)	Yes 	No 

Step 3: Conduct Eligibility Criteria #3 Screening: Watershed Projects Database

Verify project has been recorded in the [Watershed Project Database](#) (WPD). Each project must have a Watershed Project Database number specific to the proposed project phase (for example,

¹ Note that Road/Stormwater Gully project-types must not otherwise be considered intermittent or perennial streams by the DEC Rivers Program and therefore project proponent must show documentation of this determination in order to select this project type.

² One project may include multiple best management practices (BMPs) that cross “project types.” For example, a single project may include both stormwater and lake shoreland BMPs. Proponents should use their best judgement in selecting the most representative project type for the purposes of eligibility screening and reporting.

a final design will have a different WPD-ID from a preliminary design even if for the same project). If the project, or the specific phase, is not yet in the Watershed Project Database, follow directions provided in the CWIP Funding Policy to secure a WPD-ID. Please see [CWIP Funding Policy](#) for more information on the WPD-ID.

Table 3A. WPD-ID	
Watershed Project Database ID number assigned	14780
Watershed Project Database Project Name	Burton Planting Missisquoi River - Implementation - Troy

Step 4: Conduct Eligibility Criteria #4 Screening: Natural Resource Impacts³

Agency of Natural Resources (ANR) permit screening for natural resource impacts includes 1) an initial desktop review to identify which ANR permitting programs should be contacted, 2) a review by the relevant ANR permitting staff, and 3) a response summary from the project proponent addressing any permitting staff concerns.⁴

- 1) **Table 4. Natural Resource Impacts** facilitates a high-level desktop review of the most likely ANR permits to apply to clean water projects. Project proponents should answer all the questions to identify likely permit needs.⁵ Please note that “project site” may include both the active restoration location as well as any additional impact footprint related to staging, site access, or storage of waste or disposed materials.
- 2) If responses to the **Table 4. Natural Resource Impacts** desktop review trigger a permitting staff consultation, **Table 4** provides appropriate contact information.
 - a. Proponents should send the identified permitting staff the following:
 - i. The watersheds project database identification number (WPD-ID) (if available),
 - ii. Project location (GPS coordinates)
 - iii. Summary of proposed scope of work, and
 - iv. Any other relevant information they request that will be utilized in their review.
 - b. **Proponents should clarify they are seeking permitting staff input on potential permitting needs, permit-ability of proposed scope of work, and other design considerations but they are NOT seeking a formal permit determination.**
 - c. Project proponents must attempt to communicate with the permitting staff and provide them with at least thirty days to review the project and provide a

³ Easements and Riparian Buffer Plantings are excluded from this eligibility requirement/step.

⁴ In cases where this screening may have already occurred in a prior project phase, project proponents may supply attachments or links to relevant permit needs assessment documents in place of completing Table 4.

⁵ Entities selected for funding are expected to perform due diligence to ensure all applicable permits (including non-ANR state, local, and federal permits) are discovered and secured prior to implementation. The [ANR Permit Navigator](#) and an Environmental Compliance Division Community Assistance Specialist can help confirm ANR permitting needs for any projects once selected for funding.

response. Project proponents are encouraged to perform this screening during a project development phase as opposed to during a project solicitation round to allow for more time for feedback. Permitting feedback may be up to one year old.

- 3) Proponents should summarize permitting staff feedback and how the proposed scope of work will address this at the bottom of **Table 4**. Specifically, please include:
 - a. Which permits or permit amendment are needed or might be needed?⁶
 - b. What type might be needed? (e.g., a general or individual permit?)⁷
 - c. What concerns were voiced by permitting staff?
 - d. How will the proposed scope of work address these concerns?⁸

Table 4A: Natural Resource Impacts		
I. Act 250 Permits		
1. Have any Act 250 (Vermont's Land Use and Development Control Law) Permits been issued in the project site's parcel location? ⁹	Yes ☐	No ☒
If yes , please provide the permit number and list any water resource issues or natural resource issues found ¹⁰ : PermitNumber: _____ ResourceIssues: _____ If yes , use the Water Quality Project Screening Tool to identify the appropriate regulatory contact for an Act 250 consultation. Regulatory Point of Contact Name/Position: _____		
II. Lake and Shoreland		
1. Is the project site located within 250 feet of the mean water	Yes ☐	No ☒

⁶ Occasionally permit staff may indicate they need a field visit or to see more completed designs prior to making a permit need determination.

⁷ Design phase projects that require an individual wetlands permit must have the permit in hand at the close of the final design phase. Implementation phase projects must have the individual permit in hand to be eligible for funding.

⁸ Examples could include planned design changes or inviting permitting staff to stakeholder meetings.

⁹ An Act 250 Permit is required for certain categories of development, such as subdivisions of 10 lots or more, commercial projects on more than one acre or ten acres (depending on whether the town has permanent zoning and subdivision regulations), and any development above the elevation of 2,500 feet. The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located on an Act 250 parcel. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

¹⁰ Note that Act 250 permit amendments may require more extensive review of project impacts to natural resources including wildlife habitat, significant natural communities, and riparian zones. Please consult with the Act 250 District Coordinator regarding the nature and scope of that review and what bearing it may have on your project design.

level (shoreline) of a lake or pond? ¹¹		
If yes, you might need either a Shoreland Protection Act Permit or a Lake Encroachment Permit. Use the Water Quality Project Screening Tool to find the Lakes and Ponds Program contact for your project's region. Regulatory Point of Contact Name/Position:		
III. Rivers, River Corridors, and Flood Hazard Areas		
1. Is there any portion of the project site located within 100' of a river corridor and/or mapped Federal Emergency Management Agency (FEMA) flood hazard area¹²? (e.g. a stormwater pond's pipe draining into a river corridor area)? Any permanent excavation/filling or construction within a flood hazard area or river corridor may trigger regulatory requirements through municipal bylaws or through state authorities.	Yes ☒	No ☐
If yes, you will need to speak with a Floodplain Manager. Use the Water Quality Project Screening Tool to find the Floodplain Manager for your project's region. Regulatory Point of Contact Name/Position: Alexis Nevins, Floodplain Manager		
2. Is any portion of the project site within a perennial river or stream channel? ¹³	Yes ☐	No ☒
If yes, you will need to speak with a Stream Alteration Engineer. Use the Water Quality Project Screening Tool to find the Stream Alteration Engineer for your project's region. Regulatory Point of Contact Name/Position:		
IV. Wetland		

¹¹ The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located in the jurisdictional zone to trigger a Lakeshore permit. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

¹² FEMA mapped Flood Hazard Areas are not available statewide on the ANR Natural Resources Atlas. For projects located in Grand Isle, Franklin, Lamoille, Addison, Essex, Orleans, Caledonia, and Orange Counties, maps are available via the FEMA Flood Map Service Center: <https://msc.fema.gov/portal/home>. ANR Floodplain Managers are available to provide technical assistance if needed.

¹³ Stream Alteration Permits regulate all activities that take place within perennial river and stream channels. Examples of regulated activities include streambank stabilization, dam removal, road improvements that encroach on streams, and bridge/culvert construction or repair. The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located in the jurisdictional zone to trigger a Stream Alteration permit. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

1. Does the Wetland Screening Tool¹⁴ provide a result of wetlands likely, very likely, or present at the project site?	Yes ☒ No ☐
2. Does your project site involve land that is in or near an area that has <u>any</u> of the following characteristics: o Water is present – ponds, streams, springs, seeps, water filled depressions, soggy ground under foot, trees with shallow roots or water marks? o Wetland plants, such as cattails, ferns, sphagnum moss, willows, red maple, trees with roots growing along the ground surface, swollen trunk bases, or flat root bases when tipped over? o Wetland Soils – soil is dark over gray, gray/blue/green? Is there presence of rusty/red/dark streaks? Soil smells like rotten eggs, feels greasy, mushy or wet? Water fills holes within a few minutes of digging? (See Landowners Guide to Wetlands for additional information on identifying wetlands onsite.)	Yes ☒ No ☐ Not Sure ☐
If you answered yes or not sure to <u>either</u> of the above questions, you will need to contact your District Wetlands Ecologist using the Wetland Inquiry Form. The District Wetlands Ecologist can help determine the approximate locations of wetlands and whether you need to hire a Wetland Consultant to conduct a wetland delineation. Alternatively, if you answered yes or not sure to <u>either</u> of the above questions, you can simply budget for a Wetland Consultant in the proposed scope of work. Any activity within a Class I or II wetland or wetland buffer zone (minimum of 100 feet and 50 feet respectively) which is not exempt or considered an “allowed use” under the Vermont Wetland Rules requires a permit. All permits must go through review and public notice process, which takes at minimum 6 weeks for a General Permit and 5 months for an Individual Permit. Regulatory Point of Contact Name/Position: Shannon Morrison District Wetlands Ecologist	
1. Is your project a Wetland Restoration project type?	Yes ☐ No ☒
If you answered yes, under the Vermont Wetland Rules you will need an “allowed use” determination from the DEC Wetlands Program. Contact your District Wetlands Ecologist using the Wetland Inquiry Form. Regulatory Point of Contact Name/Position:	
V. Fish and Wildlife	
State law protects endangered and threatened species. No person may take or possess such species without a Threatened & Endangered Species Takings permit. 1. Does your project involve cutting down trees larger than 5 inches in diameter in any of the following towns? Addison, Arlington, Benson, Brandon, Bridport, Bristol, Charlotte, Cornwall, Danby, Dorset, Fair Haven, Ferrisburgh, Hinesburg, Manchester, Middlebury, Monkton, New Haven, Orwell, Panton, Pawlet, Pittsford, Rupert, Salisbury, Sandgate, Shoreham, Starksboro, St. George, Sudbury, Sunderland, Vergennes, Waltham, West Haven, Weybridge, Whiting	Yes ☐ No ☒

¹⁴ To view the Wetland Screening Tool introduction video, see <https://youtu.be/6lv5en0AB1o>

2. Is the project site within 1 mile of a mapped ¹⁵ Significant Natural Community or Rare, Threatened, or Endangered Species?	Yes ☐ No ☒
If yes to either of the above questions, connect with the VT Fish and Wildlife department (everett.marshall@vermont.gov 802-371-7333) to discuss your project and any necessary permitting. Regulatory Point of Contact Name/Position:	
VI. Stormwater	
1. Will the project disturb more than an acre of land during construction, add or redevelop impervious surface, create new development or otherwise require a Stormwater permit ?	Yes ☐ No ☒
If yes, forward to the appropriate Stormwater specialist to ensure necessary permitting. Use the Water Quality Project Screening Tool to find the Stormwater specialist for your project's region. Regulatory Point of Contact Name/Position:	
VII. Solid Waste	
2. Will you be creating any debris (including construction and demolition waste, stumps, brush, untreated wood, concrete, masonry, and mortar) with your project that you intend to bury on site? ¹⁶	Yes ☐ No ☒
If yes, connect with the Waste Management & Prevention Division (dennis.fekert@vermont.gov 802-522-0195) to discuss your project and any necessary permitting. Regulatory Point of Contact Name/Position:	
Provide below or attach a narrative summary of Table 4 findings. Please include: a. Which permits or permit amendment are needed or might be needed? b. What type might be needed? (e.g. a general or individual permit)? c. What concerns were voiced by permitting staff? d. How will the proposed scope of work address these concerns?	
Is the project, as proposed, reasonably considered permit-able by all applicable	Yes ☐ No ☐

¹⁵ Find both of these layers on the ANR Atlas under Atlas Layers/Fish and Wildlife. Use the Measurement tool to 1) Plot Coordinates for your project 2) select the coordinates from the left panel 3) select the Radius Tool 4) click on your project location 5) Indicate 1 mile distance 6) look for overlap with either of these mapped layers.

¹⁶ If your project will result in the transfer and disposal of debris (including construction and demolition waste, stumps, brush, untreated wood, concrete, masonry and mortar), you do not need a permit from this office as long as you hire a [licensed solid waste hauler](#) and bring the material to a certified facility.

ANR permitting programs? (Answer must be Yes to continue)	
--	--

Step 5: Conduct Eligibility Criteria #5-8 Screenings

Table 5A. Eligibility Criteria 5-8	
Landowner and Operation and Maintenance Responsible Party Support. Project identifies and demonstrates commitment from a qualified and willing operation and maintenance responsible party. Project demonstrates landowner support for the proposed project phase. (Answer must be YES to proceed)	Yes ☒ No ☐
Budget. Project budget includes ineligible expenses. (Answer must be NO to proceed)	Yes ☐ No ☒
Leveraging. Proposed leveraging meets required leveraging levels (if applicable), meets the definition of leveraging, and comes from eligible sources (Answer must be YES or N/A to proceed)	Yes ☐ No ☐ N/A ☒
Funding Program Specific Eligibility. Project meets additional funding program eligibility requirements*. Please list applicable funding program below: Water Quality Restoration formula grant (Answer must be YES to proceed) *If Water Quality Restoration Formula Grant, complete Step 6 below	Yes ☒ No ☐

Step 6: Screening Projects on Agricultural Lands (Water Quality Restoration Formula Grants Only)

For Water Quality Restoration Formula Grant projects, please complete the following information as part of your Funding Program Specific Eligibility Screening (Criteria 8). Please note this must be completed for all projects located on agricultural lands regardless of project type. See [CWIP Project Types Table](#) for eligible project types.

Table 6A. Screening Projects on Agricultural Lands	
1. Is the proposed project located on a jurisdictional farm operation ¹⁷ ? Complete a preliminary review to	☐ Yes - Proceed to next question below.

¹⁷ Jurisdictional farm operations are required to meet Vermont's Required Agricultural Practices (RAPs).

determine if it is a jurisdictional farm operation, and any case that requires consultation with AAFFM will occur via the farm determination process. Please note this form must be submitted by the farm operation/landowner seeking the determination.	☒ No¹⁸ - There is no additional requirements related to agricultural review for these projects.
2. Is the proposed project an agricultural project? Examples of agricultural projects include but are not limited to Production Area Practices – (e.g. Waste Storage Facilities, Heavy Use Area, Diversion) Fence, Livestock Exclusion, Filter Strip, Cover Crop, Reduced Tillage, Manure Injection, Rotational Grazing. Please note this is not an exhaustive list of all agricultural practices.	☐ Yes - Agricultural Projects on jurisdictional farms are not an eligible project type. You can provide a referral to an applicable state or federal agricultural assistance program, or a local organization. ☒ No - The natural resource, innovative, or other project type will require an agricultural project review and approval from the Vermont Agency of Agriculture, Food and Markets (VAAFM) to ensure a consistent approach on farms statewide that follows rules, regulations, and laws in place. Please follow Steps 1 & 2 below. Step1- Please submit a detailed description of the project, project site, project details, landowner, farm operation, and any other relevant information to VAAFM at AGR.WaterQuality@Vermont.gov . Step2- Once you complete this Agricultural Project Review, please allow 30 days for a response. Once that response has been received, please include a summary of the response in the next section.
Agricultural Project Review Status & Summary:	
Check as Applicable	Status
☐	Submitted/ Pending
☐	Approved
☐	Denied

¹⁸ Note CWIP's Agricultural Pollution Prevention project type eligibility is limited to land where owner or operator is not a jurisdictional farm (i.e., not required to meet the Required Agricultural Practices (RAPs)). As such, projects that meet the definition of the Agricultural Pollution Prevention project type in the [Appendix B. Project Types Table](#) are not subject to review by VAAFM.

Please include a summary of the response here:

Please note that it is expected that all projects with the status “submitted/pending” will be “approved” prior to a project approval for funding.

MRBA Budget for Planting_Burton Mainstem						
	Personnel	Mileage	Supplies	Prof Services	Indirect	TOTAL
meet with landowne	\$998	\$23	\$0	\$0	\$153	\$1,174
site access agreeme	\$998	\$4	\$0	\$0	\$150	\$1,152
project oversight	\$499	\$8	\$0	\$0	\$76	\$583
plantings	\$499	\$8	\$0	\$116,480	\$76	\$117,063
meet with landowne	\$499	\$8	\$0	\$0	\$76	\$583
reporting	\$499	\$0	\$0	\$0	\$75	\$574
TOTAL	\$3,994	\$49	\$0	\$116,480	\$606	\$121,129

[illegible]

MAP LOCATOR	Planning B	HUC12	Town	River Corri	Floodplain	Total Feas	TP Load As	Incision Ra
Mainstem 3	Missisquoi	undefined	TROY	90_R24_2	72.8	100	2.1	1.1
Mainstem 3	Missisquoi	undefined	TROY	90_R24_2	72.8	100	2.1	1.1
Mainstem 3	Missisquoi	undefined	TROY	90_R24_2	72.8	100	2.1	1.1
Mainstem 3	Missisquoi	undefined	TROY	90_R24_2	72.8	100	2.1	1.1

MAP LOCATOR	River Corri	Project Co	Existing Flo	Proposed	Proposed	Proposed	Lateral P R	Vertical P
Mainstem 1	90_R25B_	13.33	54.9	14.83	0	68.24	31.02	0
Mainstem 2	90_R25A_	2.77	69.29	2.77	0	72.06	1.77	0

MAP LOCATOR	Subunit ID	Town(s)	Project(s)	Stream Na	Floodplain	Floodplain	Stream Co	TOTAL P Cr
Mainstem 1	90_R25B_	TROY		undefined	31.02	27	-	NaN
Mainstem 2	90_R25A_	TROY		undefined	1.77	8.6	-	NaN

Habitat Pri	Resilience	Number of	Project Ty	Connectiv	Typical Pro	Simulated	Stream Se	Stream (Lo	TP Load As
		4	Plant Flood	Low	\$500-\$10,	null			
		4	Implemen	Medium	\$1,000-\$1	0.4			
		4	Plant River	Medium	\$500-\$10,	null			
		4	Plant 50-F	Medium	\$500-\$5,0	0.1			

Total P Re	Storage P	Stream ID	Stream Na	Project Co	Existing St	Proposed	Proposed	Proposed	Longitudin
31.02	27.01								
1.77	8.63								

redit Year 1 (kg)

Number of	Project Type	Connectivity	Typical Project	Simulated Watershed Average P Credit (kg/ac-yr)			

Temporal	Total Stream	Total Stream Connectivity P Credit (lb/yr)			



Ellen Fox <ellen@mrbavt.com>

Confirming Oct 6 and thoughts on trees

2 messages

Ellen Fox <ellen@mrbavt.com>
To: Rich <richburton6960@gmail.com>

Mon, Sep 21, 2026 at 1:53 PM

Hi Rich,

It looks like Oct 6 starting at 9:30 will work for us to come sit with you for some time and talk about your vision and preferences for forest trails and truck roads. Then Silas and I will head out to visit sites you might identify as priorities, and Lindsey will come join us to assess trails around noon. We could plan a time to meet back up with you in the afternoon. Would that still work for you?

Althea and I walked through the planting areas on the main stem and I had some thoughts. First it is so beautiful down there and I am excited to see what we can do for the road and a ford to serve your needs. Second, we have more freedom since the buffer planting is not supported through CREP. We could keep a driveway open in the first field, through the middle of the planting rather than along the river. We could also plant seedlings into the entire floodplain below the "ski jump" if it won't be worth it for George to go all the way down to mow anymore. I don't know your sense of that, though. Let me know what you think and we can consider some adjustments to the planting plan.

--

Ellen Fox, Project Manager
Missisquoi River Basin Association
2839 VT Route 105
East Berkshire, VT 05447
www.mrbavt.com
(802) 355-9853
ellen@mrbavt.com

Rich <richburton6960@gmail.com>
To: Ellen Fox <ellen@mrbavt.com>
Cc: Ruth Burton <mrsruthburton@gmail.com>

Tue, Sep 22, 2026 at 9:51 AM

Thanks for the update Ellen,

Little chilly last couple days 🥶 but what a beautiful fall!

I look forward to meeting at 9:30 on Oct 6th. Would you like to meet closer to Blair road or up here at our house to start?

I would like to connect up again after your time looking at options for trails/ roads

Good news on keeping the center path open on the first field for a number of reasons.

Also good news on the possibility of further planting on the river fields, I will need to discuss it with Ruth and our daughters, but it does give us a tool to explore both short and long term use of river corridor area that had not been possible under CREP.

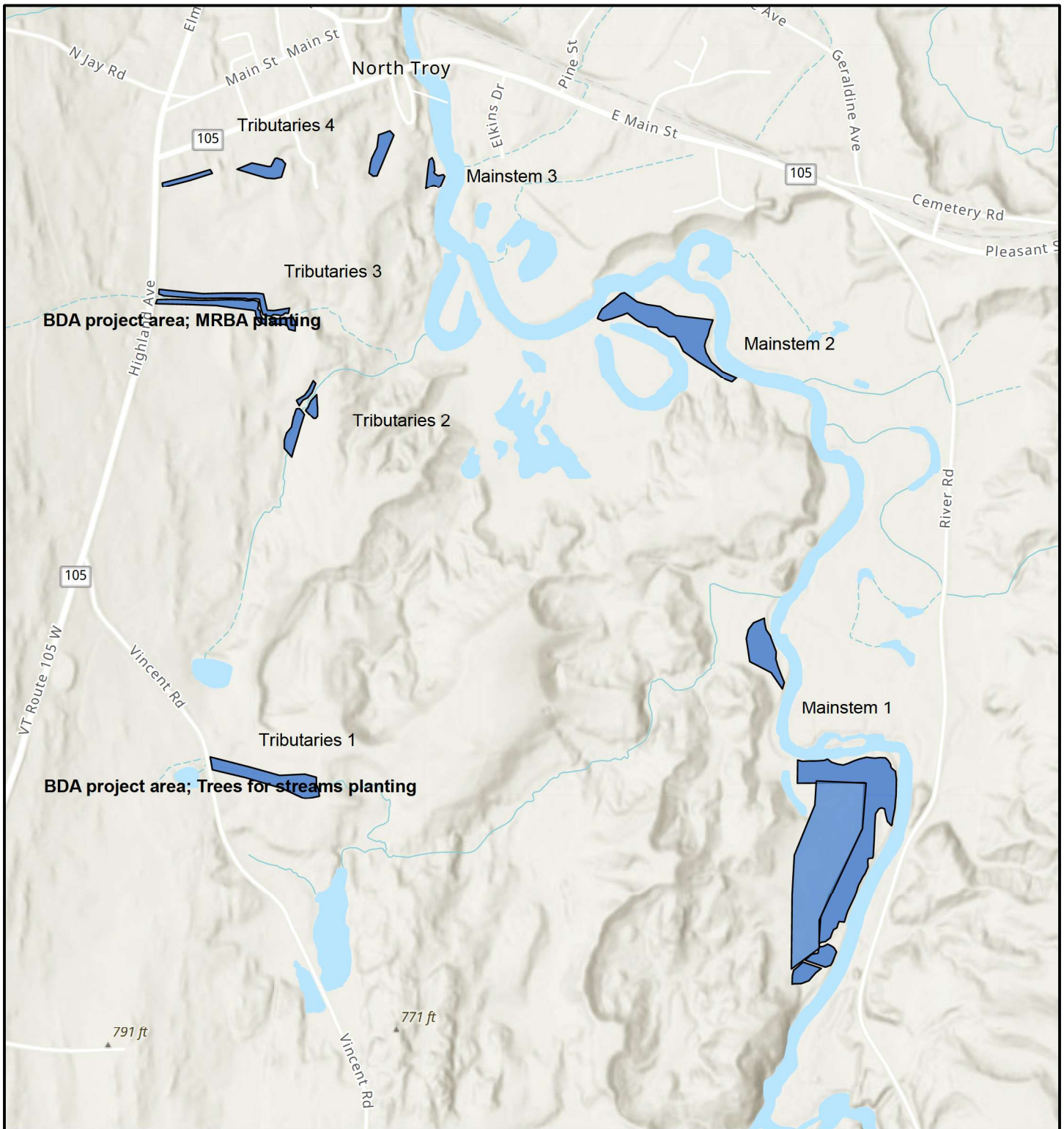
I was down along the river yesterday and all the wetland areas are the driest I have ever seen them with all the beaver lodges I know of clearly out of the water completely. such amazing variability and indications of ongoing climate change impacts.

Were you able to use either of the track files I sent? If you were not able to use them I have another idea, but will wait to hear from you before trying it.

Have a great day.

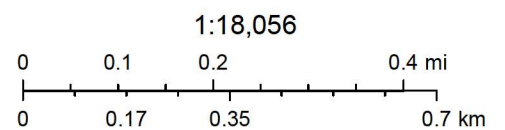
appreciatively,

Burton CSWP planting and projects



9/23/2026

 Burton CREP Proposal_v2
World_Hillshade



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community, Esri, NASA, NGA, USGS, FEMA

14781 Burton Tribs Planting

APPENDIX A. CLEAN WATER INITIATIVE PROGRAM - PROJECT ELIGIBILITY SCREENING FORM

This fillable PDF form is designed to assist with project review by systematically walking through all eligibility criteria. It should be completed for all projects seeking funding for 30% + design or implementation work. It may be applied to projects seeking funding for assessment or development if helpful for determining their alignment with eligibility criteria 2, 3, 6, and 8.

Step 1: Conduct Eligibility Criteria #1 Screening: Project Purpose

Table 1A: Project Purpose	
From the drop-down list to the right, please select which of the four objectives of Vermont's Surface Water Management Strategy this project addresses. If multiple, please list below: Minimize flood and fluvial erosion hazards Protect and restore aquatic and riparian habitats Minimize anthropogenic nutrient and organic pollution	Multiple

Step 2: Conduct Eligibility Criteria #2 Screening: Project Types and Standards

Table 2A: Project Types and Standards		
Please select the most representative project type from the drop-down list to the right. ^{1,2} If multiple BMPs are included in the project, please list below:	Riparian Buffer Plantings 	
Is the project type an eligible project type for the funding program you are applying to as listed in column B of the CWIP Project Types Table ?	Yes ☒	No ☐
(Answer must be YES to proceed)		
Does the project meet the project type definitions and minimum standards as provided in column C of the CWIP Project Types Table ?	Yes ☒	No ☐
(Answer must be YES to proceed)		
Will the project result in the standard performance measures, milestones, and deliverables as defined by project type in columns D-F of the CWIP Project Types Table ?	Yes ☒	No ☐
(Answer must be YES to proceed)		
Is the project listed as an ineligible project or activity in the CWIP Funding Policy ? If Yes, please explain below how project meets the allowable exceptions within the CWIP Funding Policy.	Yes ☐	No ☒
(Answer must be NO to proceed, unless reasonable justification is provided above)		

Step 3: Conduct Eligibility Criteria #3 Screening: Watershed Projects Database

Verify project has been recorded in the [Watershed Project Database](#) (WPD). Each project must have a Watershed Project Database number specific to the proposed project phase (for example,

¹ Note that Road/Stormwater Gully project-types must not otherwise be considered intermittent or perennial streams by the DEC Rivers Program and therefore project proponent must show documentation of this determination in order to select this project type.

² One project may include multiple best management practices (BMPs) that cross “project types.” For example, a single project may include both stormwater and lake shoreland BMPs. Proponents should use their best judgement in selecting the most representative project type for the purposes of eligibility screening and reporting.

a final design will have a different WPD-ID from a preliminary design even if for the same project). If the project, or the specific phase, is not yet in the Watershed Project Database, follow directions provided in the CWIP Funding Policy to secure a WPD-ID. Please see [CWIP Funding Policy](#) for more information on the WPD-ID.

Table 3A. WPD-ID	
Watershed Project Database ID number assigned	14781
Watershed Project Database Project Name	Burton Planting Tributaries - Implementation - Troy

Step 4: Conduct Eligibility Criteria #4 Screening: Natural Resource Impacts³

Agency of Natural Resources (ANR) permit screening for natural resource impacts includes 1) an initial desktop review to identify which ANR permitting programs should be contacted, 2) a review by the relevant ANR permitting staff, and 3) a response summary from the project proponent addressing any permitting staff concerns.⁴

- 1) **Table 4. Natural Resource Impacts** facilitates a high-level desktop review of the most likely ANR permits to apply to clean water projects. Project proponents should answer all the questions to identify likely permit needs.⁵ Please note that “project site” may include both the active restoration location as well as any additional impact footprint related to staging, site access, or storage of waste or disposed materials.
- 2) If responses to the **Table 4. Natural Resource Impacts** desktop review trigger a permitting staff consultation, **Table 4** provides appropriate contact information.
 - a. Proponents should send the identified permitting staff the following:
 - i. The watersheds project database identification number (WPD-ID) (if available),
 - ii. Project location (GPS coordinates)
 - iii. Summary of proposed scope of work, and
 - iv. Any other relevant information they request that will be utilized in their review.
 - b. **Proponents should clarify they are seeking permitting staff input on potential permitting needs, permit-ability of proposed scope of work, and other design considerations but they are NOT seeking a formal permit determination.**
 - c. Project proponents must attempt to communicate with the permitting staff and provide them with at least thirty days to review the project and provide a

³ Easements and Riparian Buffer Plantings are excluded from this eligibility requirement/step.

⁴ In cases where this screening may have already occurred in a prior project phase, project proponents may supply attachments or links to relevant permit needs assessment documents in place of completing Table 4.

⁵ Entities selected for funding are expected to perform due diligence to ensure all applicable permits (including non-ANR state, local, and federal permits) are discovered and secured prior to implementation. The [ANR Permit Navigator](#) and an Environmental Compliance Division Community Assistance Specialist can help confirm ANR permitting needs for any projects once selected for funding.

response. Project proponents are encouraged to perform this screening during a project development phase as opposed to during a project solicitation round to allow for more time for feedback. Permitting feedback may be up to one year old.

- 3) Proponents should summarize permitting staff feedback and how the proposed scope of work will address this at the bottom of **Table 4**. Specifically, please include:
 - a. Which permits or permit amendment are needed or might be needed?⁶
 - b. What type might be needed? (e.g., a general or individual permit?)⁷
 - c. What concerns were voiced by permitting staff?
 - d. How will the proposed scope of work address these concerns?⁸

Table 4A: Natural Resource Impacts		
I. Act 250 Permits		
1. Have any Act 250 (Vermont's Land Use and Development Control Law) Permits been issued in the project site's parcel location? ⁹	Yes ☐	No ☒
If yes , please provide the permit number and list any water resource issues or natural resource issues found ¹⁰ : PermitNumber: _____ ResourceIssues: _____ If yes , use the Water Quality Project Screening Tool to identify the appropriate regulatory contact for an Act 250 consultation. Regulatory Point of Contact Name/Position: _____		
II. Lake and Shoreland		
1. Is the project site located within 250 feet of the mean water	Yes ☐	No ☒

⁶ Occasionally permit staff may indicate they need a field visit or to see more completed designs prior to making a permit need determination.

⁷ Design phase projects that require an individual wetlands permit must have the permit in hand at the close of the final design phase. Implementation phase projects must have the individual permit in hand to be eligible for funding.

⁸ Examples could include planned design changes or inviting permitting staff to stakeholder meetings.

⁹ An Act 250 Permit is required for certain categories of development, such as subdivisions of 10 lots or more, commercial projects on more than one acre or ten acres (depending on whether the town has permanent zoning and subdivision regulations), and any development above the elevation of 2,500 feet. The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located on an Act 250 parcel. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

¹⁰ Note that Act 250 permit amendments may require more extensive review of project impacts to natural resources including wildlife habitat, significant natural communities, and riparian zones. Please consult with the Act 250 District Coordinator regarding the nature and scope of that review and what bearing it may have on your project design.

level (shoreline) of a lake or pond? ¹¹		
If yes, you might need either a Shoreland Protection Act Permit or a Lake Encroachment Permit. Use the Water Quality Project Screening Tool to find the Lakes and Ponds Program contact for your project's region. Regulatory Point of Contact Name/Position:		
III. Rivers, River Corridors, and Flood Hazard Areas		
1. Is there any portion of the project site located within 100' of a river corridor and/or mapped Federal Emergency Management Agency (FEMA) flood hazard area¹²? (e.g. a stormwater pond's pipe draining into a river corridor area)? Any permanent excavation/filling or construction within a flood hazard area or river corridor may trigger regulatory requirements through municipal bylaws or through state authorities.	Yes ☒	No ☐
If yes, you will need to speak with a Floodplain Manager. Use the Water Quality Project Screening Tool to find the Floodplain Manager for your project's region. Regulatory Point of Contact Name/Position: Alexis Nevins, Floodplain Manager		
2. Is any portion of the project site within a perennial river or stream channel? ¹³	Yes ☐	No ☒
If yes, you will need to speak with a Stream Alteration Engineer. Use the Water Quality Project Screening Tool to find the Stream Alteration Engineer for your project's region. Regulatory Point of Contact Name/Position:		
IV. Wetland		

¹¹ The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located in the jurisdictional zone to trigger a Lakeshore permit. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

¹² FEMA mapped Flood Hazard Areas are not available statewide on the ANR Natural Resources Atlas. For projects located in Grand Isle, Franklin, Lamoille, Addison, Essex, Orleans, Caledonia, and Orange Counties, maps are available via the FEMA Flood Map Service Center: <https://msc.fema.gov/portal/home>. ANR Floodplain Managers are available to provide technical assistance if needed.

¹³ Stream Alteration Permits regulate all activities that take place within perennial river and stream channels. Examples of regulated activities include streambank stabilization, dam removal, road improvements that encroach on streams, and bridge/culvert construction or repair. The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located in the jurisdictional zone to trigger a Stream Alteration permit. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

1. Does the Wetland Screening Tool¹⁴ provide a result of wetlands likely, very likely, or present at the project site?	Yes ☒ No ☐
2. Does your project site involve land that is in or near an area that has <u>any</u> of the following characteristics: o Water is present – ponds, streams, springs, seeps, water filled depressions, soggy ground under foot, trees with shallow roots or water marks? o Wetland plants, such as cattails, ferns, sphagnum moss, willows, red maple, trees with roots growing along the ground surface, swollen trunk bases, or flat root bases when tipped over? o Wetland Soils – soil is dark over gray, gray/blue/green? Is there presence of rusty/red/dark streaks? Soil smells like rotten eggs, feels greasy, mushy or wet? Water fills holes within a few minutes of digging? (See Landowners Guide to Wetlands for additional information on identifying wetlands onsite.)	Yes ☒ No ☐ Not Sure ☐
If you answered yes or not sure to <u>either</u> of the above questions, you will need to contact your District Wetlands Ecologist using the Wetland Inquiry Form. The District Wetlands Ecologist can help determine the approximate locations of wetlands and whether you need to hire a Wetland Consultant to conduct a wetland delineation. Alternatively, if you answered yes or not sure to <u>either</u> of the above questions, you can simply budget for a Wetland Consultant in the proposed scope of work. Any activity within a Class I or II wetland or wetland buffer zone (minimum of 100 feet and 50 feet respectively) which is not exempt or considered an “allowed use” under the Vermont Wetland Rules requires a permit. All permits must go through review and public notice process, which takes at minimum 6 weeks for a General Permit and 5 months for an Individual Permit. Regulatory Point of Contact Name/Position: Shannon Morrison District Wetlands Ecologist	
1. Is your project a Wetland Restoration project type?	Yes ☐ No ☒
If you answered yes, under the Vermont Wetland Rules you will need an “allowed use” determination from the DEC Wetlands Program. Contact your District Wetlands Ecologist using the Wetland Inquiry Form. Regulatory Point of Contact Name/Position:	
V. Fish and Wildlife	
State law protects endangered and threatened species. No person may take or possess such species without a Threatened & Endangered Species Takings permit. 1. Does your project involve cutting down trees larger than 5 inches in diameter in any of the following towns? Addison, Arlington, Benson, Brandon, Bridport, Bristol, Charlotte, Cornwall, Danby, Dorset, Fair Haven, Ferrisburgh, Hinesburg, Manchester, Middlebury, Monkton, New Haven, Orwell, Panton, Pawlet, Pittsford, Rupert, Salisbury, Sandgate, Shoreham, Starksboro, St. George, Sudbury, Sunderland, Vergennes, Waltham, West Haven, Weybridge, Whiting	Yes ☐ No ☒

¹⁴ To view the Wetland Screening Tool introduction video, see <https://youtu.be/6lv5en0AB1o>

2. Is the project site within 1 mile of a mapped ¹⁵ Significant Natural Community or Rare, Threatened, or Endangered Species?	Yes ☐ No ☒
If yes to either of the above questions, connect with the VT Fish and Wildlife department (everett.marshall@vermont.gov 802-371-7333) to discuss your project and any necessary permitting. Regulatory Point of Contact Name/Position:	
VI. Stormwater	
1. Will the project disturb more than an acre of land during construction, add or redevelop impervious surface, create new development or otherwise require a Stormwater permit ?	Yes ☐ No ☒
If yes, forward to the appropriate Stormwater specialist to ensure necessary permitting. Use the Water Quality Project Screening Tool to find the Stormwater specialist for your project's region. Regulatory Point of Contact Name/Position:	
VII. Solid Waste	
2. Will you be creating any debris (including construction and demolition waste, stumps, brush, untreated wood, concrete, masonry, and mortar) with your project that you intend to bury on site? ¹⁶	Yes ☐ No ☒
If yes, connect with the Waste Management & Prevention Division (dennis.fekert@vermont.gov 802-522-0195) to discuss your project and any necessary permitting. Regulatory Point of Contact Name/Position:	
Provide below or attach a narrative summary of Table 4 findings. Please include: a. Which permits or permit amendment are needed or might be needed? b. What type might be needed? (e.g. a general or individual permit)? c. What concerns were voiced by permitting staff? d. How will the proposed scope of work address these concerns?	
Is the project, as proposed, reasonably considered permit-able by all applicable	Yes ☐ No ☐

¹⁵ Find both of these layers on the ANR Atlas under Atlas Layers/Fish and Wildlife. Use the Measurement tool to 1) Plot Coordinates for your project 2) select the coordinates from the left panel 3) select the Radius Tool 4) click on your project location 5) Indicate 1 mile distance 6) look for overlap with either of these mapped layers.

¹⁶ If your project will result in the transfer and disposal of debris (including construction and demolition waste, stumps, brush, untreated wood, concrete, masonry and mortar), you do not need a permit from this office as long as you hire a [licensed solid waste hauler](#) and bring the material to a certified facility.

ANR permitting programs? (Answer must be Yes to continue)	
--	--

Step 5: Conduct Eligibility Criteria #5-8 Screenings

Table 5A. Eligibility Criteria 5-8	
Landowner and Operation and Maintenance Responsible Party Support. Project identifies and demonstrates commitment from a qualified and willing operation and maintenance responsible party. Project demonstrates landowner support for the proposed project phase. (Answer must be YES to proceed)	Yes ☒ No ☐
Budget. Project budget includes ineligible expenses. (Answer must be NO to proceed)	Yes ☐ No ☒
Leveraging. Proposed leveraging meets required leveraging levels (if applicable), meets the definition of leveraging, and comes from eligible sources (Answer must be YES or N/A to proceed)	Yes ☐ No ☐ N/A ☒
Funding Program Specific Eligibility. Project meets additional funding program eligibility requirements*. Please list applicable funding program below: Water Quality Restoration formula grant (Answer must be YES to proceed) *If Water Quality Restoration Formula Grant, complete Step 6 below	Yes ☒ No ☐

Step 6: Screening Projects on Agricultural Lands (Water Quality Restoration Formula Grants Only)

For Water Quality Restoration Formula Grant projects, please complete the following information as part of your Funding Program Specific Eligibility Screening (Criteria 8). Please note this must be completed for all projects located on agricultural lands regardless of project type. See [CWIP Project Types Table](#) for eligible project types.

Table 6A. Screening Projects on Agricultural Lands	
1. Is the proposed project located on a jurisdictional farm operation ¹⁷ ? Complete a preliminary review to	☐ Yes - Proceed to next question below.

¹⁷ Jurisdictional farm operations are required to meet Vermont's Required Agricultural Practices (RAPs).

determine if it is a jurisdictional farm operation, and any case that requires consultation with AAFFM will occur via the farm determination process. Please note this form must be submitted by the farm operation/landowner seeking the determination.	☒ No¹⁸ - There is no additional requirements related to agricultural review for these projects.
2. Is the proposed project an agricultural project? Examples of agricultural projects include but are not limited to Production Area Practices – (e.g. Waste Storage Facilities, Heavy Use Area, Diversion) Fence, Livestock Exclusion, Filter Strip, Cover Crop, Reduced Tillage, Manure Injection, Rotational Grazing. Please note this is not an exhaustive list of all agricultural practices.	☐ Yes - Agricultural Projects on jurisdictional farms are not an eligible project type. You can provide a referral to an applicable state or federal agricultural assistance program, or a local organization. ☒ No - The natural resource, innovative, or other project type will require an agricultural project review and approval from the Vermont Agency of Agriculture, Food and Markets (VAAFM) to ensure a consistent approach on farms statewide that follows rules, regulations, and laws in place. Please follow Steps 1 & 2 below. Step1- Please submit a detailed description of the project, project site, project details, landowner, farm operation, and any other relevant information to VAAFM at AGR.WaterQuality@Vermont.gov . Step2- Once you complete this Agricultural Project Review, please allow 30 days for a response. Once that response has been received, please include a summary of the response in the next section.
Agricultural Project Review Status & Summary:	
Check as Applicable	Status
☐	Submitted/ Pending
☐	Approved
☐	Denied

¹⁸ Note CWIP's Agricultural Pollution Prevention project type eligibility is limited to land where owner or operator is not a jurisdictional farm (i.e., not required to meet the Required Agricultural Practices (RAPs)). As such, projects that meet the definition of the Agricultural Pollution Prevention project type in the [Appendix B. Project Types Table](#) are not subject to review by VAAFM.

Please include a summary of the response here:

Please note that it is expected that all projects with the status “submitted/pending” will be “approved” prior to a project approval for funding.

MRBA Budget for Planting Burton Tribs						
	Personnel	Mileage	Supplies	Prof Services	Indirect	TOTAL
meet with landowne	\$998	\$23	\$0	\$0	\$153	\$1,174
site access agreeme	\$499	\$4	\$0	\$0	\$75	\$578
project oversight	\$499	\$8	\$0	\$0	\$76	\$583
plantings	\$499	\$8	\$0	\$24,440	\$76	\$25,023
BDAs	\$2,995	\$262		\$10,000	\$489	\$13,746
meet with landowne	\$499	\$8	\$0	\$0	\$76	\$583
reporting	\$499	\$0	\$0	\$0	\$75	\$574
TOTAL	\$6,490	\$311	\$0	\$34,440	\$1,020	\$42,261

[illegible]

MAP LOCATOR	River Corri	Project Co	Existing Flo	Proposed	Proposed	Proposed	Lateral P R	Vertical P
Tributaries 2	02010007	3.32	47.62	4.15	0	50.94	0.13	0
Tributaries 3	UCorr_630	null	null	null	null	0	null	null
Tributaries 4	UCorr_630	null	null	null	null	0	null	null

MAP LOCATOR	Subunit ID	Town(s)	Project(s)	Stream Na	Floodplain	Floodplain	Stream Co	TOTAL P Cr
Tributaries 2	02010007	TROY		undefined	0.13	0	-	NaN
Tributaries 3	UCorr_630	TROY		undefined	0.13	4.5	-	NaN
Tributaries 4	UCorr_630	TROY		undefined	0.13	3.9	-	NaN

Total P Re	Storage P	Stream ID	Stream Na	Project Co	Existing St	Proposed	Proposed	Proposed	Longitudin
0.13	0								
0.13	4.54								
0.13	3.86								

redit Year 1 (kg)

Temporal	Total Stream	Total Stream Connectivity P Credit (lb/yr)		



Ellen Fox <ellen@mrbavt.com>

Confirming Oct 6 and thoughts on trees

2 messages

Ellen Fox <ellen@mrbavt.com>
To: Rich <richburton6960@gmail.com>

Mon, Sep 21, 2026 at 1:53 PM

Hi Rich,

It looks like Oct 6 starting at 9:30 will work for us to come sit with you for some time and talk about your vision and preferences for forest trails and truck roads. Then Silas and I will head out to visit sites you might identify as priorities, and Lindsey will come join us to assess trails around noon. We could plan a time to meet back up with you in the afternoon. Would that still work for you?

Althea and I walked through the planting areas on the main stem and I had some thoughts. First it is so beautiful down there and I am excited to see what we can do for the road and a ford to serve your needs. Second, we have more freedom since the buffer planting is not supported through CREP. We could keep a driveway open in the first field, through the middle of the planting rather than along the river. We could also plant seedlings into the entire floodplain below the "ski jump" if it won't be worth it for George to go all the way down to mow anymore. I don't know your sense of that, though. Let me know what you think and we can consider some adjustments to the planting plan.

--

Ellen Fox, Project Manager
Missisquoi River Basin Association
2839 VT Route 105
East Berkshire, VT 05447
www.mrbavt.com
(802) 355-9853
ellen@mrbavt.com

Rich <richburton6960@gmail.com>
To: Ellen Fox <ellen@mrbavt.com>
Cc: Ruth Burton <mrsruthburton@gmail.com>

Tue, Sep 22, 2026 at 9:51 AM

Thanks for the update Ellen,

Little chilly last couple days 🥶 but what a beautiful fall!

I look forward to meeting at 9:30 on Oct 6th. Would you like to meet closer to Blair road or up here at our house to start?

I would like to connect up again after your time looking at options for trails/ roads

Good news on keeping the center path open on the first field for a number of reasons.

Also good news on the possibility of further planting on the river fields, I will need to discuss it with Ruth and our daughters, but it does give us a tool to explore both short and long term use of river corridor area that had not been possible under CREP.

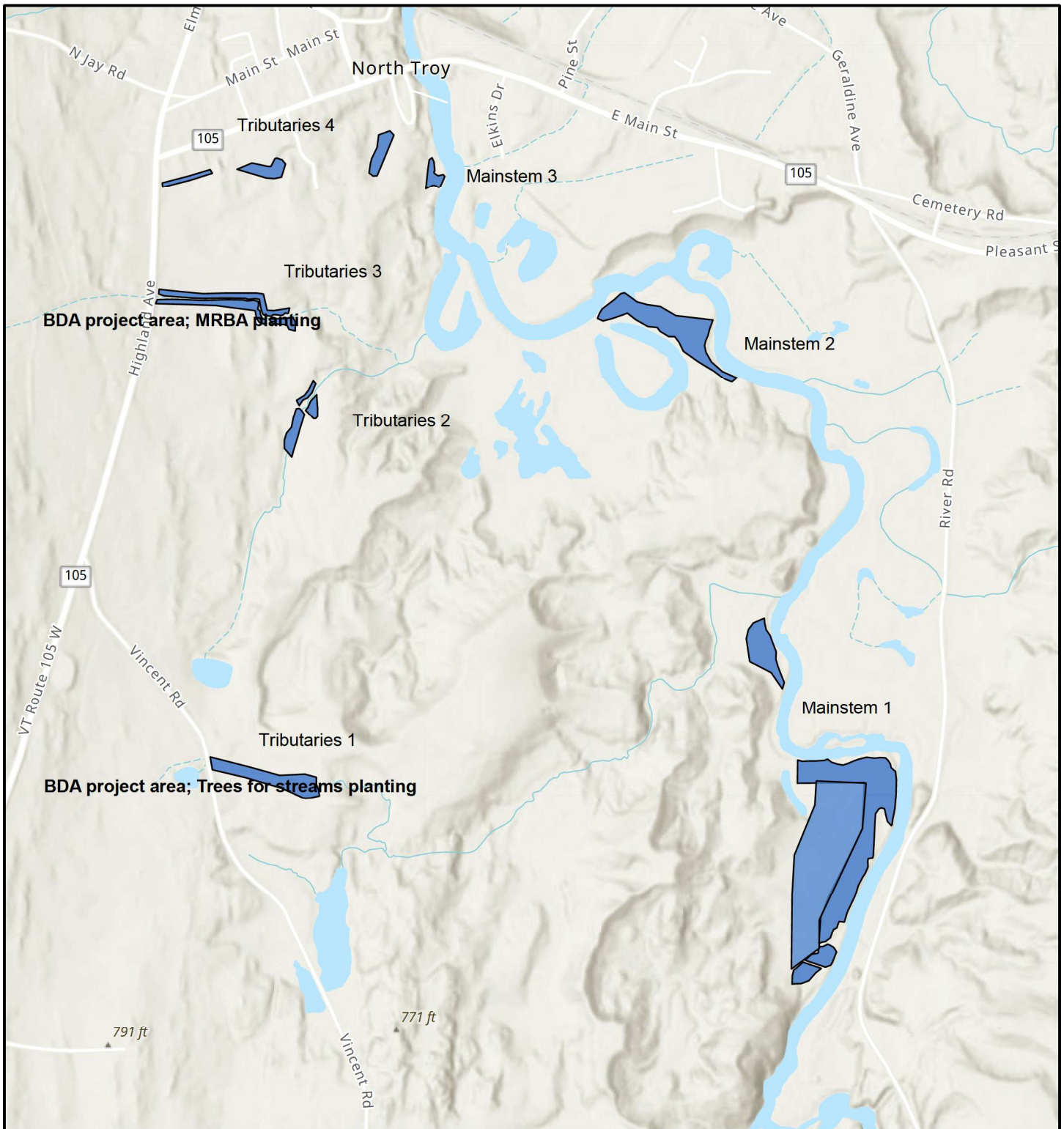
I was down along the river yesterday and all the wetland areas are the driest I have ever seen them with all the beaver lodges I know of clearly out of the water completely. such amazing variability and indications of ongoing climate change impacts.

Were you able to use either of the track files I sent? If you were not able to use them I have another idea, but will wait to hear from you before trying it.

Have a great day.

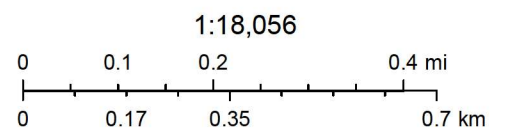
appreciatively,

Burton CSWP planting and projects



9/23/2026

 Burton CREP Proposal_v2
World_Hillshade



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community, Esri, NASA, NGA, USGS, FEMA

14834 Immaculate Heart Planting

APPENDIX A. CLEAN WATER INITIATIVE PROGRAM - PROJECT ELIGIBILITY SCREENING FORM

This fillable PDF form is designed to assist with project review by systematically walking through all eligibility criteria. It should be completed for all projects seeking funding for 30% + design or implementation work. It may be applied to projects seeking funding for assessment or development if helpful for determining their alignment with eligibility criteria 2, 3, 6, and 8.

Step 1: Conduct Eligibility Criteria #1 Screening: Project Purpose

Table 1A: Project Purpose	
From the drop-down list to the right, please select which of the four objectives of Vermont's Surface Water Management Strategy this project addresses. If multiple, please list below: Minimize flood and fluvial erosion hazards Protect and restore aquatic and riparian habitats Minimize anthropogenic nutrient and organic pollution	Multiple  

Step 2: Conduct Eligibility Criteria #2 Screening: Project Types and Standards

Table 2A: Project Types and Standards		
Please select the most representative project type from the drop-down list to the right. ^{1,2} If multiple BMPs are included in the project, please list below:	Riparian Buffer Plantings 	
Is the project type an eligible project type for the funding program you are applying to as listed in column B of the CWIP Project Types Table ? (Answer must be YES to proceed)	Yes 	No 
Does the project meet the project type definitions and minimum standards as provided in column C of the CWIP Project Types Table ? (Answer must be YES to proceed)	Yes 	No 
Will the project result in the standard performance measures, milestones, and deliverables as defined by project type in columns D-F of the CWIP Project Types Table ? (Answer must be YES to proceed)	Yes 	No 
Is the project listed as an ineligible project or activity in the CWIP Funding Policy ? If Yes, please explain below how project meets the allowable exceptions within the CWIP Funding Policy. (Answer must be NO to proceed, unless reasonable justification is provided above)	Yes 	No 

Step 3: Conduct Eligibility Criteria #3 Screening: Watershed Projects Database

Verify project has been recorded in the [Watershed Project Database](#) (WPD). Each project must have a Watershed Project Database number specific to the proposed project phase (for example,

¹ Note that Road/Stormwater Gully project-types must not otherwise be considered intermittent or perennial streams by the DEC Rivers Program and therefore project proponent must show documentation of this determination in order to select this project type.

² One project may include multiple best management practices (BMPs) that cross “project types.” For example, a single project may include both stormwater and lake shoreland BMPs. Proponents should use their best judgement in selecting the most representative project type for the purposes of eligibility screening and reporting.

a final design will have a different WPD-ID from a preliminary design even if for the same project). If the project, or the specific phase, is not yet in the Watershed Project Database, follow directions provided in the CWIP Funding Policy to secure a WPD-ID. Please see [CWIP Funding Policy](#) for more information on the WPD-ID.

Table 3A. WPD-ID	
Watershed Project Database ID number assigned	14834
Watershed Project Database Project Name	Immaculate Heart Planting Tributaries - Implementation - Westfield

Step 4: Conduct Eligibility Criteria #4 Screening: Natural Resource Impacts³

Agency of Natural Resources (ANR) permit screening for natural resource impacts includes 1) an initial desktop review to identify which ANR permitting programs should be contacted, 2) a review by the relevant ANR permitting staff, and 3) a response summary from the project proponent addressing any permitting staff concerns.⁴

- 1) **Table 4. Natural Resource Impacts** facilitates a high-level desktop review of the most likely ANR permits to apply to clean water projects. Project proponents should answer all the questions to identify likely permit needs.⁵ Please note that “project site” may include both the active restoration location as well as any additional impact footprint related to staging, site access, or storage of waste or disposed materials.
- 2) If responses to the **Table 4. Natural Resource Impacts** desktop review trigger a permitting staff consultation, **Table 4** provides appropriate contact information.
 - a. Proponents should send the identified permitting staff the following:
 - i. The watersheds project database identification number (WPD-ID) (if available),
 - ii. Project location (GPS coordinates)
 - iii. Summary of proposed scope of work, and
 - iv. Any other relevant information they request that will be utilized in their review.
 - b. **Proponents should clarify they are seeking permitting staff input on potential permitting needs, permit-ability of proposed scope of work, and other design considerations but they are NOT seeking a formal permit determination.**
 - c. Project proponents must attempt to communicate with the permitting staff and provide them with at least thirty days to review the project and provide a

³ Easements and Riparian Buffer Plantings are excluded from this eligibility requirement/step.

⁴ In cases where this screening may have already occurred in a prior project phase, project proponents may supply attachments or links to relevant permit needs assessment documents in place of completing Table 4.

⁵ Entities selected for funding are expected to perform due diligence to ensure all applicable permits (including non-ANR state, local, and federal permits) are discovered and secured prior to implementation. The [ANR Permit Navigator](#) and an Environmental Compliance Division Community Assistance Specialist can help confirm ANR permitting needs for any projects once selected for funding.

response. Project proponents are encouraged to perform this screening during a project development phase as opposed to during a project solicitation round to allow for more time for feedback. Permitting feedback may be up to one year old.

- 3) Proponents should summarize permitting staff feedback and how the proposed scope of work will address this at the bottom of **Table 4**. Specifically, please include:
 - a. Which permits or permit amendment are needed or might be needed?⁶
 - b. What type might be needed? (e.g., a general or individual permit?)⁷
 - c. What concerns were voiced by permitting staff?
 - d. How will the proposed scope of work address these concerns?⁸

Table 4A: Natural Resource Impacts		
I. Act 250 Permits		
1. Have any Act 250 (Vermont's Land Use and Development Control Law) Permits been issued in the project site's parcel location? ⁹	Yes ☐	No ☒
If yes , please provide the permit number and list any water resource issues or natural resource issues found ¹⁰ : PermitNumber: _____ ResourceIssues: _____ If yes , use the Water Quality Project Screening Tool to identify the appropriate regulatory contact for an Act 250 consultation. Regulatory Point of Contact Name/Position: _____		
II. Lake and Shoreland		
1. Is the project site located within 250 feet of the mean water	Yes ☐	No ☒

⁶ Occasionally permit staff may indicate they need a field visit or to see more completed designs prior to making a permit need determination.

⁷ Design phase projects that require an individual wetlands permit must have the permit in hand at the close of the final design phase. Implementation phase projects must have the individual permit in hand to be eligible for funding.

⁸ Examples could include planned design changes or inviting permitting staff to stakeholder meetings.

⁹ An Act 250 Permit is required for certain categories of development, such as subdivisions of 10 lots or more, commercial projects on more than one acre or ten acres (depending on whether the town has permanent zoning and subdivision regulations), and any development above the elevation of 2,500 feet. The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located on an Act 250 parcel. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

¹⁰ Note that Act 250 permit amendments may require more extensive review of project impacts to natural resources including wildlife habitat, significant natural communities, and riparian zones. Please consult with the Act 250 District Coordinator regarding the nature and scope of that review and what bearing it may have on your project design.

level (shoreline) of a lake or pond? ¹¹		
If yes, you might need either a Shoreland Protection Act Permit or a Lake Encroachment Permit. Use the Water Quality Project Screening Tool to find the Lakes and Ponds Program contact for your project's region. Regulatory Point of Contact Name/Position:		
III. Rivers, River Corridors, and Flood Hazard Areas		
1. Is there any portion of the project site located within 100' of a river corridor and/or mapped Federal Emergency Management Agency (FEMA) flood hazard area¹²? (e.g. a stormwater pond's pipe draining into a river corridor area)? Any permanent excavation/filling or construction within a flood hazard area or river corridor may trigger regulatory requirements through municipal bylaws or through state authorities.	Yes ☒	No ☐
If yes, you will need to speak with a Floodplain Manager. Use the Water Quality Project Screening Tool to find the Floodplain Manager for your project's region. Regulatory Point of Contact Name/Position: Alexis Nevins, Floodplain Manager		
2. Is any portion of the project site within a perennial river or stream channel? ¹³	Yes ☐	No ☒
If yes, you will need to speak with a Stream Alteration Engineer. Use the Water Quality Project Screening Tool to find the Stream Alteration Engineer for your project's region. Regulatory Point of Contact Name/Position:		
IV. Wetland		

¹¹ The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located in the jurisdictional zone to trigger a Lakeshore permit. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

¹² FEMA mapped Flood Hazard Areas are not available statewide on the ANR Natural Resources Atlas. For projects located in Grand Isle, Franklin, Lamoille, Addison, Essex, Orleans, Caledonia, and Orange Counties, maps are available via the FEMA Flood Map Service Center: <https://msc.fema.gov/portal/home>. ANR Floodplain Managers are available to provide technical assistance if needed.

¹³ Stream Alteration Permits regulate all activities that take place within perennial river and stream channels. Examples of regulated activities include streambank stabilization, dam removal, road improvements that encroach on streams, and bridge/culvert construction or repair. The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located in the jurisdictional zone to trigger a Stream Alteration permit. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

1. Does the Wetland Screening Tool¹⁴ provide a result of wetlands likely, very likely, or present at the project site?	Yes ☒ No ☐
2. Does your project site involve land that is in or near an area that has <u>any</u> of the following characteristics: o Water is present – ponds, streams, springs, seeps, water filled depressions, soggy ground under foot, trees with shallow roots or water marks? o Wetland plants, such as cattails, ferns, sphagnum moss, willows, red maple, trees with roots growing along the ground surface, swollen trunk bases, or flat root bases when tipped over? o Wetland Soils – soil is dark over gray, gray/blue/green? Is there presence of rusty/red/dark streaks? Soil smells like rotten eggs, feels greasy, mushy or wet? Water fills holes within a few minutes of digging? (See Landowners Guide to Wetlands for additional information on identifying wetlands onsite.)	Yes ☒ No ☐ Not Sure ☐
If you answered yes or not sure to <u>either</u> of the above questions, you will need to contact your District Wetlands Ecologist using the Wetland Inquiry Form. The District Wetlands Ecologist can help determine the approximate locations of wetlands and whether you need to hire a Wetland Consultant to conduct a wetland delineation. Alternatively, if you answered yes or not sure to <u>either</u> of the above questions, you can simply budget for a Wetland Consultant in the proposed scope of work. Any activity within a Class I or II wetland or wetland buffer zone (minimum of 100 feet and 50 feet respectively) which is not exempt or considered an “allowed use” under the Vermont Wetland Rules requires a permit. All permits must go through review and public notice process, which takes at minimum 6 weeks for a General Permit and 5 months for an Individual Permit. Regulatory Point of Contact Name/Position: Shannon Morrison District Wetlands Ecologist	
1. Is your project a Wetland Restoration project type?	Yes ☐ No ☒
If you answered yes, under the Vermont Wetland Rules you will need an “allowed use” determination from the DEC Wetlands Program. Contact your District Wetlands Ecologist using the Wetland Inquiry Form. Regulatory Point of Contact Name/Position:	
V. Fish and Wildlife	
State law protects endangered and threatened species. No person may take or possess such species without a Threatened & Endangered Species Takings permit. 1. Does your project involve cutting down trees larger than 5 inches in diameter in any of the following towns? Addison, Arlington, Benson, Brandon, Bridport, Bristol, Charlotte, Cornwall, Danby, Dorset, Fair Haven, Ferrisburgh, Hinesburg, Manchester, Middlebury, Monkton, New Haven, Orwell, Panton, Pawlet, Pittsford, Rupert, Salisbury, Sandgate, Shoreham, Starksboro, St. George, Sudbury, Sunderland, Vergennes, Waltham, West Haven, Weybridge, Whiting	Yes ☐ No ☒

¹⁴ To view the Wetland Screening Tool introduction video, see <https://youtu.be/6lv5en0AB1o>

2. Is the project site within 1 mile of a mapped ¹⁵ Significant Natural Community or Rare, Threatened, or Endangered Species?	Yes ☐ No ☒
If yes to either of the above questions, connect with the VT Fish and Wildlife department (everett.marshall@vermont.gov 802-371-7333) to discuss your project and any necessary permitting. Regulatory Point of Contact Name/Position:	
VI. Stormwater	
1. Will the project disturb more than an acre of land during construction, add or redevelop impervious surface, create new development or otherwise require a Stormwater permit ?	Yes ☐ No ☒
If yes, forward to the appropriate Stormwater specialist to ensure necessary permitting. Use the Water Quality Project Screening Tool to find the Stormwater specialist for your project's region. Regulatory Point of Contact Name/Position:	
VII. Solid Waste	
2. Will you be creating any debris (including construction and demolition waste, stumps, brush, untreated wood, concrete, masonry, and mortar) with your project that you intend to bury on site? ¹⁶	Yes ☐ No ☒
If yes, connect with the Waste Management & Prevention Division (dennis.fekert@vermont.gov 802-522-0195) to discuss your project and any necessary permitting. Regulatory Point of Contact Name/Position:	
Provide below or attach a narrative summary of Table 4 findings. Please include: a. Which permits or permit amendment are needed or might be needed? b. What type might be needed? (e.g. a general or individual permit)? c. What concerns were voiced by permitting staff? d. How will the proposed scope of work address these concerns?	
Is the project, as proposed, reasonably considered permit-able by all applicable	Yes ☐ No ☐

¹⁵ Find both of these layers on the ANR Atlas under Atlas Layers/Fish and Wildlife. Use the Measurement tool to 1) Plot Coordinates for your project 2) select the coordinates from the left panel 3) select the Radius Tool 4) click on your project location 5) Indicate 1 mile distance 6) look for overlap with either of these mapped layers.

¹⁶ If your project will result in the transfer and disposal of debris (including construction and demolition waste, stumps, brush, untreated wood, concrete, masonry and mortar), you do not need a permit from this office as long as you hire a [licensed solid waste hauler](#) and bring the material to a certified facility.

ANR permitting programs? (Answer must be Yes to continue)	
--	--

Step 5: Conduct Eligibility Criteria #5-8 Screenings

Table 5A. Eligibility Criteria 5-8	
Landowner and Operation and Maintenance Responsible Party Support. Project identifies and demonstrates commitment from a qualified and willing operation and maintenance responsible party. Project demonstrates landowner support for the proposed project phase. (Answer must be YES to proceed)	Yes ☒ No ☐
Budget. Project budget includes ineligible expenses. (Answer must be NO to proceed)	Yes ☐ No ☒
Leveraging. Proposed leveraging meets required leveraging levels (if applicable), meets the definition of leveraging, and comes from eligible sources (Answer must be YES or N/A to proceed)	Yes ☐ No ☐ N/A ☒
Funding Program Specific Eligibility. Project meets additional funding program eligibility requirements*. Please list applicable funding program below: Water Quality Restoration formula grant (Answer must be YES to proceed) *If Water Quality Restoration Formula Grant, complete Step 6 below	Yes ☒ No ☐

Step 6: Screening Projects on Agricultural Lands (Water Quality Restoration Formula Grants Only)

For Water Quality Restoration Formula Grant projects, please complete the following information as part of your Funding Program Specific Eligibility Screening (Criteria 8). Please note this must be completed for all projects located on agricultural lands regardless of project type. See [CWIP Project Types Table](#) for eligible project types.

Table 6A. Screening Projects on Agricultural Lands	
1. Is the proposed project located on a jurisdictional farm operation ¹⁷ ? Complete a preliminary review to	☐ Yes - Proceed to next question below.

¹⁷ Jurisdictional farm operations are required to meet Vermont's Required Agricultural Practices (RAPs).

determine if it is a jurisdictional farm operation, and any case that requires consultation with AAFFM will occur via the farm determination process. Please note this form must be submitted by the farm operation/landowner seeking the determination.	☒ No¹⁸ - There is no additional requirements related to agricultural review for these projects.
2. Is the proposed project an agricultural project? Examples of agricultural projects include but are not limited to Production Area Practices – (e.g. Waste Storage Facilities, Heavy Use Area, Diversion) Fence, Livestock Exclusion, Filter Strip, Cover Crop, Reduced Tillage, Manure Injection, Rotational Grazing. Please note this is not an exhaustive list of all agricultural practices.	☐ Yes - Agricultural Projects on jurisdictional farms are not an eligible project type. You can provide a referral to an applicable state or federal agricultural assistance program, or a local organization. ☒ No - The natural resource, innovative, or other project type will require an agricultural project review and approval from the Vermont Agency of Agriculture, Food and Markets (VAAFM) to ensure a consistent approach on farms statewide that follows rules, regulations, and laws in place. Please follow Steps 1 & 2 below. Step1- Please submit a detailed description of the project, project site, project details, landowner, farm operation, and any other relevant information to VAAFM at AGR.WaterQuality@Vermont.gov . Step2- Once you complete this Agricultural Project Review, please allow 30 days for a response. Once that response has been received, please include a summary of the response in the next section.
Agricultural Project Review Status & Summary:	
Check as Applicable	Status
☐	Submitted/ Pending
☐	Approved
☐	Denied

¹⁸ Note CWIP's Agricultural Pollution Prevention project type eligibility is limited to land where owner or operator is not a jurisdictional farm (i.e., not required to meet the Required Agricultural Practices (RAPs)). As such, projects that meet the definition of the Agricultural Pollution Prevention project type in the [Appendix B. Project Types Table](#) are not subject to review by VAAFM.

Please include a summary of the response here:

Please note that it is expected that all projects with the status “submitted/pending” will be “approved” prior to a project approval for funding.

MRBA Budget for Planting Immaculate Heart Abbey						
	Personnel	Mileage	Supplies	Prof Services	Indirect	TOTAL
meet with farmer	\$499	\$30	\$0	\$0	\$79	\$608
planting oversight	\$499	\$15	\$0	\$0	\$78	\$592
planting crew	\$499	\$30	\$0	\$30,016	\$79	\$30,624
meet with landowne	\$998	\$30	\$0	\$0	\$154	\$1,182
reporting	\$750	\$0	\$0	\$0	\$113	\$863
TOTAL	\$3,245	\$106	\$0	\$30,016	\$503	\$33,870

[illegible]

River Corri Project Co	Existing Flc	Proposed I	Proposed `	Proposed !	Lateral P R	Vertical P I	Total P Re	Storage P (	
90_R40-_C	16.55	45.7	21.34	0	62.25	14.36	0	14.36	12.49

Stream ID | Stream Na | Project Co | Existing St | Proposed I | Proposed - | Proposed ! | Longitudin | Temporal | Total Strea

Total Stream Connectivity P Credit (lb/yr)



Ellen Fox <ellen@mravt.com>

Interested in planting tree buffer along river

Benedictine nuns <cellary@ihmwestfield.com>
To: ellen@mravt.com

Wed, Sep 16, 2026 at 4:16 PM

Dear Ellen,

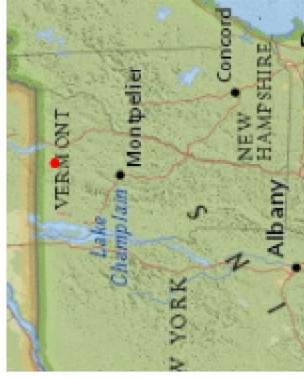
Thank you for your email, and I am sorry if we missed one in June! Yes, we would be very interested in a tree planting along the river! I'd be happy to discuss your thoughts in more detail... please let me know the best way to do that.

Sincerely,

Sr Elizabeth

From: Ellen Fox <ellen@mravt.com>
Date: September 14, 2026 at 2:47:02 PM EDT
To: monastery@ihmwestfield.com
Subject: Fwd: Interested in planting tree buffer along river

[Quoted text hidden]



LEGEND

River Corridors (Aug 27, 2019)

.5 - 2 sqmi.

.25-.5 sqmi.

Parcels (standardized)

Roads

Interstate

US Highway; 1

State Highway

Town Highway (Class 1)

Town Highway (Class 2,3)

Town Highway (Class 4)

State Forest Trail

National Forest Trail

Legal Trail

Private Road/Driveway

Proposed Roads

Town Boundary

NOTES

Map created using ANR's Natural Resources Atlas



330.0

0

165.00

330.0 Meters

1" =

542

Ft.

1cm =

65

Meters

WGS_1984_Web_Mercator_Auxiliary_Sphere

© Vermont Agency of Natural Resources

DISCLAIMER: This map is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. ANR and the State of Vermont make no representations of any kind, including but not limited to, the warranties of merchantability, or fitness for a particular use, nor are any such warranties to be implied with respect to the data on this map.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

14996 The Branch Planting (Kings)

APPENDIX A. CLEAN WATER INITIATIVE PROGRAM - PROJECT ELIGIBILITY SCREENING FORM

This fillable PDF form is designed to assist with project review by systematically walking through all eligibility criteria. It should be completed for all projects seeking funding for 30% + design or implementation work. It may be applied to projects seeking funding for assessment or development if helpful for determining their alignment with eligibility criteria 2, 3, 6, and 8.

Step 1: Conduct Eligibility Criteria #1 Screening: Project Purpose

Table 1A: Project Purpose	
From the drop-down list to the right, please select which of the four objectives of Vermont's Surface Water Management Strategy this project addresses. If multiple, please list below:	Protect and restore aquatic and riparian habitats 

Step 2: Conduct Eligibility Criteria #2 Screening: Project Types and Standards

Table 2A: Project Types and Standards		
Please select the most representative project type from the drop-down list to the right. ^{1,2} If multiple BMPs are included in the project, please list below:	Riparian Buffer Plantings 	
Is the project type an eligible project type for the funding program you are applying to as listed in column B of the CWIP Project Types Table ?	Yes ☒	No ☐
(Answer must be YES to proceed)		
Does the project meet the project type definitions and minimum standards as provided in column C of the CWIP Project Types Table ?	Yes ☒	No ☐
(Answer must be YES to proceed)		
Will the project result in the standard performance measures, milestones, and deliverables as defined by project type in columns D-F of the CWIP Project Types Table ?	Yes ☒	No ☐
(Answer must be YES to proceed)		
Is the project listed as an ineligible project or activity in the CWIP Funding Policy ? If Yes, please explain below how project meets the allowable exceptions within the CWIP Funding Policy.	Yes ☐	No ☒
(Answer must be NO to proceed, unless reasonable justification is provided above)		

Step 3: Conduct Eligibility Criteria #3 Screening: Watershed Projects Database

Verify project has been recorded in the [Watershed Project Database](#) (WPD). Each project must have a Watershed Project Database number specific to the proposed project phase (for example,

¹ Note that Road/Stormwater Gully project-types must not otherwise be considered intermittent or perennial streams by the DEC Rivers Program and therefore project proponent must show documentation of this determination in order to select this project type.

² One project may include multiple best management practices (BMPs) that cross “project types.” For example, a single project may include both stormwater and lake shoreland BMPs. Proponents should use their best judgement in selecting the most representative project type for the purposes of eligibility screening and reporting.

a final design will have a different WPD-ID from a preliminary design even if for the same project). If the project, or the specific phase, is not yet in the Watershed Project Database, follow directions provided in the CWIP Funding Policy to secure a WPD-ID. Please see [CWIP Funding Policy](#) for more information on the WPD-ID.

Table 3A. WPD-ID	
Watershed Project Database ID number assigned	14996
Watershed Project Database Project Name	The Branch Buffer Planting - Implementation - Kings Hill Rd, Bakersfield

Step 4: Conduct Eligibility Criteria #4 Screening: Natural Resource Impacts³

Agency of Natural Resources (ANR) permit screening for natural resource impacts includes 1) an initial desktop review to identify which ANR permitting programs should be contacted, 2) a review by the relevant ANR permitting staff, and 3) a response summary from the project proponent addressing any permitting staff concerns.⁴

- 1) **Table 4. Natural Resource Impacts** facilitates a high-level desktop review of the most likely ANR permits to apply to clean water projects. Project proponents should answer all the questions to identify likely permit needs.⁵ Please note that “project site” may include both the active restoration location as well as any additional impact footprint related to staging, site access, or storage of waste or disposed materials.
- 2) If responses to the **Table 4. Natural Resource Impacts** desktop review trigger a permitting staff consultation, **Table 4** provides appropriate contact information.
 - a. Proponents should send the identified permitting staff the following:
 - i. The watersheds project database identification number (WPD-ID) (if available),
 - ii. Project location (GPS coordinates)
 - iii. Summary of proposed scope of work, and
 - iv. Any other relevant information they request that will be utilized in their review.
 - b. **Proponents should clarify they are seeking permitting staff input on potential permitting needs, permit-ability of proposed scope of work, and other design considerations but they are NOT seeking a formal permit determination.**
 - c. Project proponents must attempt to communicate with the permitting staff and provide them with at least thirty days to review the project and provide a

³ Easements and Riparian Buffer Plantings are excluded from this eligibility requirement/step.

⁴ In cases where this screening may have already occurred in a prior project phase, project proponents may supply attachments or links to relevant permit needs assessment documents in place of completing Table 4.

⁵ Entities selected for funding are expected to perform due diligence to ensure all applicable permits (including non-ANR state, local, and federal permits) are discovered and secured prior to implementation. The [ANR Permit Navigator](#) and an Environmental Compliance Division Community Assistance Specialist can help confirm ANR permitting needs for any projects once selected for funding.

response. Project proponents are encouraged to perform this screening during a project development phase as opposed to during a project solicitation round to allow for more time for feedback. Permitting feedback may be up to one year old.

- 3) Proponents should summarize permitting staff feedback and how the proposed scope of work will address this at the bottom of **Table 4**. Specifically, please include:
 - a. Which permits or permit amendment are needed or might be needed?⁶
 - b. What type might be needed? (e.g., a general or individual permit?)⁷
 - c. What concerns were voiced by permitting staff?
 - d. How will the proposed scope of work address these concerns?⁸

Table 4A: Natural Resource Impacts		
I. Act 250 Permits		
1. Have any Act 250 (Vermont's Land Use and Development Control Law) Permits been issued in the project site's parcel location? ⁹	Yes ☐	No ☒
If yes , please provide the permit number and list any water resource issues or natural resource issues found ¹⁰ : PermitNumber: _____ ResourceIssues: _____ If yes , use the Water Quality Project Screening Tool to identify the appropriate regulatory contact for an Act 250 consultation. Regulatory Point of Contact Name/Position: _____		
II. Lake and Shoreland		
1. Is the project site located within 250 feet of the mean water	Yes ☐	No ☒

⁶ Occasionally permit staff may indicate they need a field visit or to see more completed designs prior to making a permit need determination.

⁷ Design phase projects that require an individual wetlands permit must have the permit in hand at the close of the final design phase. Implementation phase projects must have the individual permit in hand to be eligible for funding.

⁸ Examples could include planned design changes or inviting permitting staff to stakeholder meetings.

⁹ An Act 250 Permit is required for certain categories of development, such as subdivisions of 10 lots or more, commercial projects on more than one acre or ten acres (depending on whether the town has permanent zoning and subdivision regulations), and any development above the elevation of 2,500 feet. The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located on an Act 250 parcel. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

¹⁰ Note that Act 250 permit amendments may require more extensive review of project impacts to natural resources including wildlife habitat, significant natural communities, and riparian zones. Please consult with the Act 250 District Coordinator regarding the nature and scope of that review and what bearing it may have on your project design.

level (shoreline) of a lake or pond? ¹¹		
If yes, you might need either a Shoreland Protection Act Permit or a Lake Encroachment Permit. Use the Water Quality Project Screening Tool to find the Lakes and Ponds Program contact for your project's region. Regulatory Point of Contact Name/Position:		
III. Rivers, River Corridors, and Flood Hazard Areas		
1. Is there any portion of the project site located within 100' of a river corridor and/or mapped Federal Emergency Management Agency (FEMA) flood hazard area¹²? (e.g. a stormwater pond's pipe draining into a river corridor area)? Any permanent excavation/filling or construction within a flood hazard area or river corridor may trigger regulatory requirements through municipal bylaws or through state authorities.	Yes ☐	No ☐
If yes, you will need to speak with a Floodplain Manager. Use the Water Quality Project Screening Tool to find the Floodplain Manager for your project's region. Regulatory Point of Contact Name/Position:		
2. Is any portion of the project site within a perennial river or stream channel? ¹³	Yes ☐	No ☐
If yes, you will need to speak with a Stream Alteration Engineer. Use the Water Quality Project Screening Tool to find the Stream Alteration Engineer for your project's region. Regulatory Point of Contact Name/Position:		
IV. Wetland		

¹¹ The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located in the jurisdictional zone to trigger a Lakeshore permit. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

¹² FEMA mapped Flood Hazard Areas are not available statewide on the ANR Natural Resources Atlas. For projects located in Grand Isle, Franklin, Lamoille, Addison, Essex, Orleans, Caledonia, and Orange Counties, maps are available via the FEMA Flood Map Service Center: <https://msc.fema.gov/portal/home>. ANR Floodplain Managers are available to provide technical assistance if needed.

¹³ Stream Alteration Permits regulate all activities that take place within perennial river and stream channels. Examples of regulated activities include streambank stabilization, dam removal, road improvements that encroach on streams, and bridge/culvert construction or repair. The [ANR Atlas Clean Water Initiative Program Grant Screening tool](#) can help answer this yes/no question. Follow the instructions on the link above to identify whether your project is located in the jurisdictional zone to trigger a Stream Alteration permit. Note that the layer to activate in ANR Atlas is now named "Clean Water Initiative Program Grant Screening."

1. Does the Wetland Screening Tool¹⁴ provide a result of wetlands likely, very likely, or present at the project site?	Yes ☐ No ☐
2. Does your project site involve land that is in or near an area that has <u>any</u> of the following characteristics: o Water is present – ponds, streams, springs, seeps, water filled depressions, soggy ground under foot, trees with shallow roots or water marks? o Wetland plants, such as cattails, ferns, sphagnum moss, willows, red maple, trees with roots growing along the ground surface, swollen trunk bases, or flat root bases when tipped over? o Wetland Soils – soil is dark over gray, gray/blue/green? Is there presence of rusty/red/dark streaks? Soil smells like rotten eggs, feels greasy, mushy or wet? Water fills holes within a few minutes of digging? (See Landowners Guide to Wetlands for additional information on identifying wetlands onsite.)	Yes ☐ No ☐ Not Sure ☐
If you answered yes or not sure to <u>either</u> of the above questions, you will need to contact your District Wetlands Ecologist using the Wetland Inquiry Form. The District Wetlands Ecologist can help determine the approximate locations of wetlands and whether you need to hire a Wetland Consultant to conduct a wetland delineation. Alternatively, if you answered yes or not sure to <u>either</u> of the above questions, you can simply budget for a Wetland Consultant in the proposed scope of work. Any activity within a Class I or II wetland or wetland buffer zone (minimum of 100 feet and 50 feet respectively) which is not exempt or considered an “allowed use” under the Vermont Wetland Rules requires a permit. All permits must go through review and public notice process, which takes at minimum 6 weeks for a General Permit and 5 months for an Individual Permit. Regulatory Point of Contact Name/Position:	
1. Is your project a Wetland Restoration project type?	Yes ☐ No ☐
If you answered yes, under the Vermont Wetland Rules you will need an “allowed use” determination from the DEC Wetlands Program. Contact your District Wetlands Ecologist using the Wetland Inquiry Form. Regulatory Point of Contact Name/Position:	
V. Fish and Wildlife	
State law protects endangered and threatened species. No person may take or possess such species without a Threatened & Endangered Species Takings permit. 1. Does your project involve cutting down trees larger than 5 inches in diameter in any of the following towns? Addison, Arlington, Benson, Brandon, Bridport, Bristol, Charlotte, Cornwall, Danby, Dorset, Fair Haven, Ferrisburgh, Hinesburg, Manchester, Middlebury, Monkton, New Haven, Orwell, Panton, Pawlet, Pittsford, Rupert, Salisbury, Sandgate, Shoreham, Starksboro, St. George, Sudbury, Sunderland, Vergennes, Waltham, West Haven, Weybridge, Whiting	Yes ☐ No ☐

¹⁴ To view the Wetland Screening Tool introduction video, see <https://youtu.be/6lv5en0AB1o>

2. Is the project site within 1 mile of a mapped ¹⁵ Significant Natural Community or Rare, Threatened, or Endangered Species?	Yes ☐ No ☐
If yes to either of the above questions, connect with the VT Fish and Wildlife department (everett.marshall@vermont.gov 802-371-7333) to discuss your project and any necessary permitting. Regulatory Point of Contact Name/Position:	
VI. Stormwater	
1. Will the project disturb more than an acre of land during construction, add or redevelop impervious surface, create new development or otherwise require a Stormwater permit ?	Yes ☐ No ☐
If yes, forward to the appropriate Stormwater specialist to ensure necessary permitting. Use the Water Quality Project Screening Tool to find the Stormwater specialist for your project's region. Regulatory Point of Contact Name/Position:	
VII. Solid Waste	
2. Will you be creating any debris (including construction and demolition waste, stumps, brush, untreated wood, concrete, masonry, and mortar) with your project that you intend to bury on site? ¹⁶	Yes ☐ No ☐
If yes, connect with the Waste Management & Prevention Division (dennis.fekert@vermont.gov 802-522-0195) to discuss your project and any necessary permitting. Regulatory Point of Contact Name/Position:	
Provide below or attach a narrative summary of Table 4 findings. Please include: a. Which permits or permit amendment are needed or might be needed? b. What type might be needed? (e.g. a general or individual permit)? c. What concerns were voiced by permitting staff? d. How will the proposed scope of work address these concerns?	
Is the project, as proposed, reasonably considered permit-able by all applicable	Yes ☐ No ☐

¹⁵ Find both of these layers on the ANR Atlas under Atlas Layers/Fish and Wildlife. Use the Measurement tool to 1) Plot Coordinates for your project 2) select the coordinates from the left panel 3) select the Radius Tool 4) click on your project location 5) Indicate 1 mile distance 6) look for overlap with either of these mapped layers.

¹⁶ If your project will result in the transfer and disposal of debris (including construction and demolition waste, stumps, brush, untreated wood, concrete, masonry and mortar), you do not need a permit from this office as long as you hire a [licensed solid waste hauler](#) and bring the material to a certified facility.

ANR permitting programs? (Answer must be Yes to continue)	
--	--

Step 5: Conduct Eligibility Criteria #5-8 Screenings

Table 5A. Eligibility Criteria 5-8	
Landowner and Operation and Maintenance Responsible Party Support. Project identifies and demonstrates commitment from a qualified and willing operation and maintenance responsible party. Project demonstrates landowner support for the proposed project phase. (Answer must be YES to proceed)	Yes ☒ No ☐
Budget. Project budget includes ineligible expenses. (Answer must be NO to proceed)	Yes ☐ No ☒
Leveraging. Proposed leveraging meets required leveraging levels (if applicable), meets the definition of leveraging, and comes from eligible sources (Answer must be YES or N/A to proceed)	Yes ☐ No ☐ N/A ☒
Funding Program Specific Eligibility. Project meets additional funding program eligibility requirements*. Please list applicable funding program below: (Answer must be YES to proceed) *If Water Quality Restoration Formula Grant, complete Step 6 below	Yes ☒ No ☐

Step 6: Screening Projects on Agricultural Lands (Water Quality Restoration Formula Grants Only)

For Water Quality Restoration Formula Grant projects, please complete the following information as part of your Funding Program Specific Eligibility Screening (Criteria 8). Please note this must be completed for all projects located on agricultural lands regardless of project type. See [CWIP Project Types Table](#) for eligible project types.

Table 6A. Screening Projects on Agricultural Lands	
1. Is the proposed project located on a jurisdictional farm operation ¹⁷ ? Complete a preliminary review to	☐ Yes - Proceed to next question below.

¹⁷ Jurisdictional farm operations are required to meet Vermont's Required Agricultural Practices (RAPs).

determine if it is a jurisdictional farm operation, and any case that requires consultation with AAFFM will occur via the farm determination process. Please note this form must be submitted by the farm operation/landowner seeking the determination.	☒ No¹⁸ - There is no additional requirements related to agricultural review for these projects.
2. Is the proposed project an agricultural project? Examples of agricultural projects include but are not limited to Production Area Practices – (e.g. Waste Storage Facilities, Heavy Use Area, Diversion) Fence, Livestock Exclusion, Filter Strip, Cover Crop, Reduced Tillage, Manure Injection, Rotational Grazing. Please note this is not an exhaustive list of all agricultural practices.	☐ Yes - Agricultural Projects on jurisdictional farms are not an eligible project type. You can provide a referral to an applicable state or federal agricultural assistance program, or a local organization.
	☐ No - The natural resource, innovative, or other project type will require an agricultural project review and approval from the Vermont Agency of Agriculture, Food and Markets (VAAFM) to ensure a consistent approach on farms statewide that follows rules, regulations, and laws in place. Please follow Steps 1 & 2 below. Step1- Please submit a detailed description of the project, project site, project details, landowner, farm operation, and any other relevant information to VAAFM at AGR.WaterQuality@Vermont.gov. Step2- Once you complete this Agricultural Project Review, please allow 30 days for a response. Once that response has been received, please include a summary of the response in the next section.
Agricultural Project Review Status & Summary:	
Check as Applicable	Status
☐	Submitted/ Pending
☐	Approved
☐	Denied

¹⁸ Note CWIP's Agricultural Pollution Prevention project type eligibility is limited to land where owner or operator is not a jurisdictional farm (i.e., not required to meet the Required Agricultural Practices (RAPs)). As such, projects that meet the definition of the Agricultural Pollution Prevention project type in the [Appendix B. Project Types Table](#) are not subject to review by VAAFM.

Please include a summary of the response here:

Please note that it is expected that all projects with the status “submitted/pending” will be “approved” prior to a project approval for funding.

Franklin County Natural Resources Conservation District

Project ID -14996

The Branch Buffer Planting - Implementation - Kings Hill Rd, Bakersfield

Budget Category	Budget Narrative	Amount Allocated
Staff expenses (i.e., salary and fringe benefits or ad hoc employees)	Planting + tree tube installation: 100 hours/acre (based on previous planting projects involving tree tubes) * 1.17 acre Project coordination: 45 hrs * \$75/hr	\$ 12,150.00
Total mileage charges	Estimating 3 visits with up to 3 vehicles each to the planting site (44.772317, -72.794021) --> 9 trips * 39.8 mi/trip * \$0.76/mi	\$ 272.23
Engineering/Design Services expense	List engineering contractor tasks and cultural resources contactor tasks as needed	\$ -
Other eligible costs (see 2023 CWIP Funding Policy)	Planting stock: 400 stems/ac * 1.17 ac * \$9/stem Stakes: 400 stakes/ac * 1.17 ac * \$2.50/stake Tree tubes: 400 tubes/ac * 1.17 ac * \$4.00/tube	\$ 7,254.00
Indirect Expenses	N/A	\$ -
	TOTAL	\$ 19,676.23

Proposed Project Schedule – The Branch, Bakersfield

November 2026 – Order stems

April 2027 – Receive stems

May 2027 – Plant stems and installing stakes and tree tubes to combat deer pressure

Vermont Division for Historic Preservation
Project Review Form

This form is to be used for both the Preliminary and Final Project Review for clean water projects funded by the Department of Environmental Conservation (DEC) Clean Water Initiative Program (CWIP). See applicable sections below.

Preliminary Project Review Section

To start the VDHP review process for CWIP-funded Clean Water Projects, please complete this form and submit it to the Vermont Division for Historic Preservation (VDHP) at ACCD.projectreview@vermont.gov with the information requested below. This Preliminary Project Review form, once completed and signed by VDHP, should be submitted as a project deliverable.

This is for non-exempt CWIP project types or conditionally exempt that have failed to meet the project qualifications. Exempt project types should NOT submit this form. Please refer to the CWIP Funding Policy for a listing of exempt and conditionally exempt project types. The CWIP Funding Policy can be found here: <https://dec.vermont.gov/water-investment/cwi/grants#policy>

For questions on architectural resources, archaeology, and below-ground resources, please contact Scott Dillon at (802) 272-7358 or scott.dillon@vermont.gov.

1. Contact information:

- a. Contact name: Orenna Brand
- b. Email address: orenna@franklincountynrcd.org
- c. Phone number: 802-582-3133

2. WPD Project Title: The Branch Buffer Planting - Implementation - Kings Hill Rd,

3. WPD – ID: 14996

4. Project site map: Please attach a project site map. An annotated Google map or [ANR Atlas](#) map will suffice but professional design plans are also welcome. An example image is provided below. Site map should outline:

- a. Project Area of Potential Effects¹ with clearly marked GPS coordinates for project boundaries.

¹ The project APE or “area of potential effects” means the geographic area or areas within which an undertaking may directly or indirectly cause alterations in the character or use of historic properties, if any such properties exist. The

§106 Project Review Form

For Clean Water Projects funded by the DEC Clean Water Initiative Program

- b. Proposed ground disturbance locations. Note that stream bank regrading is considered ground disturbance.

**5. Project information:**

- a. Select CWIP project type from drop down (if not listed, it's categorically exempt)

i. Floodplain/Stream Restoration - Implementation



- a. Please provide a short description of the project's proposed scope of work (CWIP Preliminary Design Report is acceptable instead)

Riparian buffer planting project along The Branch in Bakersfield, resulting in a buffer approx. 500 feet long and 100 feet wide on the west side of the stream. Planting includes native bare root trees and live alder and willow stakes. Aim is to benefit water.

- b. Are there other Agencies or funding partners involved?: Yes ☐ No ☐

i. If yes, who?

- c. Does the project involves ground disturbance?: Yes ☐ No ☐

i. If yes, please describe type and extent of ground disturbance.

Specifically,

1. Whether disturbance will be performed by hand or heavy machinery,
2. The estimated total acreage and maximum depth of disturbance, and

APE is influenced by the scale and nature of an undertaking and may be different from different kinds of effects caused by the undertaking [36 C.F.R. § 800.16(d)]. When determining a project's APE remember to consider/include extent of restoration footprint; new, upgraded or existing access or haul roads; staging, storage, and stockpile areas; disposal sites or waste areas; borrow areas and other source locations for fill material; and areas impacted by drainage diversions or mechanical tree clearing and similar landscape alterations.

§106 Project Review Form

For Clean Water Projects funded by the DEC Clean Water Initiative Program

3. The history of prior naturally-caused or man-made ground disturbance to the site (if known):

Tree planting will consist of bare-root stock planted in shovel slits or root balls not exceeding 24" in diameter, planted in holes with a maximum depth of 8" . History of disturbance is unknown.

- d. Will the project cause direct or indirect impact or disturbance to any man-made building or structure more than 50 years old (including dams, culverts, and bridges) or to any federally listed historic building or structure?

Yes ☐ No ☐ Unknown ☐

- i. **If yes or unknown**, provide any known details on the buildings or structure(s) location/condition and extent of proposed impact or disturbance. Please include whether the structure is listed in the National Register of Historic Places if known:

- e. Is the project APE located within, intersect with, or adjacent to a state- or federally listed historic district, Designated Downtown or Village Center?

Yes ☐ No ☐ Unknown ☐

Email this form and supporting materials to ACCD.ProjectReview@vermont.gov

Please copy scott.dillon@vermont.gov

TO BE COMPLETED BY VDHP:☐ Historic Properties/Sites Affected

- ☐ Potential for Architectural Historic Properties to be affected – A Qualified Architectural Historian or Historian Consultant* is required (*please see [pre-approved list of consultants](#))

☐ Determination of Eligibility required

Comments:

- ☐ Potential for Archaeological Historic Properties to be affected – a Qualified Archaeological Consultant* is required (*please see [pre-approved list of consultants](#))

☐ Archaeological Resource Assessment (ARA) required

☐ Phase 1 archaeological investigation required

Comments:

§106 Project Review Form

For Clean Water Projects funded by the DEC Clean Water Initiative Program

☐

No Historic Properties/Sites Affected/No Effect

☐

No Historic Resource Present in Area of Potential Effect

☐

Work will have No Effect on Historic Resource

Comments:

Vermont State Historic Preservation Office Concurrence and Date:

X: _____

§106 Project Review Form

For Clean Water Projects funded by the DEC Clean Water Initiative Program

Final Project Review Section

To complete Final Project Review, re-submit this VDHP Project Review Form with the following additional elements included. Note that this should be added to the VDHP-signed version of the Preliminary Review Form so VDHP can reference their prior guidance on this project. This Final Project Review Form, once completed and signed by VDHP, should be submitted as a CWIP project deliverable.

1. Please provide a short description of any changes to the project's proposed scope of work since the Preliminary Project Review:

2. Please attach:
 - a. Final (100%) Design Plans
 - b. Project narrative description of scope of work (CWIP Final Design Report will suffice)
 - c. Any historical resource assessments, or determination of eligibility forms
 - d. Any archaeological resource assessments, other archaeological reports, or end-of-field documents
 - e. Any Treatment Plans

Email this form and supporting materials to ACCD.ProjectReview@vermont.gov

Please copy scott.dillon@vermont.gov

TO BE COMPLETED BY VDHP:

- ☐ No Historic Properties/Sites Affected/No Effect
- ☐ No Historic Resource Present in Area of Potential Effect
- ☐ Work will have No Effect on Historic Resource

Comments:

- ☐ No Adverse Effect
- ☐ Adverse Effect
- ☐ Project Treatment Plan or other agreement documents executed

Other:

Vermont State Historic Preservation Office Concurrence and Date:

X: _____

[illegible]

Two potential clean water projects in Bakersfield

Nicola Cribb <ncribbvermont@gmail.com>

Thu, Sep 3, 2026 at 3:35 PM

To: Orenna Brand <orenna@franklincountynrcd.org>

Good afternoon Orenna,

Thank you for taking the time to come to Bakersfield and walk the potential project sites on Monday.

The Select Board unanimously approved a motion of support for the projects at the August 24, 2026 meeting. As such I can confirm that the Select Board supports the proposed riparian buffer planting known as The Branch Riparian Buffer Planting - Implementation - Kings Hill Rd, Bakersfield. This project will help improve water quality at the property in Bakersfield. The Franklin County Natural Resources Conservation District has discussed this with me.

Thank you again,

Nicola Cribb
Bakersfield Select Board Member
Sent from my iPhone

On Sep 3, 2026, at 10:20 AM, Orenna Brand <orenna@franklincountynrcd.org> wrote:

[Quoted text hidden]



Natural Resources Atlas
Vermont Agency of Natural Resources

vermont.gov



LEGEND

- Parcels (standardized)

NOTES

Map created using ANR's Natural Resources Atlas



1: 2,435
September 10, 2026

124.0

0

62.00

124.0 Meters

WGS_1984_Web_Mercator_Auxiliary_Sphere

© Vermont Agency of Natural Resources

1" = 203 Ft.

1cm = 24 Meters

THIS MAP IS NOT TO BE USED FOR NAVIGATION

DISCLAIMER: This map is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. ANR and the State of Vermont make no representations of any kind, including but not limited to, the warranties of merchantability, or fitness for a particular use, nor are any such warranties to be implied with respect to the data on this map.

- Policy Items – As time Allows

MEMO

TO: MISSISQUOI BASIN WATER QUALITY COUNCIL (BWQC)
FR: MISSISQUOI BASIN CLEAN WATER SERVICE PROVIDER (CWSP) STAFF
RE: POLICY TOPICS
DA: SEPTEMBER 30, 2026

=====

As noted, the agenda includes time for discussion of two unrelated policy topics. The first pertains to the question of when costs for a specific project become eligible for reimbursement by the CWSP using Clean Water Funds. The second is the timing of BWQC officer elections. These topics echo topics recently discussed by the Lamoille BWQC.

Timing of Reimbursement Eligibility

The CWIP funding policy currently states that:

Agreements must be fully executed (signed by both parties) before incurring expenses unless pre-award expenses are authorized by CWIP within the agreement. CWIP only authorizes pre-award expenses for specific funding programs at the program-level and does not accept case-by-case requests.

Additionally, the policy outlines that most block grant agreements are structured as cost-reimbursable, meaning recipients can only invoice DEC for allowable expenses incurred during the active, executed award duration. In the view of some, the BWQC might do well to consider asking DEC to allow project expenses to become eligible for reimbursement as of BWQC approval rather than waiting until full execution of a Task Award.

Timing of Elections

Per the BWQC bylaws, officer elections (for Chair and Vice Chair) occur at the first meeting following the start of the state Fiscal Year, which is July 1. A representative of a partner organization has asked whether elections might take place closer to /prior to when DEC provides approval of work plans, which is why this topic is included and discussion sought.

BWQC member attendance is currently funded through two distinct mechanisms:

- Direct CWSP Reimbursement: Some members are reimbursed directly by the Clean Water Service Provider.
- Tactical Basin Planning (TBP) Grants: Other member organizations receive support through annual TBP work plans, which are drafted between late February/early March and June. Under TBP rules, an organization receives higher funding if one of its staff members serves as the BWQC Chair.

From the perspective of partner organizations receiving BWQC meeting support under the Tactical Basin Planning program, knowing whether a staff member will serve as Chair *before* drafting annual TBP work plans (late winter/spring) allows organizations to accurately budget for the higher compensation rate. From the perspective of Basin 7 CWSP staff, BWQC meeting reimbursement should be decoupled from the Tactical Basin Planning program and instead provided via the CWSP.

- Updates/In brief

MEMO

TO: MISSISQUOI BASIN WATER QUALITY COUNCIL (BWQC)
FR: MISSISQUOI BASIN CLEAN WATER SERVICE PROVIDER (CWSP) STAFF
RE: UPDATE ITEMS
DA: SEPTEMBER 30, 2026

=====

Next Application Round

As reflected on the agenda, the next Call for Applications will launch on December 16, with a deadline of January 20, 2027. The Call for applications after that will open April 14, 2027, with a deadline of May 19, 2027. One question staff may pose to the board is whether members wish to continue receiving every single item submitted as part of applications—or whether a subset of items is preferred.

CWSP Reappointment process

As we have noted previously, reappointment of a Clean Water Service Provider is governed by Act 76 and the CWSP Rule, which mandate a formal performance evaluation prior to the expiration of a five-year term. Staff of the NRPC initiated this process recently by submitting a formal request letter to the Secretary of the Agency of Natural Resources in July. Before October 31s, CWSP Staff must provide a DEC with an extensive self assessment addressing a number of performance criteria, as well as files relating to two completed projects within the Basin.

Training opportunities

Various training opportunities currently available will be referenced at the meeting.

- Future Meeting topics /Conclusion

MEMO

TO: MISSISQUOI BASIN WATER QUALITY COUNCIL (BWQC)
FR: MISSISQUOI BASIN CLEAN WATER SERVICE PROVIDER (CWSP) STAFF
RE: CONCLUSION/NEXT MEETING
DA: SEPTEMBER 30, 2026

=====

The next meeting after the October 7 meeting will take place on December 2nd.

The short list of possible topics for the meeting continues to include the following:

- Progress toward P targets
- Update on Year 5 contract
- Update regarding of new/proposed to be revised DEC policies

We also note that the BWQC might begin discussion of extension of the so-called 'Expedited Project Development' 'program'.