

Request for Proposals – Questions and Answers

Updated 10/21/2026

EPA Brownfield Assessment Grant Application Assistance and Programmatic Qualified Environmental Professional

1. Are firms on the NRPC's site assessment brownfield shortlist precluded from being selected under this contract, or does the fact that NRPC can select multiple consultants for this contract mitigate the potential for a conflict of interest related to brownfield shortlist projects?
 - A. Firms that are currently prequalified are not precluded from being selected under this contract. It is expected that the current shortlist will be used for the remainder of the current 2023 assessment grant. The selected consultant under this RFP will work with NRPC to write and implement any future assessment grants, which includes doing site assessment work, but they may also sub with consultants on our short list if appropriate.
 - B. The intent is to contract with a single firm. The contracting firm may partner with one or more firms for the scope of work if identified in the proposal.
2. Confirming that the one-page Rate Schedule is different from the Cost & Fee Schedule required under Section 4(d), and both should be submitted separately?
The one-page rate schedule can be separate and in addition to the fee schedule and level of effort referred to in 4(d).
3. For Section 4(d)(ii), should we state our assumptions on the type of property being assessed such as size (ie., acreage, number of buildings, etc), historical use (manufacturing, dry cleaners, gasoline service station, etc)?
It is up to the QEP consultant to determine how to estimate the level of effort based on the anticipated scope of work and what information to provide as part of that response.
4. For Section 4(d)(ii), should the quarterly estimate show anticipated hours and costs by individual task/service, or an overall projected budget? If an overall budget is expected, what funding assumptions should we use for the existing and potential future grants?
This should show an estimate of anticipated hours by individual task/service.
5. Will NRPC select both a primary and an alternate Programmatic QEP Firm to provide support for sites where the primary Programmatic QEP is providing cleanup

oversight/management services for an entity that is applying for or receiving RLF funds for those sites or has a conflict of interest associated with the RLF funded site?

Should the selected programmatic QEP be hired by a borrower or grantee as a project QEP, or otherwise have a conflict, NRPC may decide that the cleanup can proceed without a programmatic QEP or may procure, either from an existing prequalified list or separately, a QEP for just that site.