



MEETING NOTICE:

Northwest Regional Planning Commission

Transportation Advisory Committee (TAC)

NRPC Conference Room, 75 Fairfield Street, St. Albans, VT 05478

Thursday October 8, 2026 - 6:00PM

Hybrid Meeting Format: in person and remote (remote details below)

1. **Adjustments to the Agenda**
2. **Welcome, Introductions, Opening Remarks**
3. **Opportunity for Public Comment**
4. **Maximizing Town Highway Aid – Mileage Matters – Johnathan Croft, VTrans**
State aid for town highways provides predictable, recurring financial support to help municipalities construct, improve, and maintain local Class 1, 2, and 3 highways.
5. **TAC Member Survey Discussion and TAC Working Group Update – Kyle Grenier**
6. **VTrans updates – Matthew Arancio, VTrans, Kyle Grenier**
7. **Minutes of the July 9, 2026 Meeting (enclosed)**
8. **TAC Member and Staff Updates**
9. **Other Business**
Next meeting: November 12, 2026

If you cannot attend the meeting, please notify Kyle Grenier at kgrenier@nrpcvt.com or 802-524-5958, ext. 123.
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Information on how to attend the meeting remotely:

- By computer, smartphone, tablet, or other device: Click on the Zoom meeting invite- <https://us02web.zoom.us/j/82541157068> You may be prompted to enter a meeting ID: **825 4115 7068**
- By telephone: Dial + 1 646 558 8656. When prompted enter the meeting ID: **825 4115 7068**. Regular toll call/cell phone charges may apply.
- If you have difficulty accessing the meeting, please email kgrenier@nrpcvt.com.



MEETING MINUTES:

Northwest Regional Planning Commission

Transportation Advisory Committee (TAC)

NRPC Conference Room, 75 Fairfield Street, St. Albans, VT 05478

Thursday July 9, 2026 – 6:00PM

Hybrid Meeting Format: in person and remote

Attendance

Municipality	Rep.	Present	Municipality	Rep.	Present	Municipality	Rep.	Present
Alburgh Town	Vacant		Alburgh Village	Jason Beaulac		Bakersfield	Vacant	
Enosburg Falls	John Dasaro		Enosburgh Town	Joey Clark		Fairfax	Corey Vincelette	O
Fairfield	Dr. Lynda Ulrich Cathy Ainsworth (alt)		Fletcher	Matt Gillian		Franklin	Yvon Dandurand	O
Georgia	Suzanna Brown	X	Grand Isle	Barclay Morris	X	Highgate	Vacant	
Isle La Motte	Vacant		Montgomery	Mark Brouillette		Richford	Wally Steinhour	
Sheldon	Vacant		South Hero	Bob Buermann	O	St. Albans City	Vacant	
St. Albans Town	Kevin McAleer		Swanton Town	Earl Fournier	X	Swanton Village	Heidi Britch-Valenta Bill Sheets (alt)	O
RCT (Transit)	Caleb Grant	O	NECR (Rail)	Charles Hunter		Rail Trail (Bike/Ped)	Vacant	
Air Rep.	Vacant		Berkshire	Vacant		North Hero	Vacant	

Other Participants: Kyle Grenier, Bethany Remmers (NRPC) in person. Isabelle Walker, Stewart Stites, Lorna Peters (NRPC Staff) online.

X = In person

O = Online

Chair, Barclay Morris called the meeting to order at 6:01PM.

• Adjustments to the Agenda

No adjustments made

• Welcome, Introductions, Opening Remarks

• Election of Officers

The TAC Rules of Procedure call for annual elections of a Chair and Vice-Chair. There are no term limits for these positions. *The floor will be open to nominations for Chair and Vice-Chair and elections will be held.*

- B. Morris opened the floor, requesting nominations for TAC Chair.

- Earl Fournier nominated Barclay Morris.
- Yvon Dandurand seconded Barclay Morris.
- Barclay Morris agreed to the nomination.

- iv. No further nominations were heard.
- v. All voted in favor of Barclay Morris as Chair.

- B. Morris requested nominations for TAC Vice Chair.
 - i. Earl Fournier nominated Bob Buermann.
 - ii. Heidi Britch-Valenta seconded Bob Buermann.
 - iii. Bob Buermann agreed to the nomination.
 - iv. No further nominations were heard.
 - v. All voted in favor of Bob Buermann as Vice Chair.

- **Opportunity for Public Comment**

No public comment was made.

- **NRPC Summer Intern Introduction and Project Overview – Isabelle Walker, Stewart Stites (NRPC Interns)**
NRPC interns presented background and highlights from the Road Erosion Inventory work that has been completed in five towns so far this season.

- **Review draft of the FFY 2027 Transportation Planning Initiative (TPI) Work Program – Kyle Grenier**
TAC will review FFY 2027 work program and may recommend for approval by the NRPC Board of Commissioners
K. Grenier provided an overview of the FFY27 TPI Work Program, providing notes about updates and changes to the Core tasks (1-6). Grenier explained that specific language related to Task 6 for the 2028 VTrans Walk Bike Summit planning activities and Task 8: State Owned Rail Trails (support) is forthcoming from VTrans.

B. Buermann moved to recommend the FFY27 Transportation Planning Initiative (TPI) Work Program to the Northwest Regional Planning Commission Board of Commissioners, as presented; and incorporating necessary language to Tasks 6 & 8, with guidance from VTrans, before submission to the NRPC Board. S. Brown seconded. The motion carried unanimously.

- **Minutes of the May 14, 2026 Meeting**

Y. Dandurand motioned to approve the May 14, 2026 meeting minutes as written. S. Brown seconded. The motion carried.

- **TAC Member and Staff Updates**

- B. Morris notes that the surface of the MVRT (replaced in 2025) is holding up well and smooth – but very dusty.
- Y. Dandurand notes that large vehicles are having difficulty turning east-bound at the Robin Hood Drive intersection at First Street in Swanton. Conversation identified that this location is beyond the Class 1 Town Highway/Village line, and VTrans District 8 should be contacted. K. Grenier will contact D8 and will follow up with Swanton Village & Town as necessary.
- H. Britch-Valenta asked about the possibility of a future TAC meeting location/site visit, and status updates for Highgate LPOE and VTrans Welcome Center projects. K. Grenier will look into all three requests.
- E. Fournier, referenced the NRPC intern presentation about Road Erosion Inventory (REI) and asked for more information to be made available to the Town of Swanton related to REI responsibilities/deadlines. NRPC staff to follow up with the town directly.
- K. Grenier noted upcoming events: Road Salt Workshop (7/14/26), NADO RPO Transportation Conference in Atlanta, MVRT/LVRT culvert inventories to start in late July 2026.

- **Other Business**

Next meeting: September 10, 2026

S. Brown motioned to adjourn the meeting. E. Fournier seconded. The motion carried. The meeting adjourned at 7:03PM