MEETING NOTICE:

Northwest Regional Planning Commission
Transportation Advisory Committee (TAC)
Franklin County State Airport, 629 Airport Road, Swanton, VT 05488
Thursday November 12, 2026 - 6:00PM
In Person Only

1. **Adjustments to the Agenda**
2. **Welcome, Introductions, Opening Remarks**
3. **Opportunity for Public Comment**
4. **FC Airport Tour and Presentation** – *Kevin Dwyer, Border Air Ltd.*
5. **Swanton Exit 21 Scope Refinement update** – *Kyle Grenier*
6. **VTrans updates** – *Matthew Arancio, VTrans*
7. **Minutes of the October 8, 2026 Meeting** *(enclosed)*
8. **TAC Member and Staff Updates**
9. **Other Business**
   Next meeting: January 14, 2027

If you cannot attend the meeting, please notify Kyle Grenier at kgrenier@nrpcvt.com or 802-524-5958, ext. 123.
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MEETING MINUTES:

Northwest Regional Planning Commission
Transportation Advisory Committee (TAC)
NRPC Conference Room, 75 Fairfield Street, St. Albans, VT 05478
Thursday October 8, 2026 – 6:00PM
Hybrid Meeting Format: in person and remote

Attendance

Municipality	Rep.	Present	Municipality	Rep.	Present	Municipality	Rep.	Present
Alburgh Town	Vacant		Alburgh Village	Jason Beaulac		Bakersfield	Vacant	
Enosburg Falls	John Dasaro		Enosburgh Town	Joey Clark		Fairfax	Vacant	
Fairfield	Dr. Lynda Ulrich Cathy Ainsworth (alt)		Fletcher	Matt Gillian		Franklin	Yvon Dandurand	O
Georgia	Suzanna Brown	X	Grand Isle	Barclay Morris	O	Highgate	Vacant	
Isle La Motte	Vacant		Montgomery	Mark Brouillette		Richford	Wally Steinhour	
Sheldon	Vacant		South Hero	Bob Buermann	O	St. Albans City	Vacant	
St. Albans Town	Kevin McAleer		Swanton Town	Earl Fournier	X	Swanton Village	Heidi Britch-Valenta Bill Sheets (alt)	O
RCT (Transit)	Caleb Grant		NECR (Rail)	Charles Hunter		Rail Trail (Bike/Ped)	Vacant	
Air Rep.	Vacant		Berkshire	Vacant		North Hero	Vacant	

Other Participants: Kyle Grenier (NRPC), Matthew Arancio (VTrans) in person.
X = In person
O = Online

Chair, Barclay Morris called the meeting to order at 6:02PM.

- **Adjustments to the Agenda**

  No adjustments made

- **Welcome, Introductions, Opening Remarks**

- **Opportunity for Public Comment**

  No public comment was made.

- **Maximizing Town Highway Aid – Mileage Matters** – *Johnathan Croft, VTrans*

  State aid for town highways provides predictable, recurring financial support to help municipalities construct, improve, and maintain local Class 1, 2, and 3 highways.

J. Croft shared a full presentation outlining the process and reasoning for the annual VTrans Mileage Certificate all municipalities are required to certify and file. TAC members engaged in conversation about reporting details, unusual situations, and funding formulas, etc.

- **TAC Member Survey Discussion and TAC Working Group Update** – *Kyle Grenier*

  K. Grenier provided updates related to the VTrans TAC Working Group and project status. Members discussed the recent member survey and shared additional feedback that will be included with the continuing project. Members also shared ideas for upcoming meeting topics for discussion/presentation.

- **VTrans updates** – *Matthew Arancio, VTrans, Kyle Grenier*

  K. Grenier shared details of upcoming grant deadlines: Better Roads: 10/31/26, Transportation Alternatives Program (TAP): 12/4/2026, Municipal Highway & Stormwater Mitigation Program (MHSMP): 12/4/2026. Also discussed NRPC Project Review Committee's receipt of VTrans ACT 205 permit application for the VT 78 expansion and reconstruction project. NRPC Project Review will deliberate later in October.

- **Minutes of the July 9, 2026 Meeting**

  B. Buermann motioned to approve the July 9, 2026 meeting minutes as printed. S. Brown seconded. The motion carried.

- **TAC Member and Staff Updates**

  Discussed details for the upcoming November meeting to be held at the Franklin County Airport. The meeting will be held in-person only.

- **Other Business**

  Next meeting: November 12, 2026

E. Fournier motioned to adjourn the meeting. S. Brown seconded. The motion carried. The meeting adjourned at 7:40 PM